

**CITY OF GRAYLING**  
**CITY COUNCIL**  
**REGULAR MEETING MINUTES**  
**Monday, May 14, 2018**

**I.** Meeting called to order by Mayor Schreiner at 6:30 P.M.

**II. Pledge of Allegiance**

**III. Roll Call**

Members Present: Karl Schreiner, Mark Allen, Karl DeVries, Roger Moshier and Heather Forbes

Members Absent: None

Vacant Seats: None

Also in Attendance: Doug Baum City Manager, Lisa Johnson City Clerk, Erich Podjaske, Zoning Administrator, Rae Gosling, Tim Rombach, Deb Mead, Project Coordinator and Steve Clark, Rowe Engineering.

**IV. Public Comment**

Rae Gosling gave the MainStreet Report. One new business opened in down town, the City was highlighted in the Review on page 37 and she also mentioned the upcoming fundraiser, Drive for your Community sponsored by Feeney Ford on Friday the 18<sup>th</sup> from 10-6. Mainstreet will receive \$20 per test drive and also gave an update on the Paddle Battle event.

Deb Mead gave an update on the Force Main project, the project went out to bid on May 2<sup>nd</sup> and sealed bids are due by May 23 and will be opened at 11 am here in the City Council Chamber.

Steve Clark then explained the Force Main project and that 90% is being covered by a grant. He will be holding a public informational meeting soon to explain the project to residents. The project is to begin the end of June, beginning of July and be completed by the end of September.

Members asked questions.

**V. Approval of Agenda**

Mayor Schreiner asked that the #A Proposed Blight Ordinance be removed from the agenda and a work session be set for June 4<sup>th</sup> at 6:30 pm in the Council Chambers.

18-045

**Moved by Allen seconded by Moshier to approve the agenda with the addition of #B Market Feasibility Study under Unfinished Business and #I Community Clean up Resolution under New Business and to remove #A Proposed Blight Ordinance under Unfinished Business.**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried**

## **VI. Approval of Consent Agenda**

Member Moshier mentioned a correction needed to motion 18-043.

18-046

**Moved by Forbes seconded by DeVries to approve the consent agenda with the correction of motion 18-043 on who seconded the motion.**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried**

## **VII. City Managers Report**

City Manager Baum explained his report.

He also mentioned that members received a letter pertaining to the Housing Commission and the attorneys reply to that complaint.

He then mentioned that at 4pm the fire department was dispatched to a vehicle/garage fire and due to the fact that we had fire fighters on duty, it was contained to the garage area only.

Council Member Moshier asked where the farmers market would be held this year.

City Manager Baum said the City Park.

## **IX. Unfinished Business**

### **~~A. Proposed Blight Ordinance~~**

### **B. Market Feasibility Study**

City Manager Baum asked that it is moved to the end of the meeting.

## **X. New Business**

### **A. Proposed Peddlers Ordinance Amendment – Set Public Hearing date**

Zoning Officer Podjaske explained that changes were in yellow.

Council Member Allen asked on the wording.

Zoning Officer Posjaske mentioned the City Attorney was looking at it and would correct the wording and that they would receive a new copy with corrected wording before the Public Hearing.

18-047

**Moved by Allen seconded by Forbes to approve set a public hearing for June 11, 2018.**

City Manager Baum asked that the past wording be put back in and strikethrough, so they could see what changes were being made.

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried**

**B. Multi Use Permit – Dave Vargo**

City Manager explained the type of request and that is why it was being brought to Council for approval, since it is not the normal type of requestor. Members had discussion on the closing of parking spots.

18-048

**Moved by Allen seconded by Forbes to approve the Multi Use Permit and the City Manager will work out the closing of the parking spots with Vargo and that these permits will be approved on a case by case basis.**

**Ayes: 4, Nays: 1 (Moshier), Abstain: 0, Absent: 0, Vacant 0, Motion Carried**

**C. Draft Zonng Ordinance Amendment – Sign Ordinance**

Zoning Officer Podjaske explained that the Planning Commission will be holding a Public Hearing on May 22 at 6 pm and if recommended will be on the Councils June Agenda for approval.

Mayor Schreiner asked for a color copy showing changes.

**D. GPS Fireworks Sponsorship**

City Manager Baum explained that they are asking for a 3-year agreement, so they can plan for future years and the ask is the same as the past of \$4,000 per year.

18-049

**Moved by Forbes seconded by DeVries to approve the sponsorship and for the City Manager to sign the sponsorship agreement.**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried**

**E. Chamber – AuSable River Fest Vendors/Peddlers Permits**

City Manager Baum they have approved the request in the past for the 2-day event and that this year they are asking for a full week, due to additional events.

