

RECORD OF PLANNING COMMISSION PROCEEDINGS
REGULAR MEETING
HELD ON THE 12th DAY OF DECEMBER, 2017 @ 6:00 PM
1020 CITY BOULEVARD, GRAYLING, MICHIGAN

Meeting called to order by Williamson at 6:00 pm

I. Roll Call

Members Present: Jon Williamson, Clinton Ross, Heather Forbes, Mark Allen. April Hehir,
Members Absent: Richard Doe and Dee VanNuck

Also in Attendance: Zoning Officer Podjaske, City Clerk/Treasurer Johnson, Kevin Miller and
Cesay Umbral

II. Public Comment

None

III. Approval of Agenda

17-039

**Moved by Allen, seconded by Hehir to approve the Agenda as presented
Ayes: 5, Nays: 0, Abstain: 0, Absent: 2, motion carried.**

IV. Approval of Minutes

17-040

**Moved by Allen seconded by Forbes to approve November 21 and December 5, 2017
minutes as presented.
Ayes: 5, Nays: 0, Abstain: 0, Absent: 2, motion carried.**

V. New Business

None

VI. Unfinished Business

A. Approval of special use permit.

Members asked the owner questions and had discussion on items.
Miller and Umbral agreed to all of the items and agreed to have things completed within the
extension time.

17-041

**Moved by Forbes seconded by Hehir to approve the Special Use Permit as presented giving
a six-month extension to stone the driveway and fence around the dumpster. A two-year
extension was given to pave the parking lot. Sign will need to comply to the sign ordinance
within six months once ordinance is approved by City Council.**

Ayes: 5, Nays: 0, Abstain: 0, Absent: 2, motion carried.

B. Sign Ordinance update

Zoning officer Podjaske went over the notes that had been taken at the last meeting and asked if members were ok with them and that he would be getting with NEMCOG to get the wording worked out and the new items added/changed.

VII. Public Comment

None

VIII. Zoning Administrators Report

Zoning Officer Podjaske explained his report to the commission and also handed out a letter that would be going out to all owners of signs that will need to be changed by the end of 2018 per the ordinance.

He also mentioned at the Council meeting the 16/17 Audit was approved, Chamber multi-use permit was approved and that he was appointed to the DDA/GMS board.

IX. City Council Update

Member Allen mentioned that the Brownfield projects were also approved at the City Council meeting.

X. Commissioner Comment

None

XI. Correspondence

None

XII. Adjournment

17-042

Moved by Allen seconded by Williamson to adjourn meeting.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 2, motion carried.

Meeting adjourned at 6:46 pm

Lisa K Johnson
City Clerk/Treasurer