

CITY OF GRAYLING
CITY COUNCIL
REGULAR MEETING MINUTES
Monday, December 14, 2020

Meeting was held via Go to Meeting video conference

I. Meeting called to order by Clerk/Treasurer Johnson at 6:30 P.M.

II. Pledge of Allegiance

III. Roll Call

Members Present: Forbes, Kersey, Moshier, Sloan, Schreiner

Members Absent: None

Vacant Seats: None

Also, in Attendance:

Via Phone/Video: Doug Baum, City Manager, Lisa Johnson, Clerk/Treasurer, Amanda Clough, Deputy Police Chief, Caleb Casey, Crawford County Avalanche.

Erich Podjaske, Zoning Administrator, Rae Gosling, Main Street Manager, Kyle Bond, DPW Director, Ken Talsma, Auditor

IV. Public Comment

None

V. Approval of Agenda

City Clerk/Treasurer Johnson asked to add Approval of 19/20 Audit after Audit Presentation.

20-104

Moved by Sloan seconded by Schreiner to approve the agenda with the addition of approval of 19/20 Audit.

Roll Call Vote

Ayes: Forbes, Moshier, Schreiner, Kersey, Sloan, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,

Motion Carried

VI. Approval of Consent Agenda

20-105

Moved by Moshier seconded by Kersey to approve the consent agenda as presented.

Roll Call Vote

Ayes: Kersey, Moshier, Sloan, Schreiner, Forbes, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,

Motion Carried

VII. 2019-2020 Audit Presentation

Ken Talsma explained the audit presentation and mentioned the City is in line with state guidelines and received a good opinion. He explained the graphs and also that the Fundbalances are staying good. He mentioned the City Clerk/Treasurer did a great job on the new state chart of accounts and also keeping the city books in good shape and follows the correct posting of city funds, she works well with them during the audit and is always open to suggestions and corrections to work on for the new physical year. They had no problems getting the documentation needed to complete the audit from here and other city staff. He wanted to thank all for their hard work.

20-106

Moved by Sloan seconded by Schreiner to accept and approve the 19/20 audit as presented.

Roll Call Vote

Ayes: Schreiner, Moshier, Kersey, Forbes, Sloan Nays: 0, Abstain: 0, Absent: 0, Vacant 0,

Motion Carried

VIII. City Manager's Report

City Manager Baum explained his report to the members. He asked if members had any questions.

Members asked general questions of his report.

City Manager Baum explained.

IX. Mainstreet Managers Report

Main Street Manager Gosling gave a verbal report.

X. Project Updates

No update all still on hold due to COVID

XI. Unfinished Business

A. City Charter

City Manager Baum sent out some dates to Schreiner and Kersey and will be setting dates to start working on the charter.

B. Zoning Ordinance Amendment Section 3.6

Member Moshier mentioned if Sub Section 16 was removed he would be good with the Amendment to Section 3.6.

Other Members agreed.

20-107

Moved by Moshier seconded by Schreiner to waive the reading of the Ordinance.

Roll Call Vote

Ayes: Sloan, Kersey, Schreiner, Forbes, Moshier, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,

Motion Carried

20-108

Moved by Moshier seconded by Sloan to approve Zoning Ordinance Amendment Section 3.6 with Sub Section 16 removed.

Roll Call Vote

Ayes: Schreiner, Kersey, Sloan, Moshier, Forbes Nays: 0, Abstain: 0, Absent: 0, Vacant 0,

Motion Carried

C. Park & Recreation Committee Discussion

City Manager Baum explained and included a note/suggestions of how to move forward with the committee. He mentioned that the planning commission was willing to be a dual board and handle both and that committees could be under them for park events and so on and would report back to the board for final decisions.

Member Schreiner asked if Member Kersey could then be on planning.

Podjaske mentioned the attorney recommended only one member be on planning, but she could still attend and sit on sub committees.

Member Moshier asked if DPW Director Bond could sit on the board.

Podjaske mentoned he would see if he qualified for the open seat.

General discussion took place.

20-109

Moved by Schreiner seconded by Kersey to dissolve the current park and rec. committee and reconstitute it under the planning commission.

Roll Call Vote

Ayes: Forbes, Moshier, Schreiner, Sloan, Kersey Nays: 0, Abstain: 0, Absent: 0, Vacant 0,

Motion Carried

XII. New Business

A. Mers Defined Benefit Plan Adoption Agreement Addendum.

City Clerk/Treasurer Johnson explained that Mers is cleaning up their documents and is asking for new agreements, the plans are the same as approved in the past.

