

**CITY OF GRAYLING**  
**CITY COUNCIL**  
**REGULAR MEETING MINUTES**  
**Monday, April 13, 2020**

Meeting was held via video conference for Council Members and members of the General public.

**I.** Meeting called to order by Mayor Forbes at 6:30 P.M.

**II. Pledge of Allegiance**

**III. Roll Call**

Members Present: Heather Forbes

Via Conference/Video Call in: Karl Schreiner, Kimberly Kersey, Clinton Ross, Roger Moshier

Members Absent: None

Vacant Seats: None

Also, in Attendance:

In Person: Douglas Baum, City Manager, Lisa Johnson, City Clerk/Treasurer,

Via Conference/Video Call in: Erich Podjaske, Zoning Officer, Chelsea Goodwin, Deputy Clerk/Treasurer, Rae Gosling,, Main Street Manager, Ryan Bauer, A+ Lawn Care, Mike Edwards, City Attorney.

**IV. Public Comment**

None

**V. Approval of Agenda**

Mayor Forbes asked if there were any additions

There were none.

20-31

**Moved by Schreiner seconded by Moshier to approve the agenda as presented**

**Roll Call Vote**

**Ayes: Schreiner, Ross, Kersey, Moshier, Forbes**

**Nays: 0**

**Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried**

**VI. Approval of Consent Agenda**

20-32

**Moved by Moshier seconded by Kersey to approve the consent agenda as presented.**

**Roll Call Vote**

**Ayes: Schreiner, Ross, Kersey, Moshier, Forbes**

**Nays: 0**

**Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried**

## **VII. City Manager's Report**

City Manager Baum asked if anyone had questions on his March report.

There were none.

City Manager Baum gave a verbal report for April. He mentioned one Police Officer was still out on medical until the end of the month. Fire Department is fully staffed and that the south wall of the market building fell in, so he will be working on getting the demo of the building moving. It had been pushed back due to the Stay at Home Order but feels it is danger and very unsafe at this time.

Mayor Forbes asked each member if they had any questions.

There were no questions from members.

## **VIII. Mainstreet Managers Report**

MainStreet Manager gave a verbal report and mentioned that Erich Podjaske has been a tremendous help the last few weeks as she was out on a medical issue.

Mayor Forbes asked each member if they had any questions.

There were no questions from members.

## **IX. Project Updates**

City Manager Baum asked if any members had any questions.

There were no questions from members.

## **X. Unfinished Business**

### **A. City Managers Review - Draft**

Mayor Forbes mentioned that only two reviews had been returned and asked if any of the members needed a new copy of the updated review, so they could get completed and turned in to the City Clerk/Treasurer.

Member Moshier mentioned he turned in the old review and if he needed to complete the new one.

Mayor Forbes said yes

Member Schreiner mentioned he would get his completed and turned in.

Member Kersey asked if the City Clerk/Treasurer would send her a copy and she would get it completed and turned in.

### **B. Recycling – Tabled**

Mayor Forbes mentioned at this time, there would be no discussion on Recycling.  
Mayor Forbes asked each member if they had any questions.  
Member Moshier mentioned it was discussed at the February Housing Commission meeting and they are in favor of recycling.  
There were no comments from the remaining members.

### **C. Charter Revision**

City Attorney explained the two options to get the City Charter updated. 1) To move forward placing the Charter on the Ballot asking voters to approve a Charter Revision and to elect a 9 member Charter Commission. He mentioned by doing this it could possibly create a new form of Government and would take months if not years to do and also could be very costly. It also then would not get approved by the voters. 2) Is for Council to do amendments to the Charter and as they do these, take them to the vote of the voters for approval. This could be done over multiple elections, but would be less costly and not have the worry of it possibly changing the form of Government in place.

Mayor Forbes asked each member if they had questions.  
Member Schreiner like the option to amend the Charter.  
Member Ross agreed  
Member Kersey feels it should go on the ballot and do a complete overhaul of the Charter.  
Member Moshier feels it would be hard to do a complete revision and feels amendments are the way to go and do by priority over a few elections.

City Clerk/Treasurer Johnson mentioned if they wish to move forward and do amendments to the Charter, they would have to rescind the Motion 19-128 made by Forbes and Seconded by Schreiner at the December 16, 2019 meeting to place the question of a Charter Revision and to Elect a Charter Commission on the November 2020 Ballot.

20-33

**Moved by Forbes seconded by Schreiner to rescind motion 19-128 made at the December 16, 2019 to place wording on the November Ballot and to also place electors for a Charter Commission Board on the same Ballot.**

**Roll Call Vote**

**Ayes: Schreiner, Ross, Moshier, Forbes**

**Nays: Kersey**

**Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried**

20-34

**Moved by Schreiner seconded by Ross to move forward with working on Charter Amendments.**

Mayor Forbes asked each member if they had any questions.  
There were no questions from members.

