

CITY OF GRAYLING
CITY COUNCIL
REGULAR MEETING MINUTES
Monday, December 8th, 2025

I. Meeting called to order by Mayor Forbes at 6:30 pm

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Members Present: Pettyjohn, Forbes, Sloan, Nelson, Moshier

Members Absent: None

Vacant Seats: None

Also in Attendance: Lori McGeorge (City Clerk), Michelle Phillips, Amanda Clough (Police Chief), Todd Jansen

IV. PUBLIC COMMENT

None.

V. APPROVAL OF AGENDA

25-096

Moved by Nelson, seconded by Pettyjohn to approve the agenda with the correction of the day of the current meeting and adding E. Snowmobile Path under New Business as presented.

Roll Call Vote

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0

Motion Carried

VI. APPROVAL OF CONSENT AGENDA

A. Meeting Minutes for November 12, 2025

B. Revenue & Expenditure Report

25-097

Moved by Sloan, seconded by Nelson to approve the consent agenda for November 12, 2025, as presented.

Roll Call Vote

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0

Motion Carried

VII. CITY MANAGER'S REPORT

Podjaske elaborated on his report.

VIII. UNFINISHED BUSINESS

A. USG Water Meter Agreement extension

Podjaske and McGeorge answered questions regarding the progress and information regarding an extension.

25-098

Moved by Sloan, seconded by Pettyjohn to approve the USG Meter Agreement extension presented.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0
Motion Carried

B. Purchase Agreement extension, 103 S James St

Podjaske explained both purchase agreement extensions.

25-099

Moved by Sloan, seconded by Pettyjohn to approve the purchase agreement extension for 103 S James St as presented.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0
Motion Carried

C. Purchase Agreement extension, 320 Huron St

25-100

Moved by Sloan, seconded by Nelson to approve the purchase agreement extension for 320 Huron St as presented.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0
Motion Carried

D. Airfield Easement Agreement

Podjaske explained that the City had originally proposed the \$6500 purchase of an easement from the Airfield due to a bike path that was to be built. The grant was returned as it was not economical to move forward at that time. Podjaske is suggesting that the Airfield Easement agreement be terminated.

25-101

Moved by Sloan, seconded by Pettyjohn to terminate the Airfield Easement agreement as presented.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0
Motion Carried

E. Snowmobile Path discussion

Discussion was had amongst the council members, Podjaske and Chief Clough, regarding the snowmobile path in the city. There was some confusion in regard to the path itself with some incorrect information being circulated.

IX. NEW BUSINESS

A. Parcel Split Request

Podjaske explained that the land was originally split in 1988 but was never filed. The proposed request meets all zoning requirements and will result in parcel A & parcel B.

25-102

Moved by Sloan, seconded by Nelson to approve the parcel split request as presented.

Roll Call Vote

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0
Motion Carried

B. Sidewalk Snow Removal Enforcement discussion

Discussion was had amongst council members about sending out a reminder on the next water billing to remind residents to keep their sidewalks clear. The struggle in finding employees to work on the snow removal program was also discussed.

C. City Website Quotes

Podjaske explained that the City had received several quotes and that the recommendation was to use Munibit.

25-103

Moved by Pettyjohn, seconded by Nelson to approve Munibit to be the city's website developer.

Roll Call Vote

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0
Motion Carried

D. 2026 Meeting Dates

25-104

Moved by Pettyjohn, seconded by Sloan to approve the 2026 Meeting Dates as presented.

Roll Call Vote

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0

Motion Carried

X. REPORTS

DDA – No additional questions.

Planning Commission – No additional questions.

Fire Department – No additional questions.

Police Department – Chief Clough elaborated on her report.

XI. PUBLIC COMMENT

None.

XII. COUNCIL MEMBER COMMENTS

No additional comments were made.

XIII. CORRESPONDENCE

A. Annual All Boards Meeting

XIV. ADJOURNMENT

25-105

Moved by Nelson, seconded by Sloan, that meeting is adjourned.

Roll Call Vote

Ayes: 5, Nays: 0, Abstain 0, Absent: 0, Vacant: 0

Motion Carried

Adjourned at 7:37 PM