

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
11th DAY OF JUNE, 2020
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Vice Chair Steffen at 9:31 A.M.

II. Roll Call (E = Excused; * = Late Arrival)

Members Present: Paul Crandall, Jack Pettyjohn, Thomas Steffen, Christine LaFontaine, Doug Baum

Members Absent: Shawn Abraham – E, Erich Podjaske – E, Matthew Shaw – E, Jill Tremonti – E

Vacant Seats: None

Also, in attendance: Recording Secretary; Deb Mead, Main Street Manager; Rae Gosling

III. Public Comment – None

IV. Approval of Agenda

20-032

Moved by Crandall, seconded by Baum to approve the Agenda as amended: Add under New Business, Item A: Budget Amendments.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 4, Vacancies: 0, **Motion Carried.**

V. Approval of Consent Agenda

A. DDA/GMS Meeting Minutes for May 14, 2020

20-033

Moved by Baum, seconded by Crandall to approve the Meeting Minutes for May 14, 2020 as presented.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 4, Vacancies: 0, **Motion Carried.**

VI. Treasurer Report

A. Revenue/Expenditure Report through May 2020

Main Street Manager Gosling stated that Chairperson Shaw had questions on the bank fees being charged to the DDA. Gosling said that they spoke to City Clerk/Treasurer Johnson about the fees and the charges were explained.

20-034

Moved by Baum, seconded by Pettyjohn to accept and file the Treasurer's Report as presented.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 4, Vacancies: 0, **Motion Carried.**

VII. City Manager Report

City Manager Baum handed out his written report to the Board. The report gave an update on the Northern Market site, the Farmer's Market, Shoppenagon's building, Sawmill Lofts, Rite Aid building, Mini-Mall property and staff changes at City Hall. Baum asked if anyone had any questions.

Member Pettyjohn asked about having the ice-skating rink at the Northern Market site, Baum stated that was something they could discuss later. Discussion took place on the ice-skating rink. Vice Chair Steffen asked that Member Pettyjohn look into utilizing the Northern Market site for activities.

City Manager Baum thanked Recording Secretary Mead for what she has done for the Board, Steffen also thanked her.

VIII. Main Street Manager Report

A. Monthly Report

Main Street Manager Gosling informed the Board that she is not working Fridays, she is furloughed one day a week, like the City, to the end of July at a minimum.

Gosling spoke of Parklets, using parking spots as service spaces, that could be utilized in the downtown area.

Gosling informed the Board that the Grayling DDA/Main Street is a recipient of a Match on Main grant. Only 4 communities received this grant and will be receiving \$42,000.00 to serve 12 downtown businesses. Gosling stated that she is hoping to get everything wrapped up by the end of June.

Questions were asked about Paddle Hard and why they weren't open yet and if they could take down the paper on the windows. Gosling stated they were waiting on licensing from the state and she said she would ask about the paper in the windows.

IX. Unfinished Business – DDA/Main Street

A. State of Properties – Covered in City Manager's report.

Member Crandall stated that he had received a call from GPA about art sculptures being downtown and if they corrected the possible issues, could they still have them out. Consensus of the Board was that it was addressed at the meeting that Marianne attended in March, Crandall stated he would contact GPA. City Manager Baum said to remind GPA that they are responsible for all maintenance, storage, etc. and that they need to work with DDA and the City Manager.

X. New Business – DDA/Main Street

A. Budget Amendments

Discussion took place on six line items in the budget that show a deficit. Main Street Manager Gosling stated at year end they will need to shift some items around to make those line items not be over budget, and was asking the Board to approve the amendment.

20-035

Moved by Crandall, seconded by Pettyjohn to approve the amendments as presented and to allow City Treasurer and Main Street Manager to make line item adjustments.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 4, Vacancies: 0, **Motion Carried.**

XI. MS Committee Report

A. Org Committee – No Report

B. Design – No Report

C. EV (Economic Vitality)/Promotions

Main Street Manager Gosling stated that reopening downtown is the new focus for Economic Vitality and was covered in her report.

XII. Public Comment – None

XIII. Member Comments

Member LaFontaine stated the she was disappointed about Shoppenagon's and the Cedar Motel.

Member Crandall thanked the Board for the last four years he has served and that it had been a pleasure serving. Crandall stated that he would continue to work with the Blight Committee.

Vice Chair Steffen stated that he was disappointed with Shoppenagon's as well and that he would like to talk privately with the City Manager and the City Attorney about it.

XIV. Correspondence

Member Crandall handed out a letter to the Board stating that he will not be renewing his term in July.

XV. Adjournment

20-036

Moved by Crandall, seconded by Steffen to adjourn the meeting.
Ayes: 5, Nays: 0, Abstain: 0, Absent: 4, Vacancies: 0, **Motion Carried.**

Vice Chair Steffen adjourned the meeting at 10:04 A.M.

Lisa K Johnson
City Clerk/Treasurer