

**RECORD OF PARKS & RECREATION COMMITTEE PROCEEDINGS  
REGULAR MEETING HELD ON THE 9<sup>th</sup> DAY OF APRIL 2019  
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

- I.** Meeting called to order by Chairperson Gaertner at 6:01 P.M.
- II.** Swear in of new member Heather Ferrigan.

**III. Roll Call**

Members Present: Lindsay Gaertner, Doug Baum, James Jones, Heather Ferrigan

Members Absent: Kimberly Hatfield, Natasha Ritter, Trey Townsend\*

Also, in Attendance: Recording Secretary; Deb Mead, Erich Podjaske, Logan Podjaske

**IV. Public Comment - None**

**V. Approval of Agenda**

**19-005**

Moved by Baum, seconded by Jones to approve the agenda as presented.  
Ayes: 4, Nays: 0, Abstain: 0, Absent: 3, Vacancy: 0, motion carried.

**VI. Approval of Consent Agenda**

- A. Parks & Recreation Committee Meeting Minutes for March 12, 2019
- B. Expenditure Report thru March 2019

**19-006**

Moved by Jones, seconded by Baum to approve the Consent Agenda as presented.  
Ayes: 4, Nays: 0, Abstain: 0, Absent: 3, Vacancy: 0, motion carried.

**VII. City Manager Report**

City Manager Baum stated that clean-up at City Park will be happening soon.

Baum informed the Board of the Community Clean-up Day that is scheduled for June 15, 2019 from 9:00 am to 12:00 pm. He suggested that the Parks & Rec Committee have a clean-up at City Park that day as well, for example flower beds in front of the Nature Center. Chairperson Gaertner stated that June 15<sup>th</sup> was the Skate Park Competition. Consensus with the Board to have the City Park clean-up a different day and to put that on next months agenda.

## **VIII. Committee Reports**

### **A. Skate Park Committee**

Vice Chairperson Jones discussed the Father's Day weekend Skate Board Competition.

Jones stated that the Organization Committee will be obtaining items for prizes for the event, and that they were working on a flyer to distribute.

## **IX. Unfinished Business**

### **A. DNR Recreation Grant 2017 Update**

Recording Secretary Mead stated that the plans for the Trailhead/Concession Stand that were submitted to the DNR were approved on March 27<sup>th</sup>. She also stated that the City would be asking for a 6-month extension on the grant, due to the cost of the project.

City Manager Baum explained more about the costs of the project.

**\*Trey Townsend arrived at 6:15 pm**

### **B. Canoe Launch Update**

Recording Secretary Mead stated that a final walk-thru of the project would be happening in the next few weeks.

Mead also informed the Board that signs needed to be purchased and placed around the Canoe Launch.

Discussion took place on the signs needed and also way-finding signs for the Skate Park.

### **C. Master Plan**

Discussion took place on the Master Plan and some of the statistics that needed to be updated.

Chairperson Gaertner asked the Board to make sure and go through the plan and highlight any changes that need to be made.

### **D. Adult Fitness Equipment**

Recording Secretary Mead brought in catalogs for the Board to look at on the fitness equipment.

Discussion took place on where the equipment would be located, it was suggested to be along the walking path through City Park.

Member Ferrigan stated that she would like to see some updates with the pavilion. City Manager Baum stated that the Board could identify that in the Recreation plan, especially when looking for funding.

## **X. New Business**

### **A. Waste Containers for City Park and the Canoe Launch**

Recording Secretary Mead discussed the cost with the Board about replacing the containers at City Park and adding new ones at the Canoe Launch.

Discussion took place about moving monies from different line items to purchase the receptacles and signage before June 30<sup>th</sup>.

**19-007**

Moved by Gaertner, seconded by Townsend to order signage and 5 waste receptacles with the monies in the budget for this fiscal year.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 2, Vacancy: 0, motion carried.

## **XI. Public Comment**

Erich Podjaske asked the Board if there was a vacancy. The Board informed Podjaske that there was not a vacancy at this time. He stated that if there was a vacancy in the future, he had a high school student that would be interested.

## **XII. Committee Member Comments**

Chairperson Gaertner welcomed Member Ferrigan to the Board.

City Manager Baum asked Podjaske and Mead to talk about the Iron Belle Trail from the Northern Market to the trail on Old 27. Podjaske explained the proposed trail and some difficulty in where to place the trail. He did state that there was a possibility of partnering with the snowmobile trail through town. Mead explained that the City was working on a grant for the planning portion of the trail.

City Manager Baum discussed working on the budget for the next fiscal year. Baum stated that the budget needed to be completed before the City Council meeting in May.

Discussion took place on several items that needed to be addressed within the Parks & Rec Department. City Manager Baum contacted Kyle Bond, DPW Superintendent, to check on what needed to be addressed in the City Park.

Further discussion took place on items and prices and the Board came up with \$5,300.00 to be added to the Parks budget for the next fiscal year.

City Manager Baum stated to the Board that there needs to be a plan for a grand opening/ribbon cutting for the Canoe Launch. There needs to be someone to chair this event. Member Ferrigan stated she could plan the event, Recording Secretary Mead stated she could help her with inviting MEDC and Jeff Kolka. Ferrigan and Mead to discuss the event with the Grayling Chamber as well.

**XIII. Correspondence – None**

**XIV. Adjournment**

**19-008**

Moved by Jones, seconded by Baum to adjourn the meeting.  
Ayes: 5, Nays: 0, Abstain: 0, Absent: 2, Vacancy: 0, motion carried.

Chairperson Gaertner adjourned the meeting at 7:20 pm.

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Deb Mead  
Recording Secretary

Minutes can be found on our website: [www.cityofgrayling.org](http://www.cityofgrayling.org)