

**RECORD OF  
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET  
PROCEEDINGS REGULAR MEETING HELD ON THE  
13th DAY OF JULY 2023  
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

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**I. Meeting called to order by Chair (Swander) Krupp at 8:30 A.M.**

**II. Roll Call**

Members Present: Stonehouse, Huber, Swander, Podjaske, Pettyjohn, Millikin  
Members Absent: Smith, LaFontaine  
Also in attendance: Lori McGeorge (City Clerk)

**III. Public Comment**

None.

**IV. Approval of Agenda**

**23-012**

Moved by Huber, seconded by Pettyjohn to approve the agenda.

**Roll Call Vote**

**Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1.**

**Motion Carried.**

**V. Approval of Consent Agenda**

A.) DDA/GMS Meeting Minutes for Thursday, March 9<sup>th</sup> – not available

B.) DDA/GMS Meeting Minutes for Thursday, April 13<sup>th</sup>– not available

C.) DDA/GMS Meeting Minutes for Thursday, May 11<sup>th</sup>

D.) DDA/GMS Meeting Minutes for Thursday, June 30<sup>th</sup>

**23-013**

Moved by Huber, seconded by Millikin to table March & April agendas as they are not available.

**Roll Call Vote**

**Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1.**

**Motion Carried.**

**23-014**

Moved by Pettyjohn, seconded by Stonehouse to approve the minutes from May and June with the update made for adjournment section of May's minutes.

**Roll Call Vote**

**Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1.**

**Motion Carried.**

**VI. Treasurer Report**

**A.) Revenue/Expenditure Report**

Erich explained the report with additional discussion regarding billing and reimbursements.

**23-015**

Moved by Pettyjohn, seconded by Podjaske to approve the Revenue/Expenditure Report.

**Roll Call Vote**

**Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1.**

**Motion Carried.**

**VII. City Manager's Report**

City Manager Podjaske updated the board about training with the new clerk and treasurer in addition to 2 dispensaries expressing interest in the City of Grayling.

**VIII. Main Street Manager's Report**

None.

**IX. Unfinished Business – DDA/Main Street**

**A.) State of Properties**

Dunkin Donuts with gas station is to be where the Carey & Jaskowski building is. Paddle Hard 2 was sold. Sawmill Lofts have received grants to act as a filler for financing.

**B.) 4<sup>th</sup> of July Parade**

Vice-chair Pettyjohn reported everything went well with the exception of some complaints regarding the change in parade route. Currently working on the AuSable Festival Parade.

**C.) Hiring Process-Committee Recommendation**

Ryan Madis has been recommended to be offered the position with an offer letter to be drafted. They also interviewed 3 other candidates (one withdrew and the other two considered but not chosen). If Ryan Madis declines the position, it will then be offered to the runner up (Zoe Morton).

## **23-016**

Moved by Pettyjohn, seconded by Stonehouse to offer the position to Ryan Madis.

Roll Call Vote

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1.

Motion Carried

### **D.) Paddler Banners**

Discussion regarding a new banner program in which there can be a one-time fee for banners (no charge for veterans' banners) with the caveat that if they look worn, they will need to be retired and replaced.

### **E.) Board Self-Assessment**

Tabled until August

### **F.) Farmer's Market-EBT/WIC benefits application**

Will wait for a new signer in case of a new director being hired.

### **G.) Vibrancy Grant Agreement**

The grant is fully executed but the purchases will need to be broken up in smaller dollar amounts for the river festival.

## **X. New Business – DDA/Main Street**

### **A.) River Festival Parade**

Pettyjohn gave an update. They are still collecting applications. The parade starts at 4pm.

### **B.) Director's Office/Equipment**

**Previous Director cell phone, credit card, laptop.** - The former director is in possession of cell phone, credit card & computer. Going forward an exit interview would be done with all items returned.

**New Director's Needs** – Office space within the city would be nice. Topic is tabled for follow-up at next meeting.

## **XI. MS Committee Reports**

### **A.) Org Committee**

Millikin discussed the Miss AuSable River Festival.

### **B.) Design**

Pettyjohn and members discussed painting the crosswalks before the Canoe Marathon.

### **C.) EV**

No update.

### **D.) Promotions**

Pettyjohn is working on the parades.

## **XII. Community Meetings Update**

### **A.) CCEDP (Crawford County Economic Development Program)**

No update.

### **B.) Historical Museum**

No update.

### **C.) GPA**

No update.

### **D.) Rotary**

No update.

### **E.) Chamber of Commerce**

Discussed the prior bike race.

### **F.) Camp Grayling**

No update.

**XIII. Public Comment**

None.

**XIV. Member Comments**

Pettyjohn would like to remove Member Smith due to a lack of participation. Bi-laws will be checked.

**XV. Correspondence**

None.

**XVI. Adjournment**

**23-017**

Moved by Podjaske seconded by Millikin to adjourn the meeting.

**Roll Call Vote**

Ayes: 5 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 1.

**Motion Carried.**

Chair (Swander) Krupp adjourned the meeting at 9:47 A.M.