

**CITY OF GRAYLING**  
**CITY COUNCIL**  
**REGULAR MEETING MINUTES**  
**Monday, December 8th, 2025**

**I. Meeting called to order by Mayor Forbes at 6:30 pm**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Members Present: Pettyjohn, Forbes, Sloan, Nelson, Moshier

Members Absent: None

Vacant Seats: None

Also in Attendance: Lori McGeorge (City Clerk), Michelle Phillips, Amanda Clough  
(Police Chief), Todd Jansen

**IV. PUBLIC COMMENT**

None.

**V. APPROVAL OF AGENDA**

**25-096**

**Moved by Nelson, seconded by Pettyjohn to approve the agenda with the correction  
of the day of the current meeting and adding E. Snowmobile Path under New  
Business as presented.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0**

**Motion Carried**

**VI. APPROVAL OF CONSENT AGENDA**

**A. Meeting Minutes for November 12, 2025**

**B. Revenue & Expenditure Report**

**25-097**

**Moved by Sloan, seconded by Nelson to approve the consent agenda for November  
12, 2025, as presented.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0**

**Motion Carried**

## **VII. CITY MANAGER'S REPORT**

Podjaske elaborated on his report.

## **VIII. UNFINISHED BUSINESS**

### **A. USG Water Meter Agreement extension**

Podjaske and McGeorge answered questions regarding the progress and information regarding an extension.

**25-098**

**Moved by Sloan, seconded by Pettyjohn to approve the USG Meter Agreement extension presented.**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0**  
**Motion Carried**

### **B. Purchase Agreement extension, 103 S James St**

Podjaske explained both purchase agreement extensions.

**25-099**

**Moved by Sloan, seconded by Pettyjohn to approve the purchase agreement extension for 103 S James St as presented.**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0**  
**Motion Carried**

### **C. Purchase Agreement extension, 320 Huron St**

**25-100**

**Moved by Sloan, seconded by Nelson to approve the purchase agreement extension for 320 Huron St as presented.**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0**  
**Motion Carried**

### **D. Airfield Easement Agreement**

Podjaske explained that the City had originally proposed the \$6500 purchase of an easement from the Airfield due to a bike path that was to be built. The grant was returned as it was not economical to move forward at that time. Podjaske is suggesting that the Airfield Easement agreement be terminated.

**25-101**

**Moved by Sloan, seconded by Pettyjohn to terminate the Airfield Easement agreement as presented.**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0**  
**Motion Carried**

**E. Snowmobile Path discussion**

Discussion was had amongst the council members, Podjaske and Chief Clough, regarding the snowmobile path in the city. There was some confusion in regard to the path itself with some incorrect information being circulated.

**IX. NEW BUSINESS**

**A. Parcel Split Request**

Podjaske explained that the land was originally split in 1988 but was never filed. The proposed request meets all zoning requirements and will result in parcel A & parcel B.

**25-102**

**Moved by Sloan, seconded by Nelson to approve the parcel split request as presented.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0**  
**Motion Carried**

**B. Sidewalk Snow Removal Enforcement discussion**

Discussion was had amongst council members about sending out a reminder on the next water billing to remind residents to keep their sidewalks clear. The struggle in finding employees to work on the snow removal program was also discussed.

**C. City Website Quotes**

Podjaske explained that the City had received several quotes and that the recommendation was to use Munibit.

**25-103**

**Moved by Pettyjohn, seconded by Nelson to approve Munibit to be the city's website developer.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0**  
**Motion Carried**

**D. 2026 Meeting Dates**

**25-104**

**Moved by Pettyjohn, seconded by Sloan to approve the 2026 Meeting Dates as presented.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant: 0**

**Motion Carried**

**X. REPORTS**

**DDA – No additional questions.**

**Planning Commission – No additional questions.**

**Fire Department – No additional questions.**

**Police Department – Chief Clough elaborated on her report.**

**XI. PUBLIC COMMENT**

None.

**XII. COUNCIL MEMBER COMMENTS**

No additional comments were made.

**XIII. CORRESPONDENCE**

**A. Annual All Boards Meeting**

**XIV. ADJOURNMENT**

**25-105**

**Moved by Nelson, seconded by Sloan, that meeting is adjourned.**

**Roll Call Vote**

**Ayes: 5, Nays: 0, Abstain 0, Absent: 0, Vacant: 0**

**Motion Carried**

**Adjourned at 7:37 PM**