



City of Grayling
1020 City Blvd
PO Box 549
Grayling, MI 49738
Phone - (989) 348-2131 Fax – (989) 348-6752

AUGUST 17, 2021

SCHOOL CROSSING GUARD

JOB DESCRIPTION

Rate of Pay: Negotiable

General Summary

School Crossing Guard will work 1 (one) hour in the morning and 1 (one) hour in the afternoon ensuring that students safely cross the street at the specific school crossing location. Work is performed on days school is in session.

Required Minimum Qualifications

- Must be at least 18 years of age.
- Must possess the ability to safely perform the job functions of a School Crossing Guard.
- Must provide fingerprints and have an acceptable criminal history record as determined by the Grayling Police Department.
- Must successfully complete a pre-employment physical and drug screen prior to hire.

Essential Job Functions

- Ensure the safe crossing of students at specific school crossing locations following established guidelines and using good judgment.
- Report safety violations of motorists and pedestrians.
- Communicate and interact effectively and professionally with students, parents, school personnel, city employees and others.

- Follow all applicable safety rules and regulations.
- Be dependable and meet acceptable attendance requirements at all times.

Physical Demands

- Periods of standing and walking outdoors in all types of weather conditions wearing appropriate safety gear.
- Stop traffic by holding a stop sign.

Tasks

- Direct or escort pedestrians across streets, stopping traffic as necessary.
- Guide or control vehicular or pedestrian traffic
- Monitor traffic flow to locate safe gaps through which pedestrians can cross streets.
- Communicate traffic and crossing rules and other information to students and adults.
- Direct traffic movement or warn of hazards, using signs and hand signals.
- Report unsafe behavior of children to school officials.
- Record license numbers of vehicles disregarding traffic signals, and report infractions to appropriate authorities.

How to Apply/ Contact:

Interested applicants should mail a completed application of employment [fillable employment application 1.pdf \(cityofgrayling.org\)](#) to:

Grayling Police Department
C/O Deputy Chief Amanda Clough
P.O. Box 549
Grayling, MI 49738

Completed applications can also be brought to Grayling City Hall at 1020 City Blvd. Grayling, MI 49738.

Applications will not be accepted through social media.