

RECORD OF PLANNING COMMISSION PROCEEDINGS
MEETING HELD ON THE 16th DAY OF February, 2021
1020 CITY BOULEVARD, GRAYLING, MI
****VIRTUAL MEETING VIA GOTOMEETING****

Meeting called to order by Chair Hehir at 6:04 P.M.

I. Roll Call

Members Present: Hehir, Forbes, Rosin, Doe

Members Absent: Teeter, Tremonti

Vacant Seats: 1

Also, in Attendance: Erich Podjaske, Zoning Administrator, Chelsea Goodwin, Deputy Clerk/Treasurer

II. Public Comment

None

III. Approval of Agenda

20-046

Moved by Doe seconded Forbes to approve the agenda as presented.

Ayes: 4

Nays: 0

Abstain: 0

Absent: 2

Vacant: 1

Motion Carried

IV. Approval of Minutes

20-047

Moved by Forbes seconded by Rosin to approve the regular meeting minutes of January 19, 2020 as presented.

Ayes: 4

Nays: 0

Abstain: 0

Absent: 2

Vacant: 1

Motion Carried

VI. New Business

A. Parks & Recreation Master Plan

Chair Hehir asked what the highlighted items were. Podjaske stated they were updated sections from the Parks & Recreation Committee. Member Rosin asked about the Ice-Skating Rink and if it needed to be removed since there currently isn't one. Podjaske suggested leaving the verbiage in the MP for the future if the repairs are made and are able to have the ice-skating rink again, it will already be included. Podjaske suggested just rewording the section. Member Doe asked about the mention of a park on the East side of the River and what exactly the goal was. Podjaske explained that the land was acquired with restrictions that it only be used in conjunction with the hospital or be used as a park. The 'Park' item was placed in the MP more so as a wish-list item in the event a grant was ever to become available, it would be included in the MP already. Member Rosin suggested updating the pictures to more current ones. He asked when it needed to be finalized. Podjaske said as soon as possible. Member Forbes asked about the mention of a new Pavilion in chapter 3. Member Rosin mentioned he would like to see it updated and larger area. He suggested the idea of a smaller version of the Pavilion in the City of Gaylord. Podjaske explained he would get with Members on their suggestions and make the updates by next meeting for approval. He stated he needed to check on the process of approval after that. Member Forbes suggested that if it would be ready by next City Council meeting, it could be added since a public meeting is already set to disband the Parks & Recreation Committee. Podjaske replied he did not think it would be ready by then.

VII. Unfinished Business

A. Economic Development Strategy

Podjaske mentioned he just wanted another set of eyes to look it over one final time then it was good to go to City Council.

B. RRC Certification

Podjaske explained RRC 2.0 virtual meeting. Previously, communities were required to participate in RRC to receive grant funding. Now they are divided into 2 groups adding a lower level of only basic/essentials. He stated that the City of Grayling was above that and are on track for recertification and more funding.

C. Planning Commission Annual Report

Chair Hehir asked if the annual report was complete. Podjaske replied he believed so. Chair Hehir asked for a motion to approve to then go to City Council.

Moved by Doe seconded by Hehir to approve the Planning Commission Annual Report as presented.

Ayes: 4

Nays: 0

Abstain: 0

Absent: 2

Vacant: 1

Motion Carried

D. CIP Discussion – 20/21 Budget Plan

Podjaske explained the previous years items that were not completed due to the pandemic were moved to this year. Chair Hehir suggested spreading the fire-proof filing cabinets for the City Hall vault over a 3-year span. Member Forbes agreed and stated it wouldn't be as intimidating to the public. Podjaske explained that once approved by Planning Commission there would need to be a public hearing scheduled but it did not need to go to City Council for approval. The public meeting would be held virtually due to the Epidemic Orders.

20-049

Moved by Forbes seconded by Doe to approve the 20/21 CIP Budget and hold a Public Input meeting during the Regular Meeting Scheduled for March 16, 2021.

Ayes: 4

Nays: 0

Abstain: 0

Absent: 2

Vacant: 1

Motion Carried

VIII. Public Comments

None

IX. Zoning Administrators Report

Podjaske explained he had been helping update the DDA Master Plan. He mentioned the new project that is happening on the south end of town applied to have the lot split and survey done. He explained he still wasn't able to say too much about it but was very excited to see things moving forward with it. He mentioned he was working with NEMCOG and other surrounding counties on their downtown development. He also mentioned the Sawmill project was also moving along and was very close to a letter of intent.

X. City Council Update

Member Forbes gave a brief report. See City Council Minutes from 2-08-21.

XI. Commissioner Comments

None

XII. Correspondence

- A. City Council Reappointment of April Hehir and Ben Teeter**
- B. City Council Additional Meeting Dates**

XIII. Adjournment

20-050

Moved by Rosin seconded by Hehir to adjourn meeting.

Ayes: 4

Nays: 0

Abstain: 0

Absent: 2

Vacant: 1

Motion Carried

Adjourned meeting at 7:05pm

Chelsea Goodwin, Deputy Clerk/Treasurer

Approved Minutes can be found on our website: www.cityofgrayling.org