



Administrator: Ben Yoder
Email: zoning@cityofgrayling.org
Phone: 989.348.2131

CONCEPTUAL REVIEW

- 1. Location:
Address or legal description of the property where the proposed use will occur.
- 2. Contact information:
Name, address, and telephone number of the property owner(s), developer(s), and designer(s), and their interest in said properties.
- 3. Legal Possession:
Proof of legal possession of the land for the proposed use.
- 4. Property Lines:
The shape, location and dimensions of the lot and property lines, drawn to scale. The scale shall be of such size as deemed adequate by the Zoning Administrator to make a judgment that the application meets the requirements of this ordinance. When deemed necessary by the Zoning Administrator, a survey may be required.
The scale, north arrow, and date.
- 5. Setbacks:
Location of required setbacks of the zoning district.
- 6. Structures & Materials:
The location, shape, dimensions, and height of all structures or impervious surfaces to be erected, altered or moved onto the lot and of any building or other structure already on the lot, drawn to scale.

The materials out of which the proposed construction is to be made.

In addition, an elevation drawing of the proposed building(s) may be required by the Zoning Administrator in order to measure the height of the proposed structures.
- 7. Accesses:
The location and configuration of the lot access and driveway, drawn to scale.
- 8. Type of Use:
The existing and intended use of the lot and of all such structures upon it, including, in residential areas, the number of dwelling units the building is intended to accommodate.
- 9. Rights-of-Way and Easements:
The location and width of all abutting rights-of-way, easements, and public open spaces within or bordering the subject project.
- 10. Natural Features:
Natural features such as forests, water bodies, wetlands, high risk erosion areas, slopes over 10%, drainage and other similar features, if determined by the Zoning Administrator to be applicable.
- 11. Landscaping:
All landscaping that will appear on the property.
- 12. Other:
Other information concerning the lot or adjoining lots that may be essential for determining whether the provisions of this Ordinance are being observed, as deemed necessary by the Zoning Administrator.