

CITY OF GRAYLING
CITY COUNCIL
REGULAR MEETING MINUTES
Monday, December 10, 2018

I. Meeting called to order by Mayor Forbes at 6:30 P.M.

II. Pledge of Allegiance

III. Roll Call

Members Present: Karl Schreiner, Clinton Ross, Kimberly Hatfield, Roger Moshier and Heather Forbes

Members Absent: None

Vacant Seats: None

Also in Attendance: Doug Baum, City Manager, Lisa Johnson, City Clerk, Deb Mead, Project Coordinator, Erich Podjaske, Zoning Officer, Rae Gosling, MainStreet Manager, Russell Strohpaal Jr., Fire Chief, Mike Edwards, City Attorney, Doug Paulus, Lacey Stephan, Grayling Twp. Supervisor, Robert Dixon, Doug Welton, ATCO.

IV. Public Comment

None

V. Approval of Agenda

Item #J & K were added to the Agenda

18-128

Moved Moshier by seconded by Schreiner to approve the agenda with the addition of #J Fire Dept Contribution Increase and #K DPW Teamsters Union Contract tentative agreement.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

VI. Approval of Consent Agenda

18-129

Moved by Schriener seconded by Moshier to approve the consent agenda as presented.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

VII. 2017-2018 Audit Presentation

Doug Welton with ATCO explained the audit findings and the financial standing of the City. Members had no questions.

VIII. City Managers Report

City Manager Baum explained his report.

IX. Unfinished Business

A. Military Contract Update

City Manager Baum explained they attended a meeting and it was mentioned they would be releasing a scope of work with an approx. dollar amount of \$335K. He and Lacey Stephan, supervisor of Grayling Township have had discussions and have concerns with continuing working with the camp due to always having issues. The township feels this wont work and they have had discussions on other options to have a fire department and would update members as things are discussed.

B. Proposed Blight Ordinance

City Attorney Edwards explained he had just completed the review of the proposed ordinance and handed out a marked-up copy. He asked that the members review the new copy before taking any actions. He asked they table this item. He also mentioned these ordinances are expensive to enforce and that it may be better to work with the homeowner/business it would probably be more cost effective.

Member Moshier feels its better to work with them then taking them to court.

Members were in agreement to table the proposed blight ordinance.

X New Business

A. Approve 2017-2018 Audit

18-130

Moved by Schreiner seconded by Moshier to approve the 2017-2018 audit as presented.

Member Moshier was glad to see the fund balance increase.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

B. Accept resignation of David Schultz from the Housing Commission Board.

City Manager Baum explained he received notice that Mr. Schultz was moving. He also has an interested person in the open seat and once has made contact with that person would bring his recommendation to the Members.

18-131

Moved Moshier by seconded by Ross to accept the resignation of David Schultz from the Housing Commission Board.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

C. Sidewalk Snow Broom

City Manager Baum explained the department wished to purchase a snow broom to help with keeping the sidewalks clean when there is a light snow. This wasn't budgeted for but there are snow funds available to purchase the boom and is asking council to approve the purchase.

18-132

Moved by Moshier seconded by Ross to approve the purchase of the Snow Broom and to also amend the budget for this purchase.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

D. Mayors reappointment of Clinton Ross to the Planning Commission

18-133

Moved by Schreiner seconded by Hatfield to reappoint Clinton Ross to the Planning Commission.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

E. Council reappointment of Trey Townsend to the Park and Rec. Board

City Manager Baum mentioned he did talk with Mr. Townsend and he is wishing to continue on the board.

18-133

Moved by Mosher seconded by Clinton to reappoint Trey Townsend to the Park and Rec. Board.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

F. Confirm City Managers appointment of Roger Moshier to the Housing Commission Board.

18-134

Moved by Schreiner seconded by Hatfield to confirm the City Managers re-appointment of Roger Moshier to the Housing Commission Board

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

G. 3 Top RRC Sites

Zoning Officer Podjaske mentioned that the selected sites are North Country Corner, City parking lot, Brickery and Valero gas station. Explained that they would be highlighted with the State and should hopefully bring prospective developers in. Podjaske asked if members were ok with these sites being the ones selected. He also mentioned the City

would still have control over what could be developed and could also put restrictions on the properties as well.

