

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
16th DAY OF MARCH 2018
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Chairperson Rombach at 5:00 P.M.

II. Roll Call

Members Present: Betty Bennett, Tim Chilcote, Paul Crandall, Timothy Rombach, and Erich Podjaske, Thomas Steffen

Members Absent: Shawn Abraham, Doug Baum (arrived at 5:10) and 1 Vacancy

Also, in Attendance: Rae Gosling, Erica Blair, Deb Mead, Lee Young, and Lisa Johnson; City Clerk/Treasurer, and one volunteer.

III. Public Comment - None

IV. Approval of Agenda

18-009

Moved by Crandall, seconded by Bennett to approve the agenda as presented:
Ayes: 6, Nays: 0, Abstain: 0, Absent: 2, Vacancies: 1, motion carried.

V. Approval of Consent Agenda

A. DDA/GMS Meeting Minutes for February 15, 2018

18-010

Moved by Bennett, seconded by Crandall that the Consent Agenda be approved as presented:

Ayes: 6, Nays: 0, Abstain: 0, Absent: 2, Vacancies: 1, motion carried.

***Doug Baum present 5:10**

VI. Treasurer Report

A. Revenue/Expenditure Report for February 2018

Gosling stated that \$600.00 was brought in from contributions. Budget needs to done and brought to the next meeting April 18, 2018. Rombach, Steffen and Gosling

will be working on the budget.

VII. City Manager Report

No Report.

VIII. Main Street Manager Report

Gosling stated a grant was worked on but was unsuccessful in getting the grant submitted.

Community Input Session was held on March 8th, there were 18 people that attended. There is an online survey for the topics brought up in the session, to get further input from the community. Gosling stated that the survey should be up until the end of March.

IX. Unfinished Business - DDA

A. Travel Policy

Conference in Kansas City – Steffen, Gosling and Blair will be attending the conference. Recommend to amend current meal policy to include volunteers and members.

18-011

Moved by Steffen, seconded by Crandall to add volunteers to the current policy:
Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1, motion carried.

X. New Business – DDA

A. Change Date for May Meeting

Due to a Ribbon Cutting being held that evening and other previous engagements by members, recommend to cancel the May meeting.

18-012

Moved by Crandall, seconded by Bennett to cancel the May meeting:
Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1, motion carried.

B. Next Work Session Date

Next Work Session to be held the second week in April, members agreed to Wednesday April 11th at 4pm.

XI. Unfinished Business – Main Street

XII. New Business – Main Street

XIII. Committee Reports

Next Organization meeting to be held on March 20th at 8 am.

XIV. Community Meetings Update

None

XV. Public Comment

None

XVI. Member Comments

None

XVII. Correspondence

XVIII. Adjournment

18-013

Moved by Rombach, seconded by Steffen to adjourn the meeting:
Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1, motion carried.

Chairperson Rombach adjourned the meeting at 5:31 PM.

Lisa K Johnson
City Clerk/Treasurer