

Zoning Permit

PERMIT #: _____
PARCEL #: 20-070- _____
PERMIT FEE \$ _____

CITY OF GRAYLING APPLICATION **COMMERCIAL - Zoning Permit**

OWNER/RENTER: _____ DATE: _____

ADDRESS: _____ PHONE: (____) _____

CONTRACTOR: _____

BLDG SITE ADDR: _____ LICENSE #: _____

PROPERTY OWNER ADDR: _____

PROJECT DESCRIPTION:

Type of Land Use Project:

- ☐ New Business Registration
- ☐ New Building
- ☐ Addition to Building
- ☐ Accessory Building
- ☐ Alteration/Remodeling
- ☐ Parking Lot/Driveway
- ☐ Demolition
- ☐ Fence
- ☐ Sign(s) _____ sq. ft.

- ☐ Relocation of Building Onto Property
- ☐ Sidewalk/Cement Pad
- ☐ Sidewalk café/display
- ☐ PUD

- ☐ Other _____
- _____
- _____

Zoning District:

- ☐ C-1
- ☐ C-2
- ☐ CBD
- ☐ C3-A
- ☐ C3-B
- ☐ I
- ☐ G
- ☐ R1-A
- ☐ R1-B
- ☐ R-2

Estimated Project Cost

\$ _____

Occupancy Permit Granted Date

Water/Sewer Cap & Tap Fees

\$ _____

- ☐ **Copy to DPW**
- ☐ **Copy to Fire**
- ☐ **Copy to Building/Safety**
- ☐ **Police**

SITE PLAN: Attach 1 set of building plans, and a site plan containing a survey and a diagram of proposed structure location of lot, including front, side, rear setbacks and lot lines, utilities, easements, existing buildings, sewer, water, etc.

INSPECTION: In order to verify compliance with this permit, it will be necessary for the Zoning Administrator or his/her designated agent to enter upon the premises at reasonable times until a certificate of occupancy is issued. Authorization is granted by signature.

NOTICE: The approval issued here is a zoning or land use approval, indicating this governmental unit's approval of the proposed use of the property involved. It is now mandatory that you apply for a Building Permit from the Crawford County Building Department, 200 W. Michigan Ave., Grayling, MI 49738. (989)344-3233. You must take a copy of this permit, and two sets of plans. The plans will be checked for code compliance before the permit is issued. Other applicable permits may be required, such as: Health Department, Electrical, Plumbing, Building (for structure only), and Mechanical (heating & cooling).

Applicant Signature

Date

12/16/2025

Zoning Review	
Comments:	
Reviewed By:	Date Reviewed:

DPW Review	
Comments:	
Reviewed By:	Date Reviewed:

Fire Department Review	
Comments:	
Reviewed By:	Date Reviewed:

Police Department Review	
Comments:	
Reviewed By:	Date Reviewed:

Safety Review	
Comments:	
Reviewed By:	Date Reviewed:

Receipting Information		
Application Received By:		Date:
<input type="checkbox"/> Received Site Plan	Employee Initials:	Date:
<input type="checkbox"/> Received Fee ck#	Employee Initials:	Date:

Permit Information	
<input type="checkbox"/> Request Approved	
<input type="checkbox"/> Request Denied	Reason:
Signature:	Date:
Printed Name:	

ZONING FEES

Administrator: Ben Yoder
Email: byoder@cityofgrayling.org
Phone: 989-348-2131



Zoning Review Fee Schedule – Commercial

New Business Registration with inspection	\$ 50.00
Commercial and Industrial Buildings	\$ 200.00
Additions to Commercial and Industrial Buildings	\$ 200.00
Alteration, remodeling or reconfiguration for new use	\$ 50.00
Accessory Buildings	\$ 100.00
Water/Sewer Benefit Fee	Calculated on an individual basis
Parking Lot	
Commercial and industrial w/existing storm water management plan	\$ 30.00
Commercial and industrial w/out storm water management plan	\$ 100.00
Driveway Permit – ingress/egress review (site review)	\$ 30.00
	\$ 50.00
Open Air Business	\$ 50.00
Moving Building onto property	\$ 50.00
Sign – freestanding	\$ 25.00
Sign – Other	\$ 50.00
Fence	\$ 30.00
Sidewalk, cement pad (site review)	

Any and all additional legal fees will be borne by the applicant.

Failure to obtain a Zoning Permit Application shall result in a fine equal to three times the permit charge.

ZONING FEES

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Planning Review Fee Schedule

Site Plan Review	\$ 400.00 plus \$20.00 per acre
Planned Unit Development	\$ 500.00 plus \$20.00 per acre
Rezoning Application	\$ 400.00 plus \$10.00 per acre
Special Land Use Application	\$ 250.00 plus site plan if needed
<u>Variances:</u>	
Commercial	\$ 300.00
Residential	\$ 300.00
Review of Revisions	\$ 50.00
Land Division: Request	\$ 150.00
Engineering Review of Project Plans	Expenses accrues, plus 10% admin
Appeal to Zoning Board of Appeals	\$ 150.00
Special Meetings	\$ 500.00