Members asked general questions.

Consensus of the members was to move forward with marketing these properties.

H. 108 Michigan Ave Brownfield Application

Zoning Officer Podjaske mentioned that Mr. Steffen is asking if the City would be the applicant for the Brownfield grant for this property on his behalf. It would be just as the City did for the SawMill location.

18-135

Moved by Schreiner seconded by Moshier to approve the City to be the applicant for the Brownfield Grant on the property located at 108 Michigan Ave.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

I. City Attorney Meet & Greet of new members and to discuss Marijuana Law

Attorney Mike Edwards welcomed the new members. He then explained the Marijuana Law and that the City would need to opt out if they wished not to allow within the City. He mentioned that if they were unsure then they should opt out, until they have time to study the law.

Members asked question on if they opt out can they later opt in.

Attorney Mike Edwards said yes, and by doing that it gives them time to research everything.

18-136

Moved by Hatfield seconded by Schreiner to opt out of the Marijuana and taxation law at this time.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

18-137

Moved by Schreiner seconded by Hatfield to set public hearing for January 15, 2018 Ordinance to opt out of Marijuana and taxation law.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

J. Increase fire Contribution \$5,000

City Manager Baum explained that meetings have been held to discuss the fire budget and how it was moving forward with out the military involvement. They are looking at permit fees and have kept the inspector on for an additional 2 months to complete current inspections that need to be finished. He is asking for the City to contribute an additional \$5K to the fire fund to help with a short fall he feels may happen.

Member Hatfield asked what happens in 2 months.

City Manager Baum mentioned they were looking at the permit fees to help generate more revenues for the fund to keep the inspector on, but if can't raise the additional revenues, he would then be laid off.

18-138

Moved by Hatfield seconded by Schreiner to increase the city's contribution to the fire fund by an additional \$5K.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

K. DPW Teamsters Union Contract Tentative Agreement.

City Manager Baum explained that the only request the union members requested was for a wage increase. He mentioned the new agreement would only allow it to be opened to negotiate health care each year.

Members were handed out the old pay rates and the new pay rates to review.

City Clerk/Treasurer Johnson mentioned that they have not asked for a raise increase for over 5 years, except for a 2% over increase given to all employees 3 years ago. She mentioned the DPW workers have been happy to keep their health care at no cost, but feel it is time to look at raises.

City Manager Baum agreed and asked members to approve the pay increases as given.

Mayor Forbes asked to abstain from the vote due to her husband being in the Teamsters Union with the City.

18-139

Moved by Schreiner seconded by Ross to approve the DPW Teamsters Union Contract with wage increases as presented.

Ayes: 4, Nays: 0, Abstain: 1, Absent: 0, Vacant 0, Motion Carried

X. Project Update

A. Force Main Project:

The new force main line is up and running. The project is substantially complete, and restoration for some of the areas will continue in the spring time.

B. Canoe Launch Project:

Handrails on the Canoe Launch were being installed the week of December 3rd. The fence around the Crime Lab has been installed and the keypads for the gates will be operating soon.

C. Trailhead Project:

ROWE Engineering is working on the design of the path that will lead out to the trail.

D. Community Center Project:

The fourth meeting was held on November 29th at 1:00pm at City Hall. The Committee met with Lynette Corlew from the Crawford County Library Board. She was able to give the Committee advice on some of the obstacles that might be faced with the project.

E. DPW Building:

Graham Construction will be starting on clearing and grading the building site soon.

F. Northern Market:

Still receiving Letters of Intent from potential vendors, and working on the funding for this project.

Doug Paulus also updated the council members.

XI. Reports

A. MainStreet Managers Report – Gosling gave a verbal report. She mentioned that they would be getting a new Vista employee soon. Annual reporting had been sent in. She also mentioned this is a slow time and not many events are happening. She did mention one upcoming event at the Rialto Theater.

