

CITY OF GRAYLING 1020 City Blvd - PO Box 549 Grayling, MI 49738 Phone - (989) 348-2131 Fax - (989) 348-6752

ASSESSING and/or TAX BILL INFORMATION

We have updated our policy due to a high volume of requests for final utility bills/meter reads and current/previous tax bill information. (See Final Utility Bill and/or Closing Document Policy)

When requesting current and/or past property tax bill information, please complete the required **'ASSESSING and/or TAX BILL INFORMATION'** form. Forms are available online at www.cityofgrayling.org or at City Hall.

Submit your request in person at City Hall, via email to grayling@cityofgrayling.org or by fax (989) 348-6752.

There is a \$2.00 fee per tax year (current or past) for each parcel. Assessor's Record Cards are \$2.00 per parcel. Other fees may apply if noted on request.

A minimum of 2 business days is required per request. A delay in processing may occur if all necessary information is not included when submitting your request.

Limit of 1 property per form.

Payments can be made online or in person at City Hall. Required fee(s) must be paid in full prior to the release of information.



ASSESSING and/or TAX BILL INFORMATION

Payment can be submitted online or in person at City Hall A minimum of 2 business days is required per request.

Date:*				
Name of Property Owner(s):*				
Property Address:*				
Parcel#:				
Name of Company Requesting (if applicable):* Contact Person:*				
Phone Number:*				
Please send information via:*	Mail	Email	Fax	Pick up at office
Additional Information:				
Check all that apply:				
Current tax bill				
Previous year(s) tax bill(s) *\$2 per tax year: list year(s) below				
Assessor's Record Card *additional fee of \$2.00 Other				
TOTAL AMOUNT DUE: \$				
Payment made via:				
* <u>Required information.</u> Limit of 1 property per form. Required fee(s) must be paid in full prior to release of information. A delay in processing may occur if all necessary information is not included when submitting request.				
Once form is complete you may e-mail it to grayling@cityofgrayling.org or fax it to (989) 348-6752.				
City of Grayling is not responsible for identifying other accounts associated with the said parcel in question.				
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