

**RECORD OF PARKS & RECREATION COMMITTEE PROCEEDINGS
REGULAR MEETING HELD ON THE 10th DAY OF DECEMBER 2019
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Chairperson Gaertner at 6:05 P.M.

II. Swear in of Jeff Kolka.

III. Roll Call

Members Present: Lindsay Gaertner, James Jones, Kyle Bond, Kimberly Kersey, Heather Ferrigan, Jeff Kolka

Members Absent: Natasha Ritter

Also, in Attendance: Recording Secretary; Deb Mead and Greg Nelson

IV. Public Comment - None

V. Approval of Agenda

19-019

Moved by Jones, seconded by Bond to approve the agenda as amended:
Add under New Business Item C.: Acceptance of Natasha Ritter's Resignation.
Ayes: 6, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 0, **Motion Carried.**

VI. Approval of Consent Agenda

A. Parks & Recreation Committee Meeting Minutes for September 10, 2019
B. Expenditure Report thru November 2019

19-020

Moved by Kersey, seconded by Jones to approve the Consent Agenda as presented.
Ayes: 6, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 0, **Motion carried.**

VII. City Manager Report – Not present

VIII. Committee Reports

A. Skate Park Committee

Vice Chair Jones and Chairperson Gaertner both stated that snowskates are being used at the skate park during the winter season.

IX. Unfinished Business

A. DNR Recreation Grant 2017 Update (Trailhead/Restroom)

Recording Secretary Mead informed the Board that nothing will be done on the project until after the first of the year. She stated that the City is still working with the Military on possibly moving the fence to help with the project costs.

B. Master Plan

Discussion took place on the Master Plan and items that should be addressed.

Member Kolka asked when the Master Plan was to be finished. Recording Secretary Mead stated that it should have been finished this year.

Further discussion took place on the Master Plan, consensus of the Board to hold another Work Session after the first of the year.

Members asked questions on the budget for Parks and Recreation and would like to compare the previous years budgets.

C. Iron Belle Trail

Discussion took place on the potential routes through town.

Recording Secretary Mead stated that the City would be having a meeting with ROWE and MDOT after the first of the year about the potential routes.

D. Letter to Middle School Student

Discussion took place on how to respond to the Middle School Student and who would write up the letter.

Some ideas that came up in discussion were: Collaboration with other organizations to help with the needs of students after school. Inviting students to the Parks & Recreation meetings to get them involved.

Members talked about getting the word out to the Community about Parks and Recreation related items.

Chairperson Gaertner and Vice Chair Jones stated they will draft a letter to send to the Middle School Student.

X. New Business

A. Meeting Dates and Times for 2020

Consensus of the Board to keep the meetings the 2nd Tuesday of each month at 6:00 pm in the City Council Chambers, with the exception of March which will be the 1st Tuesday and no meeting in July.

19-021

Moved by Bond, seconded by Jones to approve the Meeting Dates and Times for the second Tuesday of the month at 6:00pm in the City Council Chambers with the March meeting being the first Tuesday of the month and no meeting in July.

Ayes: 6, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 0, **Motion Carried.**

B. Thank You Letter to Crawford Health Improvement Committee (CHIC) for New Drinking Fountain at the Nature Center

Discussion took place on the new drinking fountain and that a letter should be sent to the Crawford Health Improvement Committee (CHIC).

Member Bond stated he would draft the letter and get it sent out.

C. Acceptance of Natasha Ritter's Resignation

Member Bond stated he appreciated Natasha writing the resignation letter and submitting it to the Board.

Chairperson Gaertner stated that she appreciated the time that Natasha was on the Board.

19-022

Moved by Bond, seconded by Kolka to accept Natasha Ritter's resignation and recommend that the City Manager present the resignation to City Council.

Ayes: 6, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 0, **Motion carried.**

XI. Public Comment – None

XII. Committee Member Comments – None

XIII. Correspondence – None

XIV. Adjournment

Chairperson Gaertner adjourned the meeting at 7:08 PM.

Deb Mead
Recording Secretary

Minutes can be found on our website: www.cityofgrayling.org