B. Planning Commission meeting Minutes of November 20, 2018

C. Park & Recreation meeting Minutes of November 13, 2018

D. DDA/GMS – Meeting Minutes of November 28, 2018

E. Public Safety – Police Activity Report - October 2018

F.

Members had no comments.

XII. Public Comments

Lacey Stephan asked on the canoe launch and how that would work with the canoe race in the future.

City Manager Baum said it would still be open to the public.

Lacey Stephan also mentioned that there have been rumors flying all over the place about, you know, the fire department, um, any questions from me, anything you've heard and want answers to, I'm here. My office is always accessible to you.

City Manager Baum asked Stephan if he wanted to speak on yours and your boards position on the fire department.

Lacey Stephan said his boards position has to do with what happened with the military, we don't want strings attached. It has ruined our Fire Department and we are starting all over again. You have a partner in Grayling Township, we want to keep this going. No matter what you have heard, Grayling Township wants to be a partner. We envision having a 4 man fire department with a chief and we need to work on how to figure out what that budget is going to be and what those numbers are. Grayling Township is more than willing..(could not hear on recording) my board, is more than willing to bump up our contract. We would also like, my board would also like to put together a fire committee like it used to be, like in the old days or at least a new fire committee. Fire committee to meet have multiple meetings to figure out all the budget stuff and add up all the little things and then present to city council for final approval and my board for final approval and work together from there. Township budget is in March and your budget is in June so he needs to start putting his together. Doug, the Chief and I we've had multiple meetings and we're going to have as many as it takes to even this out. We need to get something together by the end of January, mid-February at the very latest, so we can start getting it to the public. We would like to see, you know, no strings attached from the military. You know when Northern Strike comes around next year and they need their 24/7 coverage and they don't have it, see what happens to them.

Mayor Forbes asked Stephan if the military does become involved in any way, are you still going to support?

Lacy Stephan said as long as there are no strings attached, we are happy to do that. That is going to have to be, the money is going to have to be accounted for. That money is going to have to be able to cover. If they want to participate, that money is going to have to cover the participation.

Mayor Forbes said Thank you

Lacy Stephan said the money has to be accounted for, which it can't be.... (could not hear on recording)

City Clerk/Treasurer Johnson asked what do you mean accounted for? I guess I'm confused.

Lacy Stephan said there can't be stipulations.

City Clerk/Treasurer Johnson said she was confused because he mentioned money has to be accounted for, which it can't be...(could not hear on recording) The military had their own budget, and the fire had their own budget. The past township supervisor and the city agreed to allow funds to be taken for 3 months to keep the guys here from the city/township fire fundbalance.

Member Schreiner said he doesn't think that's what Stephan is talking about.

Lacy Stephan said he was talking about the new budget going forward.

Member Hatfield said the military should participate on our terms, not their terms.

Lacy Stephan said we've been a partnership between the township and the city of Grayling longer than the military on a handshake.

XV. Council Member Comments

Council Member Hatfield asked about the spot light property and asked why the old bike shop wasn't considered.

Zoning Officer Podjaske said he owned the building with partners and they have had some issues, but they are planning on opening a business in the building.

Council Member Hatfield also asked if more then one meeting should be held each month so things don't take so long to get finished/approved.

Council Member Moshier mentioned a meeting can be called at any time if needed.
City Clerk/Treasurer mentioned that work sessions could also be set up to work on any items and then have them ready for final review and approval at a normal meeting.
Member Moshier asked on the map he was given at the meeting.
Zoning Officer Podjaske mentioned that it was missed on the agenda and explained there are three odd sized parcels the city owns that need to be considered to be sold. He mentioned they would be on the January agenda.

XV. Correspondence

City Clerk/Treasurer Johnson mentioned the City Managers Review that handed out. She explained it may be difficult for the new members to complete this time, but to please have them back to her by the end of the year to tally up and it will then be placed on the January agenda.

XVI. Adjournment

18-140

Moved by Moshier seconded by Schreiner that the meeting is adjourned.
Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

Mayor Forbes adjourned the meeting at 8:37 pm.

Lisa K Johnson,
City Clerk/Treasurer

Approved Minutes can be found on our website: www.cityofgrayling.org