

CITY OF GRAYLING
CITY COUNCIL
REGULAR MEETING MINUTES
Monday, May 13, 2019

I. Meeting called to order by Mayor Forbes at 6:30 P.M.

II. Pledge of Allegiance

III. Roll Call

Members Present: Karl Schreiner, Clinton Ross, Kimberly Hatfield, Roger Moshier and Heather Forbes

Members Absent: None

Vacant Seats: None

Also, in Attendance: Doug Baum, City Manager, Lisa Johnson, City Clerk/Treasurer, Chelsea Goodwin, Deputy Clerk, Erich Podjaske, Zoning Officer, Russ Strohpaal, Fire Chief, Rae Gosling, Carey Jansen, Matt and Christine LaFontaine, Tom Steffen, Norman Spinelli and other members of the public.

IV. Public Comment

No public comment.

V. Approval of Agenda

Mayor Forbes asked to add #D Committed Capital Funds and #E Northern Market under New Business

19-48

Moved by Schreiner seconded by Hatfield to approve the agenda with addition the of item number D & number E under New Business.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

VI. Approval of Consent Agenda

19-49

Moved by Ross seconded by Moshier to approve the consent agenda as presented.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

VII. City Manager's Report

City Manager Baum explained his report.

Members had no questions or comments.

VIII. Project Updates

City Manager explained project updates.

- A.** Force Main- Working on punch list items.
- B.** Canoe Launch-Parking Lot- Working on punch list items.
- C.** Trail Projects-Received a planning grant from the DNR towards this project.
- D.** Community Center-On hold for now.
- E.** DPW Building-Moving along, sides and roof going on.
- F.** Northern Market-Will discuss under new business
- G.** Lift Station-Pumps have been ordered.

IX. Unfinished Business

A. Proposed Blight Ordinance

Carey Jansen thanked council for allowing her to work with the City Attorney to clean up the draft Blight Ordinance.

City Manager Baum mentioned the Ordinance is now complete and asked that it move to the next step for approval and asked council to set a public hearing for the June meeting.

Consensus of the members was to set a public hearing for the June 10th meeting.

B. City/Township Fire Agreement

City Manager Baum explained the City and Township worked with the attorneys to finalize the agreement and that the Fire Committee has approved and recommends council to approve the agreement. The agreement will then be filed

19-50

Moved by Schriener seconded by Hatfield to approve the City/Township Fire Agreement as presented.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

C. Fire Department Update

City Manager Baum explained the contract has not been signed due to insurance questions in the contract. He just received an email and the State is changing the wording in the contract and the City holds required insurance and an updated contract should be received Tuesday and signed. They were ok with starting the work on May 1st due to this. Chief Strohpaal mentioned that 16 part time employees had been hired, 3 more were pending and there are 13 current volunteer fire fighters also willing to fill shifts for the contract.

X. New Business

A. City Foreclosed Property – 208 Maple St.

Zoning Officer Podjaske explained where the property was located and also handed out the assessor record on the parcel. He would like to see the City purchase the property and then sell it with restrictions on what can be built. This way it is not left in its current condition and used as a rental.

Member Schreiner asked how quickly he felt it would sell.

Zoning Officer Podjaske felt it would sell quickly.

Member Moshier asked if the Housing Commission could possibly purchase it.

Zoning Officer Podjaske felt it was not in a condition for them to purchase it and use.

City Manager Baum felt a new home would be the best and a better property tax value.

19-51

Moved by Hatfield seconded by Schreiner to the purchase parcel 070-120-004-005-00, 208 Maple St. from the Crawford County 2019 Foreclosure as presented.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

B. Confirm Mayors appointment of Liam Gosling to the Compensation Commission.

19-52

Moved by Hatfield seconded by Ross to confirm Mayors appointment of Liam Gosling to the Compensation Commission as presented.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

C. Draft 19-20 City Budgets

Mayor Forbes mentioned this was a draft budget and asked members to review and direct any questions to City Clerk/Treasurer Johnson via email or stop in to her office and she would then email everyone the question and answer to the budgets.

City Clerk/Treasurer mentioned that Member Moshier did not have an email address and she would make sure he received the questions/reply in writing.

D. DPW Capital Funds

City Manager Baum explained that over the past few years funds have been set aside for a new Vactor truck and/or loader. Working on the capital projects for the upcoming fiscal year it would work best if the current capital funds set aside be used to purchase the loader and also be used as a down payment on a new leased Vactor truck. The lease payments would then be taken from the capital fund over the next 5 years.

City Manager Baum asked that Council approve moving the DPW capital funds in Fifth Third Bank to the Capital Fund for the current budget to purchase the loader and make the down payment on the Vactor truck in the amount of \$257,826.

Member Schreiner asked what the city would do with the old equipment and if selling, what are they worth.

