

**CITY OF GRAYLING**  
**CITY COUNCIL**  
**REGULAR MEETING MINUTES**  
**Monday, September 14, 2020**

Meeting was held in person and via video conference for the General public.

**I.** Meeting called to order by Mayor Forbes at 6:30 P.M.

**II. Pledge of Allegiance**

**III. Roll Call**

Members Present: Forbes, Kersey, Moshier, Schreiner, Ross

Members Absent: None

Vacant Seats: None

Also, in Attendance:

In Person: Douglas Baum, City Manager, Lisa Johnson, City Clerk/Treasurer, Chelsea

Goodwin, Deputy Clerk/Treasurer, Rae Gosling Erich Podjaske via conference call

Members of the general public in attendance: Paul Olson, Municipal Underwriters of West Michigan, Mike Edwards, City Attorney, Caleb Casey, Crawford County Avalanche.

**IV. Public Comment**

None

**V. Approval of Agenda**

Mayor Forbes asked to add item H, Budget Amendments under New Business

20-73

**Moved by Ross seconded by Schreiner to approve the agenda with the addition of item H under new business.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried**

**VI. Approval of Consent Agenda**

20-74

**Moved by Schreiner seconded by Kersey to approve the consent agenda as presented.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried**

## **VII. FOIA APPEAL**

### **A. FOIA APPEAL- Brophy**

Mr. Brophy was not in attendance.

Member Schreiner felt the answer given to Mr. Brophy on the FOIA denial portion was well answered.

City Attorney Edwards explained that the City was not in possession of the document he requested. He did explain the City Clerk/Treasurer-FOIA Coordinator has requested this document and once received will be sent to Mr. Brophy. He asked council to support the Clerks FOIA reply to Mr. Brophy as she followed all the FOIA processes.

20-75

**Moved by Schreiner seconded by Forbes to affirm the FOIA Coordinators denial to produce record.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried**

City Attorney Edwards will send a letter to Mr. Brophy to the Councils decision.

## **VIII. 20-21 Insurance Renewal with Municipal Underwriters of West Michigan**

Paul Olson explained the renewal and that there was a slight reduction. He mentioned he didn't quote cyber protection liability cost is approx. \$895 for a 500K policy and that he would send a quote over to the City Clerk/Treasurer and Council could approve this at a later date if they wished to carry this insurance. He asked if members had any questions.

Members had none.

## **IX. City Manager's Report**

City Manager Baum explained his report to the members. He also mentioned the Sawmill project received more Brownfield funding and also the MEDC grant amount had been reduced. The project is now projected to be a three-story build.

Member Schreiner asked if they were going to build with the option to add the additional two stories at a later date.

Podjaske mentioned he didn't know that answer and would ask on that once he received the updated plans.

## **X. Mainstreet Managers Report**

Gosling mentioned current fundraisers in the works and the BINGO that is going on through December. She mentioned she sent out a letter to all DDA businesses explaining the Peddlers permit and food truck process. She also explained the new fundraiser campaign for MainStreet.

**XI. Project Updates**

City Manager Baum mentioned the DNR grant had been extended.

**XII. Unfinished Business**

**A. City Charter**

Nothing to report at this time.

**XIII. New Business**

**A. Approve 20-21 Insurance Renewal with Municipal Underwriters of West Michigan**

20-76

**Moved by Schreiner seconded by Moshier to the City Insurance with Municipal Underwriters of West Michigan as presented.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried**

**B. Council Appointment of Heidi Farmer to the Park and Recreation Committee.**

Farmer was not in attendance in person or via video conference.

20-77

**Moved by Ross seconded by Moshier to approve appointment of Heidi Farmer to the Park and Recreation Committee.**

Member Kersey mentioned the committee is looking for more members, but has concerns after her letter previously received when she resigned from the board, her online rude comments about members and also comments on actions that were taken on marijuana of city boards. She also mentioned she wished she was in attendance to ask what has changed that she wished to sit on the committee again.

Mayor Forbes agreed with Kersey. She is passionate about the skate park.

Member Kersey mentioned that only her and Heather from the committee attended the ribbon cutting for the new canoe launch and wondered why no other members attended that event. She also mentioned the committee hasn't completed the updated park and recreation plan and that is now past due. She has been working on this herself to try and get it updated.

Member Schreiner has concerns as many meetings have not been held due to a quorum of the members. Feels that this needs to be discussed as if council needs to disband the committee and bring that in house.

Member Ross was unaware of the concerns of appointing Farmer to the committee.

Member Kersey mentioned that Farmer has not been kind on social media.

Mayor Forbes mentioned members need to make a decision if going to appoint her and try and get the Park and Recreation Plan finished.

Member Kersey mentioned committee members do not get excused from meetings they can not attend and that city staff stays after hours to take the minutes of the meetings and when no quorum it is a waste of their time. They have family also.

Member Moshier asked to withdraw his second to the motion made by Ross.

Mayor Forbes feels most of the committee members are only passionate about the skate park and that they are not doing all the committee should be doing for all the city parks.

Mayor Forbes asked if there was another second to be made for the motion member Ross made.

No second was made.

Motion failed and no action was taken.

Member Schreiner asked that the Park and Recreation Committee be put on a later agenda for more discussion.

Mayor Forbes asked that it be placed on the December meeting.

City Manager Baum will notify Farmer of Council not taking action at this time on her request.

