

**RECORD OF  
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET  
PROCEEDINGS REGULAR MEETING HELD ON THE  
12th DAY OF DECEMBER 2024  
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

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**I. Meeting called to order by Swander 8:42 AM**

**II. Roll Call**

Members Present: Swander, Pettyjohn, Podjaske, Millikin, Wheeler  
Members Absent: Huber, LaFontaine, Teeter, Thompson  
Also in attendance: Lori McGeorge (City Clerk)

**III. Public Comment**

None

**IV. Approval of Agenda**

**24-038**

**Moved by Pettyjohn, seconded by Wheeler to approve the agenda with the removal of “Important Dates” from Page #2.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 4, Vacancies: 0.**

**Motion Carried.**

**V. Approval of Consent Agenda**

**24-039**

**A. DDA/GMS Regular Meeting Minutes for Thursday, November 14th, 2024**

**Moved by Pettyjohn, seconded by Millikin to approve the consent agenda for November 14<sup>th</sup>, 2024, as presented.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 4, Vacancies: 0.**

**Motion Carried.**

**VI. Treasurer Report**

A. Podjaske explained the treasurer’s report. The board had no additional questions.

**VII. City Manager Report**

Podjaske explained that there have been a few complaints about the sidewalk snow removal program being retired. Ryan Nelson is interning and is helping with some snow removal and is also interested in watering the flowers. Sawmill Lofts have started. The garland is up downtown. Water/Sewer rates may be going up. No one had any additional questions or comments.

## **VIII. Unfinished Business – DDA**

### **A. State of Properties – Downtown Project Updates**

The prior “Hair Station” location is going to now be a smoothie bar.

### **B. Christmas Walk Recap**

The board members thought that Christmas Walk went well and was busy. There were no negative comments from anyone.

### **C. NYE Fundraiser Budget**

The board members discussed the budgetary items regarding the NYE Fundraiser. It was agreed that tickets would be available at the door the night of the event. There have also been several donations from GPA, Katie Olsen, Wyatt Thompson, Ray’s Barbeque, the Curator and Michelle Millikin. The canoe drop is sponsored by GPA. Rich Ferrigan has cleaned up the canoe and decorated it. Wheeler will be donating hats and party blowers. Some of the Chamber of Commerce’s decorations can be borrowed. Wheeler will ask Tip N Mitt to sponsor the purchase of balloons. It was also decided that the tickets for spouses of the band members would be comped.

#### **24-040**

**Moved by Pettyjohn, seconded by Wheeler to approve the spending of up to \$500 on food for the event.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 4, Vacancies: 0.**

**Motion Carried.**

#### **24-041**

**Moved by Pettyjohn, seconded by Wheeler to approve signing the contract with the band for a total of \$2,500 with a deposit of \$500 needed up front.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 4, Vacancies: 0.**

**Motion Carried.**

### **D. Administrative Position**

The job description for the administrative position will be discussed at the work session in January.

**IX. New Business – DDA**

**A. 2025 Regular Meeting Dates**

**24-042**

**Moved by Pettyjohn, seconded by Wheeler to approve only the regular meetings dates for 2025.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 4, Vacancies: 0.**

**Motion Carried.**

**B. 2025 Quarterly Business Meetings**

**Establish Chair**

**Establish Dates**

These items will be tabled for the next meeting.

**X. A. Org Committee**

There are no additional updates.

**B. Design**

There are no additional updates.

**C. EV Committee**

There were no additional updates.

**D. Promotions Committee**

There are no additional updates.

**XI. Community Meetings Update**

**A. CCEDP (Crawford County Economic Development Program)**

No updates.

**B. Historical Museum**

No updates.

**C. GPA**

No updates.

**D. Rotary**

No updates.

**E. Chamber of Commerce**

No updates.

**F. Camp Grayling**

No updates.

**XII. Public Comment**

None.

**XIII. Member Comments**

None.

**XIV. Correspondence**

None.

**XV. Adjournment**

**24-043**

**Moved by Podjaske, seconded by Pettyjohn to adjourn the meeting.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 4, Vacancies: 0.**

**Motion Carried.**

Swander adjourned the meeting at 9:37 AM