

**RECORD OF  
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET  
PROCEEDINGS REGULAR MEETING HELD ON THE  
10<sup>th</sup> DAY OF MARCH, 2022  
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

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**I. Meeting called to order by Chair Swander at 8:35 A.M.**

**II. Roll Call**

Members Present: Swander, LaFontaine, Podjaske, Pettyjohn, Shaw,  
Members Absent: Stonehouse, Milliken  
Also, in attendance: Jillian Tremonti (Interim Main Street Manager), Clerk/Treasurer  
Chelsea Goodwin

**III. Public Comment**

None.

**IV. Approval of Agenda**

**22-018**

Moved by Baum seconded by Pettyjohn to approve the agenda as presented.

**Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

**Motion Carried.**

**V. Approval of Consent Agenda**

DDA/GMS Meeting Minutes for February 10, 2022.

**22-019**

Moved by Baum seconded by LaFontaine to approve the meeting minutes with the correction of ‘Vice Chair’ and ‘Interim Manager’.

**Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

**Motion Carried.**

## **VI. Treasurer's Report**

### **A. Revenue/Expenditure Report through February 2022**

#### **22-020**

Moved by Pettyjohn seconded by Podjaske to accept and file the Treasurer's Report as presented.

#### **Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

**Motion Carried.**

## **VII. City Manager's Report**

- Preparing for spring thaw- DPW are opening drains in hopes it doesn't warm up to fast and could cause breakage
- Fire Chief position is still posted - The current chief has been busy preparing for the Military contract starting in May.
- DPW Director Position candidate is going through the background check
- Electrician at the Sawmill lofts advised the power box for the streetlights need to be moved.

## **VIII. Main Street Manager Report**

### **A. Monthly Report**

- Won organization of the year from the Chamber of Commerce Awards
- MMS training- Finished through online portal
- TTA Meeting
- Online portal - Connect small businesses, has lots of information and will help users navigate
- Received the raffle license for the block party/cocktail hour. Invitations were sent out and require an RSVP
- Spikes and Artisan Village applied for the Match on main grant – for the foundation for a patio overlooking the river (Spikes) and the Artisan village had many multiple small ADA upgrades they're wanting to complete.
- Sent the deposit for the downtown clock.
- Itinerary Training to be held to attract people to the area
- She was asked to be a Liaison for the Chamber
- Possible new business coming to town, unsure on the business as there are many ideas per Wendy Holcomb

**IX. Unfinished Business – DDA/Main Street**

**A. State of Properties**

-Hospitality House – in Phase 3 of sampling due to contamination. Applied for Brownfield grant through EGLE.

-Paddle Yard - Waiting on the liquor license. The bathrooms are finished and the occupancy certificate can be used if no revenue is coming in.

**B. Community Cocktail Hour**

-Chamber asked for clarification as to the mission of cocktail hour – they feel like we are competing with their business after hours even though it's private and not aimed towards businesses.

-17 have RSVP'd so far

**C. Work Plan Approval**

**Spring Clean-up Day Workplan**

\$550 for repainting crosswalks & lamp posts

**22-021**

Moved by Pettyjohn seconded by LaFontaine to approve the Spring Clean-up as updated.

**Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

**Motion Carried.**

**Clock Dedication Workplan**

Primary Electric is donating electrical 48" thick base to put into the ground for the clock.

**22-022**

Moved by Pettyjohn seconded by Podjaske to approve the Clock Dedication workplan as updated.

**Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

**Motion Carried.**

City Manager Baum left the meeting at 9:41am

**D. Vibrancy Grant**

\$8400 quote for lights for the parking lot (2 poles)

**22-023**

Moved by LaFontaine seconded by Pettyjohn to approve the Vibrancy grant workplan as updated.

**Roll Call Vote**

Ayes: 5 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 1,

**Motion Carried.**

**E. Technology Grant**

Is currently working with 8 local businesses but only 5 are allowed to move forward.

**F. Open Board Seat**

There have many questions about the open board seat but no applications received other than the 1 prior to hiring Tremonti as the GMS Manager. Members agreed to keep the position posted with a deadline until April 11, 2022 for receiving applications.

**22-024**

Moved by Pettyjohn seconded by LaFontaine to approve keeping the position posted until April 11, 2022 for applications.

**Roll Call Vote**

Ayes: 5 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 1,

**Motion Carried.**

**X. New Business – DDA/Main Street**

**A. Taste the Local Difference Advertising**

The final costs to the DDA will be \$2000. We would front the costs and be reimbursed by businesses over 4 months.

**22-025**

Moved by Podjaske seconded by Pettyjohn to approve Jill to continue working on the workplan.

**Roll Call Vote**

Ayes: 5 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 1,

**Motion Carried.**

**XI. MS Committee Reports**

**A. Org Committee**

Nothing to report.

**B. Design**

In the beginning stages. Nothing to report at this time.

**C. EV**

Haven't had a meeting yet, nothing to report.

**D. Promotions**

Previously discussed Community Cocktail Hour.

**XII. Community Meetings Update**

**A. CCEDP (Crawford County Economic Development Program)**

No quorum last meeting.

**B. Historical Museum**

Working on a technology grant for a security system.

**C. GPA**

Nothing new right now. The President has been sick. Moved to bi-weekly meetings but have cancelled the last two.

**D. Grayling Heritage 150<sup>th</sup>**

Currently working on a float. Maze would like 2 floats. Just need to vote on graphic design.

**E. Rotary**

Nothing new.

**F. Chamber of Commerce**

Ambassador's meeting yesterday and working on business expo planning. The golf outing is planned for 5/19 at Forrest Dunes. Community coffee hour is on 3/11 @ 9am held at Coffee by Steph.

**G. FIT Assessment**

Nothing to report.

**XIII. Public Comment**

None.

**XIV. Member Comments**

Pettyjohn announced that volunteers were still needed for clean-up day and the block party if anyone knows anyone willing to help out.

Chair Swander announced the sled dog race was cancelled due to rain. There will be a dry land race held at Hanson Hills instead on Easter weekend.

**XV. Correspondence**

None.

**XVI. Adjournment**

**22-026**

Moved by Podjaske seconded by Pettyjohn to adjourn the meeting.

**Roll Call Vote**

Ayes: 5 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 1,

**Motion Carried.**

Chair Swander adjourned the meeting at 10:20 A.M.