### **C. Approve Multi Use Permit – Grayling Elementary**

City Manager Baum explained this is for the Halloween Parade as they have requested in the past. Just wanted to have discussion with members to make sure they were ok with him approving this request due to COVID items. The school will encourage social distancing.

Consensus of the Members were ok with his approval of the Multi Use Permit.

### **D. Approve Multi Use Permit – Grayling Country Club**

Member Schreiner mentioned they have been doing this for years.

City Manager Baum mentioned this is for discharge of fire arms and that council would have to set aside the ordinance due to this.

Member Moshier asked if this was being done to scare away or to hunt.

City Manager Baum said to hunt.

Mayor Forbes mentioned they have to get a license from the State to do this as well.

Member Kersey asked about golfers.

City Manager Baum said it is done on the back of the club property.

20-78

**Moved by Schreiner seconded by Ross to approve the Multi-Use Permit from Grayling Country Club as presented.**

### **Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried.**

**E. Water/Sewer Fees – Amanda Hill 404 Erie St.**

Deputy Clerk/Treasurer Goodwin explained and that the landlord also received 3<sup>rd</sup> notice of non-payment. She mentioned the renter didn't pay the final bill and now the landlord owes or it will go on the property taxes. The property had a fire and this is why there was a final bill. Renter no longer lived at this location.

Mayor Forbes mentioned they have been late in the past a couple of times. She asked if anything had been paid towards this bill.

Deputy Clerk/Treasurer Goodwin said no.

Clerk/Treasurer Johnson mentioned she wanted to remind members that action they take on this could possibly set a preference to other water/sewer customers.

Mayor Forbes asked who sent the letter.

Deputy Clerk/Treasurer Goodwin send the renter and mentioned a total of 6 notices went out between the renter and the landlord on this account.

Clerk/Treasurer Johnson mentioned that the City hadn't received any call on this when the bill went out until now. So, they had plenty of time to call before the fees were applied.

Member Kersey mentioned she could go either way on this request, but the city has policies.

Member Schreiner mentioned the history on this account shows past late fees.

Mayor Forbes feels for them due to the fire, but agrees the city has policies and they should have paid the bill.

Mayor Forbes asked if any member wished to make a motion.

No motion was made.

No Action was taken.

**F. Approve City of Grayling Fee Schedule**

Clerk/Treasurer Johnson mentioned the only change is the NSF fee.

Member Schreiner asked if we have a lot of NSF.

Deputy Clerk/Treasurer Goodwin said maybe 5 a year.

Member Moshier asked what the fee was before.

Clerk/Treasurer Johnson said \$35 so it only increased a \$1.00

20-79

**Moved by Schreiner seconded by Kersey to approve the City of Grayling Fee Schedule as presented.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried.**

**G. Approve Resolution to in support of location of State Veteran's Cemetery in Grayling.**

City Manager Baum explained the Resolution and it follows what the County's Resolution.

20-80

**Moved by Moshier seconded by Ross to waive the reading of the Resolution.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried.**

20-81

**Moved by Moshier seconded by Forbes to Resolution 20-81 location of State Veteran's Cemetery in Grayling, Michigan as presented.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried.**

#### **H. Zoning #3 Amendment Section 1, Section 4.8, Section 4.15 and Article 7.**

Podjaske explained this was submitted by Pineview Military Surplus to add this to the C-1 district. Planning Commission held a public hearing and no one opposed in person or via a letter. Planning recommended to council for approval.

Member Kersey asked about being closed to the public.

Mayor Forbes mentioned it means keeping the vehicles/trailers locked and closed to the public when the business is not open.

20-82

**Moved by Kersey seconded by Ross to Approve Zoning #3 Amendment Section 1, Section 4.8, Section 4.15 and Article 7 as presented.**

**Roll Call Vote**

**Ayes: 4, Nays: 1 (Moshier), Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried.**

#### **XIV. Reports**

Member Moshier mentioned a Housing Commission employee came to City Hall to talk with the Zoning Officer on a letter they received on overgrown grass. He said the city employee refused to talk to him.

Podjaske mentioned he did not refuse to talk to him. Due to a poor connection with Mr. Podjaske, the City Manager mentioned he would discuss this more with Podjaske and let council and the Housing Commission Director know what happened.

Member Moshier mentioned that the letter did not mention the location of the property that was unmowed.

#### **XV. Public Comment**

None

## **XVI. Council Member Comments**

Member Moshier asked what was going on with the 208 Maple St property. City Manager said the city still owns the property and that Podjaske is working on getting wording for that with stipulations before putting it out to bid. He also mentioned he was unsure if it would be demoed by the City or the buyer.

City Clerk/Treasurer Johnson mentioned she was getting ready for the city audit that will begin next Monday.

Deputy Clerk/Treasurer Goodwin asked if all members were not receiving the text notifications that she sends out occasionally.

Member Kersey said no.

Deputy Clerk/Treasurer Goodwin said to get with her after the meeting to see if they could get this working.

City Manager Baum asked if members wanted anything changed on his monthly report or if there was anything more, they would like him to include.

Members said no.

Member Kersey said she likes the department reports and likes knowing what the DPW department is doing or has been working on.

## **XVII. Correspondence**

None

## **XVIII. Adjournment**

20-83

**Moved by Schreiner seconded Kersey that the meeting is adjourned.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,**

Mayor Forbes adjourned the meeting at 7:37 pm.

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Lisa K Johnson,  
City Clerk/Treasurer

Approved Minutes can be found on our website: [www.cityofgrayling.org](http://www.cityofgrayling.org)