20-110

Moved by Sloan seconded by Forbes to approve the Mers Defined Benefit Plan Adoption Agreement Addendum as presented.

Roll Call Vote

Ayes: Moshier, Sloan, Forbes, Kersey, Schreiner, Nays: 0, Abstain: 0, Absent: 1, Vacant 0,

Motion Carried

B. Mers Defined Contribution Adoption Agreements Addendums

20-111

Moved by Sloan seconded by Schreiner to approve the Mers Defined Contribution Adoption Agreements Addendums as presented.

Roll Call Vote

Ayes: Kersey, Moshier, Forbes, Sloan, Schreiner, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,

Motion Carried

C. Snow Removal Equipment purchase-budget debt amendment.

DPW Director Bond explained the bids received and asked council to approve low bidder Southeastern in the amount of \$126,000

Members asked general questions.

City Clerk/Treasurer Johnson explained the funding the city currently has in a account of past revenues for snow removal that were set aside, expected revenue and expenditures for the 20-21 fiscal year and that the City would be able to pay for this equipment in full at the time of purchase.

20-112

Moved by Moshier seconded by Sloan to approve to purchase snow removal equipment form low bidder Southeastern in the amount of \$126,000 and to amend snow removal debt budget \$126,000.

Roll Call Vote

Ayes: Schreiner, Sloan, Forbes, Mosher, Kersey Nays: 0, Abstain: 0, Absent: 0, Vacant 0,

Motion Carried

D. Budget/Grant Amendments

City Clerk/Treasurer explained requested amendments.

Members asked general questions.

20-113

Moved by Moshier seconded by Sloan to approve the budget amendments as presented

Roll Call Vote

Ayes: 5Schreiner, Moshier, Sloan, Forbes, Kersey Nays: 0, Abstain: 0, Absent: 0, Vacant 0,

Motion Carried

E. Fire Chief

City Manager Baum explained that the Fire Committee looked at current members and outside options and the committee is recommending City Council and the Grayling Charter Twp Board to approve the hiring of Mark Brown, as he was the past Asst. Chief for the department.

Members asked general questions

20-114

Moved by Schreiner seconded by Sloan to approve the hiring of Mark Brown as the City/Township Fire Chief as recommended.

Ayes: Schreiner, Forbes, Sloan, Moshier, Nays: Kersey, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

F. Waive Zoning Ordinance Section 7.14.4 till April 15, 2021

City Manager Baum explained the city needs to step up and support our local businesses in these hard times. He is asking to waive this till spring and it is in the best interest to the local businesses and restaurants. He will be working with them on snow removal by allowing them to have outside dinning.

Members asked general questions.

20-115

Moved by Moshier seconded by Schreiner to waive zoning ordinance section 7.14.4 till April 15, 2021

Ayes: Schreiner, Kersey, Forbes, Moshier, Sloan, Nays: 0, Abstain: 0, Absent: 0, Vacant 0,

Motion Carried

G. Section 38-57 Winter time street parking.

City Manager Baum is working with DPW Director Baum and Deputy Chief Clough the current ordinance doesn't work with plow schedules, so how can we enforce it. They have been looking at how other communities handle snow removal as well.

Members asked general questions and comments.

Mayor Forbes asked if the members wanted them to come up with what's really important and the best options for winter parking and bring back once ready to review.

Members were good with that.

XIII. Reports

Members had no questions

XIV. Public Comment

None

XV. Council Member Comments

Member Moshier asked due to COVID is someone allowed to bring in a travel trailer to quarantine.

City Manager Baum said they would have to contact him for temporary use.

Member Moshier asked on the fence at the cemetery

Podjaske said due to weather, it would be completed in the spring.

Member Sloan asked on the trees.

Podjaske said that new ones would be planted in the spring as well.

XVI. Correspondence

A. Old Economy-New Economy

XVII. Adjournment

20-116

Moved by Sloan seconded Schreiner that the meeting is adjourned.

Roll Call Vote

Ayes: Moshier, Kersey, Sloan, Schreiner, Forbes, Nays: 0 Abstain: 0, Absent: 0, Vacant 0,

Mayor Forbes adjourned the meeting at 8:29 pm.

Lisa K Johnson

City Clerk/Treasurer

Approved Minutes can be found on our website: www.cityofgrayling.org