

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
14th DAY OF MAY, 2020
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

Meeting was held via video conference for DDA/GMS Members and members of the General Public.

I. Meeting called to order by Chairperson Shaw at 9:31 A.M.

II. Roll Call (E = Excused; * = Late Arrival)

Members Present: Erich Podjaske

Via Conference/Video Call In: Matthew Shaw, Paul Crandall, Jill Tremonti, Jack Pettyjohn, Thomas Steffen, Christine LaFontaine*, Doug Baum

Members Absent: Shawn Abraham

Vacant Seats: None

Also, in attendance:

In Person: Recording Secretary; Deb Mead

Via Conference/Video Call In: Main Street Manager; Rae Gosling

III. Public Comment – None

***Christine LaFontaine joined the meeting via video at 9:33 am.**

IV. Approval of Agenda

20-027

Moved by Crandall, seconded by Pettyjohn to approve the Agenda as presented.

Roll Call Vote

Ayes: Baum, LaFontaine, Crandall, Tremonti, Podjaske, Pettyjohn, Steffen, Shaw

Nays: 0

Abstain: 0, Absent: 1, Vacancies: 0,

Motion Carried.

V. Approval of Consent Agenda

A. DDA/GMS Meeting Minutes for April 21, 2020

20-028

Moved by Steffen, seconded by LaFontaine to approve the Consent Agenda for April 21, 2020 as presented.

Roll Call Vote

Ayes: Baum, Tremonti, LaFontaine, Crandall, Podjaske, Pettyjohn, Steffen, Shaw

Nays: 0

Abstain: 0, Absent: 1, Vacancies: 0,

Motion Carried.

B. DDA/GMS Special Meeting Minutes for April 27, 2020

20-029

Moved by Steffen, seconded by Pettyjohn to approve the Consent Agenda for April 27, 2020 as presented.

Roll Call Vote

Ayes: Baum, Tremonti, LaFontaine, Crandall, Podjaske, Pettyjohn, Steffen, Shaw

Nays: 0

Abstain: 0, Absent: 1, Vacancies: 0,

Motion Carried.

VI. Treasurer Report

A. Revenue/Expenditure Report through April 2020

Main Street Manager Gosling stated that just the normal expenses were being paid out.

20-030

Moved by Tremonti, seconded by LaFontaine to accept and file the Treasurer's Report as presented.

Roll Call Vote

Ayes: Baum, Tremonti, LaFontaine, Crandall, Podjaske, Pettyjohn, Steffen, Shaw

Nays: 0

Abstain: 0, Absent: 1, Vacancies: 0,

Motion Carried.

VII. City Manager Report

City Manager Baum stated that things are looking dismal. Baum stated that the City is working on the budget and waiting on the State Treasury Budget Conference on Friday. Baum stated that there is a webinar on Monday about revenue sharing for the municipalities. Baum informed the Board that there was already one layoff in the City and more cuts to follow.

Baum stated that the Northern Market project is on hold due to funding. Baum informed the Board that the building was removed and the contaminated soil had been taken care of.

Baum stated that the offices are still closed to the public, hoping to open back up on June 1st.

Baum informed the Board that the DPW was back to work and working on spring clean-up items. Baum stated that the part-time position for the person watering flowers downtown was cut, but the gentleman stated he would volunteer his time.

The question was asked to differentiate between furlough and layoff: Baum stated that a furlough would mean one day per week unpaid in a pay period, and a layoff would be no benefits and not working.

Member Crandall asked about the projects with grant monies from the State and if they were affected, Baum explained.

Member Crandall asked about Shoppenagon's demolition; City Manager Baum gave an update.

Vice Chair Steffen asked if the Sawmill project was still a go; City Manager Baum and Member Podjaske explained.

VIII. Main Street Manager Report

A. Monthly Report

Main Street Manager Gosling stated that MEDC has new funding programs available for the downtown businesses. Gosling explained the Match on Main program had been modified and there was about \$50,000.00 for the Grayling DDA. Gosling stated that she had talked to most of the eligible businesses and that she had a form going out to them asking about their needs.

Gosling stated that the businesses could get anywhere from \$2,000.00 to \$10,000.00 for their requests, new businesses are not eligible and six businesses are not eligible due to already receiving MSF funding. Gosling also stated that she would need help reviewing the requests.

City Manager Baum asked if the any of the funds could be used for Grant Management, Gosling stated that it could not. Gosling talked about a survey that was out asking people what they were looking for when businesses reopen.

Member LaFontaine gave an update on her business, that it was doing well and concerns on inventory when everything is lifted.

Member Pettyjohn asked about doing reviews on the surveys, Gosling stated that they could form a committee to go over a Retail Opening Strategy. Member Pettyjohn, Member LaFontaine, Member Podjaske and Main Street Manager Gosling to meet via video conference on May 22, 2020.

IX. Unfinished Business – DDA/Main Street

A. State of Properties – No Report

X. New Business – DDA/Main Street – None

XI. MS Committee Report

A. Org Committee – No Report

B. Design – No Report

C. EV (Economic Vitality)/Promotions – No Report

XII. Public Comment – None

XIII. Member Comments

Member LaFontaine talked about Community Funds through GMC and was asking about lighting for downtown or flowers that the funds could be put towards. Member Podjaske stated that there was a project he was trying to work on downtown for lighting. Podjaske will get with LaFontaine on the funding, and Vice Chair Steffen said he would help on the project.

XIV. Correspondence – None

XV. Adjournment

20-031

Moved by LaFontaine, seconded by Crandall to adjourn the meeting.
Ayes: 8, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 0, **Motion Carried.**

Chairperson Shaw adjourned the meeting at 10:05 A.M.

Deb Mead
Recording Secretary