**Roll Call Vote**

**Ayes: Schreiner, Ross, Kersey, Moshier, Forbes**

**Nays: 0**

**Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried**

**XI. New Business**

**A. Annual Boards Meeting-Cancelled for this year.**

**B. Par Plan Resolution confirming apt. of Member Representative.**

City Manager Baum explained. He asked each member if they had any questions.

Member Schreiner mentioned he had no interest.

Member Ross mentioned he had no interest.

Member Kersey had no questions

Member Moshier mentioned he had no interest

Mayor Forbes mentioned she had no interest.

Member Kersey then asked what if we don't appoint a member.

City Manager Baum mentioned then the City would not have a member representative to the Michigan Township Participating Plan.

**C. Industrial Park request to purchase property- Ryan Bauer A+ Lawn Care**

Mayor Forbes asked Ryan Bauer if he wished to explain

Ryan explained he is looking for a few years to purchase property for storage of his equipment and had discussions with Erich Podjaske on property located in the City's Industrial Park. He is offering 15, 000 for 4 acres.

Mayor Forbes asked members if they had any questions.

Member Schreiner mentioned he was not interested in selling if it was for storage only.

Member Ross asked if he was only interested in the property right next to I-75, and if he would consider other property.

Ryan said he would be interested in another location, but property in the City and the Township is very limited.

Member Kersey had no questions

Member Moshier mentioned property in the Industrial Park is for businesses to do business and for Industrial use

Mayor Forbes asked if this would create any new jobs with his business.

Ryan said it would be for storage and no new employees at this time, but hopes this would help him grow the business.

Mayor Forbes asked if any member wished to make a motion to move forward with the sale of the property.

Member Schreiner said no

Member Ross said no

Member Kersey said no

Member Moshier said no

Mayor Forbes said no

No Action was taken

**D. Water/Sewer rate study proposed work session –Cancelled.**

Mayor Forbes asked each member if they had any questions.

Member Schreiner had no questions

Member Ross had no questions

Member Kersey had no questions

Member Moshier mentioned that the past DPW Director had a study on this with increases he recommended.

City Manager Baum mentioned this was a new study and once the State of Emergency, stay at home order was lifted a work session would be held.

City Clerk/Treasurer Johnson explained that DPW Director Bond and Chelsea Goodwin have attended a class and are working on the new updated study.

**E. 1<sup>st</sup> Quarter Water/Sewer Non-Payment Fees**

City Manager Baum explained that no water/sewer accounts were shut off and no non-payment fees have been applied to the accounts and he asked council if they wished to apply the non-payment fees or waive the fees due to the State of Emergency in place.

Member Schreiner feels the city should wait.

Member Ross feels the city should not initiate the fees

Member Kersey feels the city should wait on fees/penalties

Member Moshier feels the fees should be waived at this time.

20-35

**Moved by Moshier seconded by Forbes to waive the non-payment fees for the 4<sup>th</sup> quarter billing due to the State of Emergency in place.**

Member Kersey is ok with waiving the fee and asked if there is any stipulations that could be noted like one time waive of fees.

City Clerk/Treasurer Johnson mentioned it would be for the 4<sup>th</sup> quarter and any other items that come up, would come to council to make the decision.

**Roll Call Vote**

**Ayes: Schreiner, Ross, Kersey, Moshier, Forbes**

**Nays: 0**

**Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried**

**F. Military Amended Contract May 1 – August 31, 2020**

City Manager Baum explained that the contract change order is the same as the last original contract, except for more training that has been added. He explained that he and the clerk/treasurer reviewed the final budget from the last contract and found areas that were not included in the budget, and that the last budget did not go over budget due to these items. But in researching all of the cost and additional wage cost due to the additional training. He notified the Military of the new budget amount. They were ok with the new budget but

decided to keep the contract as a four month contract and not extending it to five months for funding.

He also explained that due to the short notice of the contract again and getting physicals and drug testing done as the local hospital is not open for those services currently. They are looking into other locations to get these items completed. He has notified them that staffing may not be 100% in place for a May 1<sup>st</sup> start date.

He asked members if they had any questions.

Member Moshier asked on the training and if they could meet the dates listed due to the stay at home order.

City Manager Baum said they are considered essential workers so that will not affect trainings.

Member Kersey asked if the Military was paying for the trainings.

City Manager Baum said yes, those hours are included in the budget as last year only staff on duty did the training and they now want all to attend trainings.

