

**RECORD OF  
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET  
PROCEEDINGS REGULAR MEETING HELD ON THE  
11<sup>th</sup> DAY OF FEBRUARY, 2021  
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

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**MEETING WAS HELD VIA GO TO MEETING**

**I. Meeting called to order by Matthew Shaw at 9:07 A.M.**

**II. Roll Call**

Members Present: Shaw, Swander, LaFontaine, Pettyjohn, Tremonti, Podjaske,  
Members Absent: Millikin, Baum  
Also, in attendance: Main Street Manager Gosling, City Clerk/Treasurer Johnson

**III. Public Comment – None**

**IV. Approval of Agenda**

Main Street Manager Gosling asked to have work plans & budget added to unfinished business.

**21-006**

Moved by Tremonti seconded by Pettyjohn to approve the Agenda with the addition of Workplans/budget added under Unfinished Business.

**Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

**Motion Carried.**

**V. Approval of Consent Agenda**

DDA/GMS Meeting Minutes for January 14, 2021

**21-007**

Moved by Podjaske seconded by Tremonti to approve the Consent Agenda for January 14, 2021 as presented.

**Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

**Motion Carried.**

**VI. Treasurer Report**

**A. Revenue/Expenditure Report through December 2020**

Member Pettyjohn mentioned all looks good.

**21-008**

Moved by Podjaske seconded by Tremonti to accept and file the Treasurer's Report as presented.

**Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

**Motion Carried.**

**VII. City Manager Report**

No report as the City Manager Baum was attending a conference.

**VIII. Main Street Manager Report**

**A. Monthly Report**

Main Street Manager Gosling gave a verbal report. She mentioned that the Match on Main grant is now open for applications. Thank you Grayling event was a great success last weekend. She also mentioned that the State order extended virtual meetings, so next months meeting will be held remotely again.

**IX. Unfinished Business – DDA/Main Street**

**A. State of Properties** – MainStreet Manager Gosling mentioned she talked with Dan from MEDC this week and the Sawmill is still moving forward.

**B. MainStreet Manager's Office**

Chair Shaw said his project is moving along and hopefully soon she will have a new office.

**C. Master Plan and Strategic Update**

Main Street Manager Gosling mentioned it was in the members packet and has updated pictures and some updated descriptions. Three new projects were added and only estimated project cost.

Member Podjaske mentioned a public hearing would need to be held at the next meeting and then recommended to city council for approval. Podjaske said he would get the document to the paper for the Public Hearing.

#### **D. Board Member Application**

Members mentioned they met with Kyle Stonehouse and he seems very motivated, but would need to learn the processes and district. He is on a lot of other boards which is good and seems very dedicated to growth.

Members felt he would do very well sitting on the board.

**21-009**

Moved by Tremonti seconded by LaFontaine to recommend to member Baum and then to move to city council for approval.

#### **Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

**Motion Carried.**

#### **E. Work Plans-Budget**

Mainstreet Manager Gosling explained the work plans and moving forward with the events so hopefully they can be held this year. They will look a little different due to COVID, but feels we need to continue moving towards having the events this summer.

General discussion took place, but all were good with moving forward with the event planning and including them in the 21-22 budget.

### **X. New Business – DDA/Main Street**

#### **A. Meeting Times**

Member Tremonti asked if the meeting time could be changed. Earlier would be better or later evening meetings.

Members discussed times, and all were in agreement to change the meetings to 8:30 a.m.

Clerk/Treasurer Johnson said she would update the meeting schedule and email out to all members.

### **III. MS Committee Report**

**A. Org Committee** – Member Tremonti mentioned is still wanting to get a TIF in place. She also asked for more of a process for getting new members on board.

**B. Design** – Member Pettyjohn mentioned he is still waiting on an updated map from member Podjaske.

Member Podjaske asked what map he was looking for.

Member Pettyjohn said one with better lines or an updated plat map.

Member Pojaske said he could get him a copy of the assessing map.

- C. **EV (Economic Vitality)/Promotions** –Member Podjaske said nothing new, just helped with the Master Plan update

#### **IV. Community Meetings Update:**

- A. **CCEDP-** No meetings
- B. **Historical Museum** – Nothing to report, closed for the season.
- C. **GPA** – Member Tremonti said nothing to report as meetings haven't been held due to COVID and they are not online to hold virtual meetings.

#### **V. Public Comment** – None

#### **VI. Member Comments**

Member Pettyjohn asked on when the board would be going back to doing smaller meetings to just discuss items.

Mainstreet Manager Gosling mentioned that maybe coffee hour could be started up but in a different way due to COVID restrictions.

Member Tremonti said the board needs to have another time to meet and discuss items in more detail.

Mainstreet Manager Gosling said that could happen as long as there is not a quorum, but could set up work session and open to the public, so all could attend to discuss items, but no action could be taken at work sessions

Members agreed they would like work sessions set up and set virtual meeting times for public to attend. The discussed dates and times and agreed to hold work sessions at Paddle Hard on the 4<sup>th</sup> Wednesday's of each month at 6 pm and allow public to join via virtual meetings.

Member Tremonti asked what the status of the Northern Market was.

Clerk/Treasurer Johnson mentioned the last she knew was, a packet was being developed on the project and that it was almost completed. Then they would be moving forward with securing funding for the project.

#### **VII. Correspondence**

None

#### **VIII. Adjournment**

**21-010**

Moved by LaFontaine, seconded by Tremonti to adjourn the meeting.

#### **Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

**Motion Carried.**

Chairperson Shaw adjourned the meeting at 10:10 A.M.

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Lisa K Johnson  
City Clerk/Treasurer