18-050

**Moved by DeVries seconded by Moshier to approve the request to have all Vendor/Peddler Permits for the week be approved by the Chamber.**

Member Allen mentioned his concerns, if the amended peddler permit changes get approved, this request would not follow the requirements.

Members had discussion.

Member Allen mentioned he was ok with it this year, since the changes haven't been approved as of yet.

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried**

**F. Appointment of Marvin Townsend to the Park and Rec. Board**

City Manager Baum explained that he was involved when the Skate Park was constructed but doesn't know anything about Marvin personally.

18-051

**Moved by Moshier seconded by DeVries to appoint Marvin Townsend to the Park and Rec. Board.**

City Clerk/Treasurer Johnson brought up the lack of communication with the Park and Rec. Board on if they were going to be at the meetings and when there isn't a quorum, the cost to the City to have an employee being paid to be to the meeting for minute taking and then no meeting being held.

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried**

**G. Review of the New DPW Building**

Deb Mead mentioned that final plans were being drafted, due to fire inspectors request and once completed it would go out to bid.

Steve Clark explained the new building and answered council's questions.

City Clerk/Treasurer Johnson asked if there was a picture of what the new building would look like.

Deb Mead said not at this time.

City Manager mentioned the project would be approx. \$900,000 less the sale price of the old location and once the bids are in, then the bonds would be obtained. He also mentioned that all the DPW workers have reviewed the project and were able to put input towards the project, since they are the ones that know what they need on a day to day need. He also mentioned this would be phase one of two, the second phase would be to add office space.

Member Moshier asked the life expectancy of the building.

City Manager Baum said approx. 50 years. He also mentioned once they have more final drawings, it would be brought back to Council.

#### **H. Draft 2018-2019 City Budgets**

City Clerk/Treasurer Johnson explained and that her and the City Manager are still reviewing and if any changes are made it will be noted in the final budgets. A public hearing shall be set for the June 11<sup>th</sup> meeting to approve the budgets.

#### **I. Community Cleanup Resolution**

18-052

**Moved by Allen seconded by Forbes to waive the reading of the Community Cleanup Resolution.**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried**

18-053

**Moved by Allen seconded by DeVries to approve Resolution 2018-03 The Great Grayling Community Cleanup as presented which declares June 2<sup>nd</sup>, 2018 as the Great Grayling Community Cleanup day.**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried**

Deb Mead and Steve Clark gave an update to members on the Canoe Launch project. Site plans should be completed in 2 weeks and hopefully constructed by the end of the year.

Doug Paulus, Market Consultant arrived.

City Manager Baum explained that funds had been put away for the match to the project, which is the paving of the parking lot.

Deb Mead then updated council on the sale of the 3 city lots and that only one bid had come in from and that was from Michigan Community Capital and Thomas H Steffen, LLC in the amount of \$40,000. She then mentioned the Vetting process was being done and once completed and if meets all requirements the bid will be awarded.

Deb Mead updated council on both trail projects and they were waiting on state legislature.

Zoning office Podjaske mentioned the feasibility study for the Community Center project should be in by the end of the month.

Doug Paulus updated explained the feasibility study that the City just received and the findings.

Members asked questions.

City Manager Baum asked based on the findings, that the he shall continue to move forward and apply for the pre-approval with USDA.

Member Allen voiced his concerns with a couple of areas that mention it is a high-risk project and moving forward.

Doug Paulus explained that at that time some of the funding was unknown for the project.

City Manager Baum explained this is not approving the project, it is just a pre-approval which is needed to continue to secure other funding for the project. Council will have the final say, once the final numbers are in.

#### **XI. Reports**

Members had no questions or comments.

#### **XIII. Public Comment**

None

#### **XIV. Council Member Comments**

Member Moshier asked on the Date Street property and when it would be demoed.

City Manager Baum mentioned it should go out to bid next month.

Member Allen asked on the budget and when expenses go over budget and if there is a way they could come to council beforehand.

City Clerk/Treasurer Johnson mentioned she would do what ever council wished, but some items can't wait, such as well 1 going down and also the unknown of attorney bills due to litigations going on. She also mentioned that next year she would try to do monthly updates/amendments to the budgets.

#### **XV. Correspondence**

- A. Crawford Co. Law Enforcement Memorial Ceremony
- B. Crawford Co. Sheriff's Office 2017 Report

#### **Adjournment**

18-054

**Moved by DeVries seconded by Forbes that the meeting is adjourned.**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried**

Mayor Schreiner adjourned the meeting at 8:14 pm.

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Lisa K Johnson,  
City Clerk/Treasurer

Approved Minutes can be found on our website: [www.cityofgrayling.org](http://www.cityofgrayling.org)