Member Ross had no questions

Member Schreiner had no questions

Mayor Forbes had no questions

20-36

**Moved by Moshier seconded by Ross to approve State of Michigan Procurement Contract Change Notice Number 2 to Contract Number 511-190000000544 in the amount of \$426,601 as presented.**

**Roll Call Vote**

**Ayes: Moshier, Kersey, Ross, Schreiner, Forbes**

**Nays: 0**

**Abstain: 0, Absent: 0, Vacant 0,**

**Motion Carried**

#### **G. Military Contract Budget 20/21**

City Manager Baum asked that council approve the recommended budget.

20-37

**Moved by Forbes seconded by Kersey to approve the new budget for the State of Michigan Procurement Contract Change Notice Number 2 to Contract Number 511-190000000544 in the amount of \$426,601 as presented.**

City Clerk/Treasurer Johnson explained this budget will be for 2 months of the 19/20 City Budget and 2 months of the 20/21 Budget. Half would be amended to the current budget lines of the 19/20 Budget and that the remainder would be for the 20/21 Budget.

**Roll Call Vote**

**Ayes: Ross, Kersey, Schreiner, Moshier, Forbes**

**Nays: 0**

**Abstain: 0, Absent: 0, Vacant 0,**

## **Motion Carried**

### **H. Discussion on possible sale of Cemetery property to LaFontaine**

City Manager Baum explained he was approached by the LaFontaines on possibly purchasing approximately one acre of the Cemetery property located behind their current property. He mentioned the property was land locked, so a sale to another interested party would highly be unlikely. He then mentioned the cost of an appraisal and survey could possibly be included in the sale of the property and that the LaFontaines were ok with that.

City Attorney Edwards explained he looked into the Township Agreement and the Abstract and there are no restrictions on the property and the City doesn't need Township approval to sell. He mentioned there is an easement so that would need to be included in the sale of the property to protect the city. No burials are on the proposed property as well. There is no reason it could not be sold if council choose to do so.

He also discussed future sales of the cemetery and feels the city would not run out of space for at least the next 100 years.

Zoning Officer Podjaske explained the location they are wishing to purchase and that it was behind the current property they own.

Member Kersey asked why they wanted that property and not any of the Township property they own next to their property.

Zoning Officer Podjaske mentioned they would be using the property for water run-off and to give them more space behind the building for vehicles, currently this is a really tight area for vehicle movement.

Member Moshier said death does happen and what happens if the city grows. He mentioned he is not in favor of selling any of the cemetery property.

Zoning Officer Podjaske mentioned most are moving towards cremations and not full burials.

Member Schreiner mentioned some religious beliefs do not believe in cremations. What if there is large epidemic and a large number of people die. This is the only cemetery the city has. He also feels if this is approved that stipulations be put in it to have a fence around the property.

Mayor Forbes mentioned she was not interested in selling at this time.

Member Ross mentioned space is limited for burials and space is space and he is not interested in selling at this time.

Zoning Officer Podjaske asked what if the LaFontaine's were interested in trading property for property. It would still leave the city with the same amount of property if needed in the future.

Member Kersey feels the property will be needed in the future.

Member Schreiner mentioned he may consider if they are willing and stipulations are included on the fence.

Mayor Forbes if trade property for property would an appraisal still be needed.

Mayor Forbes asked if members were ok with Zoning Officer Podjaske taking this option back to the LaFontaine's.

Consensus of the Members was that they were ok with Zoning Officer Podjaske having more discussions with the LaFontaine's.

## **XII. Reports**

Mayor Forbes asked if members had any questions on the reports.

Member Moshier asked on #9 in the Planning Minutes and what would be coming soon.

Zoning Officer Podjaske said it was the property that council approved to sell in the Industrial Park

Member Moshier noticed the for sale sign on the Rite Aid and asked if Speedway backed out.

Zoning Officer Podjaske said that sale is no longer moving forward and that there is another interested party, but was unsure of the details at this time.

No other Members had questions.

### **XIII. Public Comment**

None

### **XIV. Council Member Comments**

Mayor Forbes asked if any members had comments.

Member Ross said no

Member Schreiner said no

Member Kersey asked if the City parks should be closed due to the State Order.

City Manager Baum mentioned that they would find a way to close off the playground equipment.

### **XV. Correspondence**

Grayling Elementary Ms. Dylewski's Class – 2 letters received.

Member Moshier mentioned they should go to the county since all are not city kids.

### **XVI. Adjournment**

20-38

**Moved by Schreiner seconded Moshier that the meeting is adjourned.**

**Roll Call Vote**

**Ayes: Ross, Kersey, Schreiner, Moshier, Forbes**

**Nays: 0**

**Abstain: 0, Absent: 0, Vacant 0,**

Mayor Forbes adjourned the meeting at 7:59 pm.

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Lisa K Johnson,  
City Clerk/Treasurer

Approved Minutes can be found on our website: [www.cityofgrayling.org](http://www.cityofgrayling.org)