City Manager Baum said they would sell the equipment once the new equipment is received. He felt they were worth approx. \$20,000 to \$22,000.

City Clerk/Treasurer mentioned that the approx. sale of the equipment has been built into the revenues of the 19/20 budget, which would cover the 1st years payment on the leased vactor truck.

19-53

Moved by Schreiner seconded by Moshier to move the committed capital funds from Fifth Third Bank to the Capital Fund to purchase a new loader and to make the down payment of \$84,456.73 on a leased Vactor truck (Sewer Cleaner Truck) with National Cooperative Leasing.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

E. Northern Market

City Manager Baum explained that he was contacted last week by a group that would like to come to the table with ten million or more to help fund the Northern Market. They have asked at this time that their name not be released. They have given the City a week to get all the documents needed to submit for the funds. So city staff have been busy getting everything ready.

City Manager Baum mentioned the project is currently at a cost of approx. 15.3 million and feels other funding will come in as well to fund the balance of the project.

City Manager Baum mentioned the property needs an environmental study completed and civil engineering done before any funds would be approved. He is asking that Council approve borrowing \$80,000 from the Capital fund to get this completed before the end of this fiscal year and that it would be paid back once the projects funding is approved.

Member Schreiner asked if other groups are committed to this project yet.

City Manager Baum mentioned there is the Farm Bill and USDA that are possibilities and two other groups in Grayling, but until the majority of the project is funded, they will not 100% commit funds.

Member Schreiner asked if there is a short fall with funding of the project, is there cuts that can be made on the project to move forward with the amount of funding received.

City Manager Baum said yes, that is what the Project Manager that was just brought on board is working on at this time.

Member Moshier asked why they only gave a week to get this done.

City Manager Baum explained they have excess funds and if they do not expend the funds they have received, they will receive less the next year.

19-54

Moved by Hatfield seconded by Ross to approve to borrow \$80,000 from the Capital Fund for the Northern Market Project with it to be repaid once the project funding is secured.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

XI. Reports

- A. Mainstreet Managers Report-Given by Gosling
- B. Planning Commission – March 12, 2019 Meeting Minutes-Update given by Member Ross
- C. Parks and Rec Committee – March 12, 2019 Meeting Minutes-Update given by City Manager Baum
- D. DDA/GMS Meeting – March 21, 2019 Meeting Minutes-Update give by Gosling in Mainstreet report.
- E. Grayling Agricultural and Education – Update given by City Manager Baum.
- F. Fire Committee- May 1, 2019 Meeting Minutes - Update given by City Manager Baum.
- G. Housing Commission Meeting April Minutes – Update given by Member Moshier.
- H. Public Safety Fire-March Activity Report
- I. Public Safety Police-March Activity Report

XII. Public Comment

Norman Spinelli directed questions to City Manager/Police Chief Doug Baum. Council Member Schreiner mentioned he was not on the agenda and if he wished to be on the agenda, he would need to asked to be placed on next month's agenda. Norman Spinelli said he would like to be on the next agenda. Carey Janson mentioned the upcoming Great Grayling Clean-up that is being held on June 15th. Matt LaFontaine asked on how things were coming along with the Hospitality House. Zoning Officer Podjaske said they had until the 26th to have everyone evicted and if that didn't happen, he would be in touch with the City Attorney. Matt LaFontaine also hopes to see the Community Center Committee back working on that project, feels it is needed in Grayling and was excited about the Northern Market as well. Tom Steffen mentioned he had been in contact with the owners of the Hospitality House and wanted to know how each council member felt on the housing problem in Grayling and if they were willing to give incentives towards a project to clean up the site and get housing in Grayling. Members mentioned without a plan for them to consider, they could not give incentives at this time.

XIII. Council Member Comments

Member Hatfield asked Zoning Officer Podjaske to check on 801 Ogemaw for piles of carpet and thanked him for getting the cars removed from 806 Smith Street. She also asked when can trash be put out, feels people are putting trash out days before they should. Zoning Officer Podjaske said trash could go out at noon on Sundays. Member Moshier feels Zoning Officer Podjaske is too busy with other duties and feels

the police officers could deal with this issue, with it being a City Ordinance.
Member Ross feels resident's family and/or friends are also bringing their trash in for
City pick up, is there anything that can be done.
City Manager Baum said to let him know when he sees this happening.

XIV. Correspondence

Visitors Bureau Annual Marketing Report
AuSable River Canoe Launch-Ribbon Cutting.

XV. Adjournment

19-55

Moved by Schreiner seconded Hatfield by that the meeting is adjourned.
Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

Mayor Forbes adjourned the meeting at 8:19 pm.

Lisa K Johnson,
City Clerk/Treasurer

Approved Minutes can be found on our website: www.cityofgrayling.org