

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
14TH DAY OF APRIL, 2022
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Chair Swander at 8:32 A.M.

II. Roll Call

Members Present: Swander, LaFontaine, Podjaske, Pettyjohn, Shaw, Stonehouse, Milliken

Members Absent: None

Also, in attendance: Jillian Tremonti (Interim Main Street Manager), Clerk/Treasurer Chelsea Goodwin, Maze Stephan

III. Public Comment

Maze Stephan wanted to say that her wife loves MI Brew.

IV. Approval of Agenda

22-027

Moved by Pettyjohn seconded by Stonehouse to approve the agenda with the change of the March 10, 2022 meeting minutes approval moved to May's meeting.

Roll Call Vote

Ayes: 8 Nays: 0 Abstain: 0, Absent: 0, Vacancies: 1,

Motion Carried.

V. Approval of Consent Agenda

DDA/GMS Meeting Minutes for March 10, 2022 to be approved at May's meeting.

22-028

Moved by Podjaske seconded by Pettyjohn to approve the meeting minutes at May's meeting.

Roll Call Vote

Ayes: 8 Nays: 0 Abstain: 0, Absent: 0, Vacancies: 1,

Motion Carried.

VI. Treasurer's Report

A. Revenue/Expenditure Report through March 2022

22-029

Moved by Baum seconded by Podjaske to accept and file the financial report as presented.

Roll Call Vote

Ayes: 8 Nays: 0 Abstain: 0, Absent: 0, Vacancies: 1,

Motion Carried.

VII. City Manager's Report

-DPW getting busy with frost thawing and clean-up. April is always a busy month getting sidewalks broomed and gutter lines, cemetery clean-up before Memorial weekend.

-Sawmill project at a stand-still and needs community push.

-Addressing Hospitality House water/sewer lines ahead of time.

-Looking into grant possibilities with wastewater treatment.

-Working on revamping the pavilion in city park and hoping to have it completed by the end of April.

-Multi-use permits for clean-up day and clock dedication were approved by City Council. The leader of clean-up day to get with him about the needs from the city for that.

-Military Fire contract starts May 1st and will have a full-time staffed fire department through the end of September.

-There have been 10 applicants so far for the full-time Fire Chief position.

-Have made a final offer for the DPW Director position and received a verbal acceptance.

VIII. Main Street Manager Report

A. Monthly Report

-Were not approved for the second vibrancy grant. There were over 40 applicants and only 12 grants awarded.

-Also passed over for the 2 match on main grants.

-Community Cocktail hour went well. Made \$180 on the 50/50 drawing.

-Hanson House and Rialto theatre are working on an entertainment venue grant.

IX. Unfinished Business – DDA/Main Street

A. State of Properties

- Sawmill project currently on hold and will need support from community to keep it going. GPA ladies have previously rallied to support projects for the benefit of the community and to get the word out and may need to help out in voicing the needs for the project.
- Paddle Yard – Architect has not signed off on the blueprints in order to obtain an occupancy permit.
- Cedar Motel – the demo and asbestos abatement has begun.

B. Open Board Seat

Still have only received 1 application. Would like to extend the deadline to the 26th then have the interview committee hold interviews and report back to the board to make a recommendation to the City Manager for appointment.

X. New Business – DDA/Main Street

A. Next Community Cocktail Hour

Discussed having it a private residence. The Hanson House would like to host at Christmas time. The owners of Spike’s interested in hosting the next meeting.

B. Fund Development

Interested in a letter writing campaign for fundraising. It would be more of a corporate letter with different levels of sponsorship aimed more towards the bigger companies and businesses.

C. Brick Fundraiser

Would like to hold with the clock installation and get going with ordering materials to be prepared in time. Unsure if there will be enough time before then.

D. Workplan review

1. Micros & A Movie – partnership with Rialto

Would like to start in the fall. Theatre has no control over the movie sent to them for advertising in advance. Would like to continue with if it can be consistent. Would need to obtain insurance to cover the city and liability. The rialto can add the city to their policy for 1-2 days to be covered. Tabled until the next meeting to check on insurance.

2. Paddler Banners

Tremonti would like to put out an online application for the banners and put together a book of generic images for using on the banners if they chose.

22-030

Moved by Baum seconded by Pettyjohn to approve the workplan as presented.

Roll Call Vote

Ayes: 8 Nays: 0 Abstain: 0, Absent: 0, Vacancies: 1,

Motion Carried.

B. Committee Chairs – set schedule for committee meetings by next work session

To present dates at the next work session.

XI. MS Committee Reports

A. Org Committee

Only had 1 meeting and discussed different organizations in the community.

B. Design

Will partner with the Planning Commission on design standards.

C. EV

Nothing to report.

D. Promotions

Previously discussed Community Cocktail Hour.

XII. Community Meetings Update

A. CCEDP (Crawford County Economic Development Program)

Superintendent talked about bond proposal.

B. Historical Museum

They haven't responded to 3 attempts in contacting them. Haven't received their technology grant application either.

C. GPA

Weekly meetings at Gray Rock every Tuesday. They would like to host an event to promote the 150th, possibly an Art in the Park event. New banners for the business loop have been ordered.

D. Grayling Heritage 150th

Currently working on a list to help direct the volunteers. Maze will be DJing instead of the radio station. Received a \$5000 from Rotary for trees and to have the trees trimmed in the fall.

E. Rotary

Nothing.

F. Chamber of Commerce

Business after hours will be Thursday at the Art Gallery. The fold outing will be May 19th. Currently working hard on Riverfest Planning.

G. FIT Assessment

Nothing to report.

XIII. Public Comment

None.

XIV. Member Comments

LaFontaine says their new car wash is up and running and passed out coupons for the members.

City Manager Baum explained why the car show doesn't happen anymore and the events in past years when ran by Craig Parrish, the owner. It was run as a business and would come to town demanded free hotels and meals. The cars would only sit for a hour at most and since Grayling was at the end of their route before heading home, all the cars would leave town at various times heading home while the city would close the road for the event and wouldn't have any cars hardly.

XV. Correspondence

None.

XVI. Adjournment

22-031

Moved by Pettyjohn seconded by LaFontaine to adjourn the meeting.

Roll Call Vote

Ayes: 8 Nays: 0 Abstain: 0, Absent: 0, Vacancies: 1,

Motion Carried.

Chair Swander adjourned the meeting at 10:32 A.M.