

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
10th DAY OF SEPTEMBER, 2020
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Matthew Shaw at 9:55 A.M.

II. Roll Call

Members Present: Baum, LaFontaine, Podjaske, Shaw, Tremonti,
Via Conference/Video Call In: Swander,

Members Absent: Abraham, Pettyjohn, Millikin,
Also, in attendance: Clerk/Treasurer, Johnson, MainStreet Manager Gosling,
Members of GPA addressed members of the board before the meeting on Christmas
Walk for 2020

III. Public Comment – None

IV. Approval of Agenda

20-047

Moved by Tremonti seconded by LaFontaine to approve the Agenda with additions
under new business, Christmas Walk and Binge-A-Thon Fundraiser.

Roll Call Vote

Ayes: 6 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 0,

Motion Carried.

V. Approval of Consent Agenda

DDA/GMS Meeting Minutes for July 9, 2020

20-048

Moved by LaFontaine, seconded by Swander to approve the Consent Agenda for
August 13, 2020 as presented.

Roll Call Vote

Ayes: 6 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 0,

Motion Carried.

VI. Treasurer Report

A. Revenue/Expenditure Report through July 2020

Main Street Manager Gosling stated her and member Pettyjohn reviewed and all looks ok.

20-049

Moved by Baum, seconded by LaFontaine to accept and file the Treasurer's Report as presented.

Roll Call Vote

Ayes: 6 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 0,

Motion Carried.

VII. City Manager Report

City Manager Baum updated members on open projects within the city. He also mentioned he approved a Liquor Control permit for the Artisan Village for and outside event on September 20, 2020

VIII. Main Street Manager Report

A. Monthly Report

Main Street Manager Gosling mentioned the art explosion is going well downtown. Mentioned she would be attending an online conference and that 2 Michigan communities are up for the Great American Award.

Annual Reporting time so she will be sending out a survey for members to complete. She also mentioned the Michigan re-start grant will be going out next week and 42 businesses would be getting grant dollars.

IX. Unfinished Business – DDA/Main Street

A. State of Properties – Member Shaw mentioned he is still working with MEDC to get his grant finalized and that it has been a long process, but hoping it will be completed soon. Member Swander mentioned they were still working on the business plan for the lot with containers. This has been on hold with COVID.

B. MainStreet Manager's Office- Nothing new, still working from City Hall.

C. Work Plan Review – Parklets –Gosling mentioned she sent members the plan and that Baum has also reviewed it. She has looked into signage and also bases for the signage and feels this can be done for a total cost of approx. \$1,000. Consensus of the members was to hold off on this until next spring.

Gosling than mentioned Participating in Parking Day on 9-18-20, it turns the space into a park.

20-050

Moved by Tremonti, seconded by LaFontaine to move forward with parking day.

Roll Call Vote

Ayes: 6 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 0,

Motion Carried.

D. Artistic light pole installation – No update

E. Work Plan Review – Spending BINGO -Gosling mentioned an app to do the BINGO that cost approx. \$10, members were ok with her purchasing this app.

X. New Business – DDA/Main Street

A. Christmas Walk Members had general discussion on their concerns and how they could be resolved. Member Shaw mentioned giving GPA notice to have their plan in place within the next two weeks and hold a virtual meeting to review and possibly approve. Members agreed and set a virtual meeting for Monday, September 28, 2020 @ 9:30 am.

Member LaFontaine left meeting at 10:36 pm

B. Food Truck Ordinance Gosling mentioned she has been working on a letter to the business owners on this and how they need to proceed if they wish to have a food truck. She also mentioned that DDA/GMS could also be the applicant.

C. Bing-A-Thon Fundraiser – Gosling explained the fundraiser and that it has been working well in another communities. Members had general discussion. Member Tremonti asked to table this until more detail has been worked out.

III. MS Committee Report

A. Org Committee – No Report

B. Design - GMS Manager Gosling and Member Pettyjohn had a call with Joe last Monday and discussed looking at redoing the property list design of old and current buildings as a reference for new buildings and remodeling.

C. EV (Economic Vitality)/Promotions – BINGO

IV. Community Meetings Update:

A. CCEDP

B. Blight

C. Camp Grayling

D. Northern Market

E. 4-Mile Businesses

F. Historical Museum – Closed for the season

G. GPA

Members discussed and agreed to remove items #B & #E from future agendas as there are no new updates. Also, remove #D since it is located under the Manager's report. Also, remove #C due to not having an update with Deb Mead changing jobs.

V. Public Comment – None

VI. Member Comments

Member Baum mentioned he has talked to Member Abraham will be submitting his letter of resignation soon.

VII. Correspondence – None

VIII. Adjournment

20-051

Moved by Podjaske, seconded by Tremonti to adjourn the meeting.

Roll Call Vote

Ayes: 5

Nays: 0

Abstain: 0, Absent: 4, Vacancies: 0,

Motion Carried.

Chairperson Shaw adjourned the meeting at 10:49 A.M.

Lisa K Johnson
City Clerk/Treasurer