

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
13th DAY OF AUGUST, 2020
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Matthew Shaw at 9:34 A.M.

II. Roll Call

Members Present: Baum, Tremonti, Swander, Pettyjohn, Millikin, Shaw
Via Conference/Video Call In: LaFontaine

Members Absent: Abraham, Podjaske
Also, in attendance: Grayling Deputy Clerk/Treasurer Goodwin, MainStreet Manager Gosling

III. Public Comment – None

IV. Approval of Agenda

20-043

Moved by Tremonti, seconded by Pettyjohn to approve the Agenda as presented.

Roll Call Vote

Ayes: 7

Nays: 0

Abstain: 0, Absent: 2, Vacancies: 0,

Motion Carried.

V. Approval of Consent Agenda

DDA/GMS Meeting Minutes for July 9, 2020

20-044

Moved by Pettyjohn, seconded by Tremonti to approve the Consent Agenda for July 9, 2020 as presented.

Roll Call Vote

Ayes: 7

Nays: 0

Abstain: 0, Absent: 2, Vacancies: 0,

Motion Carried.

VI. Treasurer Report

A. Revenue/Expenditure Report through July 2020

Main Street Manager Gosling stated nothing to report due to the pandemic.

20-045

Moved by Baum, seconded by Tremonti to accept and file the Treasurer's Report as presented.

Roll Call Vote

Ayes: 7

Nays: 0

Abstain: 0, Absent: 2, Vacancies: 0,

Motion Carried.

VII. City Manager Report

City Manager Baum mentioned the demo of the Northern Market building is finally complete. The first company hired had left footings in the ground and had to return from Muskegon to finish the job properly before receiving payment. The site is now 'build ready'. He also mentioned that he is still working to find a solution for the trailhead.

Member Pettyjohn asked if the NM site was only for that specific project.

Member Baum stated yes.

VIII. Main Street Manager Report

A. Monthly Report

Main Street Manager Gosling mentioned she would be working on the MI restart applications this month. She also mentioned that she has received lots of positive feedback about the hanging baskets downtown.

IX. Unfinished Business – DDA/Main Street

A. State of Properties – Shoppenagons continues to fall apart

B. MainStreet Manager's Office

Main Street Manager Gosling has recently moved into City Hall offices for the time being.

C. Work Plan Review – Parklets

Main Street Manager Gosling has been working on site design plans and requirements for safety purposes. There will be NO traffic cones, orange safety fencing, etc. allowed.

Member Pettyjohn stated he would like to add chain link fencing to the 'can not use' list. Gosling replied that she welcomed input and asked for Members to email her with additional ideas. She stated there would be a maximum 3 parking spaces allowed per business. If the business failed to meet requirements, they would be issued a warning first, but could potentially have their parklet privileges revoked if they continued to be noncompliant. Gosling explained that since City Council had already approved 'Parklets', it wasn't necessary to take it back for approval while modifying the safety requirements.

D. Work Plan Review – Spending BINGO

Main Street Manager Gosling explained BINGO would be starting tomorrow 8/14/20. Customers spending a minimum of \$15 in select businesses (choosing to participate in the activity) would receive a BINGO card making them eligible to win prizes from the weekly drawings. To participate, businesses would donate prizes as their 'entry fee'. All businesses are welcome to donate and participate. There are currently 7 businesses, possibly 8, participating.

X. New Business – DDA/Main Street

A. Artistic Light Pole Installation

Main Street Manager Gosling explained there was a community member wanting to donate a light pole in memory of his late mother, whom was an active member of the Artisan Village. He would like it placed in front of the Artisan Village, replacing the current light pole with at least the same illumination as the current one, if not, more with having 2 lights on it. He submitted a couple different light post image ideas as possibilities.

Member Baum mentioned the light post idea was only 1 idea and asked Gosling if he would be open to other artistic ideas.

Gosling stated she would reach out to him and explore alternate ideas. Ie. a sleeve for current light post.

XI. MS Committee Report

A. Org Committee – No Report

B. Design - GMS Manager Gosling and Member Pettyjohn had a call with Joe last Monday and discussed looking at redoing the property list design of old and current buildings as a reference for new buildings and remodeling.

C. EV (Economic Vitality)/Promotions – BINGO

XII. Community Meetings Update:

A. CCEDP

B. Blight

- C. Camp Grayling**
- D. Northern Market**
- E. 4-Mile Businesses**
- F. Historical Museum** – Closed for the season
- G. GPA**

Members discussed and agreed to remove items #B & #E from future agendas as there are no new updates. Also, remove #D since it is located under the Manager's report. Also, remove #C due to not having an update with Deb Mead changing jobs.

XIII. Public Comment – None

XIV. Member Comments

Member Tremonti welcomed new members.

Member LaFontaine was excited to announce that the LaFontaine auto dealership and body shop now has City water. She asked what the timeline was for the City light project downtown and status of the progress. She stressed that she didn't want to lose the funding for it.

Gosling did not have the exact time frame but stated she would get with Member Podjaske on the time and progress and get back with her.

XV. Correspondence – None

XVI. Adjournment

20-046

Moved by Pettyjohn, seconded by Tremonti to adjourn the meeting.

Roll Call Vote

Ayes: 7

Nays: 0

Abstain: 0, Absent: 2, Vacancies: 0,

Motion Carried.

Chairperson Shaw adjourned the meeting at 10:15 A.M.

Chelsea Goodwin
City Deputy Clerk/Treasurer