

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
4th DAY OF DECEMBER 2025
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Swander 8:33 AM

II. Roll Call

Members Present: Swander, Huber, LaFontaine, Teeter, Podjaske, Wheeler, Millikin

Absent: Pettyjohn

Also in attendance: Charity Niederer (GRCOC)

III. Public Comment

None

IV. Approval of Agenda

25-045

Moved by Millikin, seconded by Huber to approve the agenda as presented.

Roll Call Vote

Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.

Motion Carried.

V. Approval of Consent Agenda

A. DDA/GMS Regular Meeting Minutes for Thursday, November 11th, 2025, as presented.

25-046

Moved by Huber, seconded by Millikin to move approval of the regular meeting minutes for Thursday, November 11th, 2025, to the January 2026 meeting.

Roll Call Vote

Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.

Motion Carried.

VI. Treasurer Report

Podjaske did not have a report but indicated that there were no changes.

VII. City Manager Report

Podjaske spoke about Christmas Walk and that Sawmill Lofts are planning their grand opening for May 19th, 2026.

VIII. Joint Administrator Update

Charity Niederer provided updates including that a new director has been hired and that she also needs a promotion schedule for the New Years Eve party.

IX. Unfinished Business – DDA

A. Christmas Walk feedback

Over \$40,000 was spent during Christmas Walk. There was a lot of positive feedback.

B. New Year's Eve Party planning update

Discussion amongst the board members included sponsorship information for the DJ. Wheeler provided updates regarding the theme and what was still needed.

25-047

Moved by Millikin, seconded by Wheeler to approve up to \$1,000 to cover decorating and liquor expenses.

Roll Call Vote

Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.

Motion Carried.

25-048

Moved by Podjaske, seconded by LaFontaine to approve the application and \$25 application fee for the liquor license.

Roll Call Vote

Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.

Motion Carried.

C. Open Board Seat follow up

Pettyjohn indicated that he updated the job description and sent it back to the city to post.

X. New Business – DDA

A. 2026 Meeting Dates

25-049

Moved by Podjaske, seconded by LaFontaine to approve the meeting dates for 2026.

Roll Call Vote

Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.

Motion Carried.

XI. Community Meetings Update

A. CCEDP (Crawford County Economic Development Program)

No updates.

B. Historical Museum

No updates.

C. GPA

Millikin indicated that they were working on the upcoming budget.

D. Rotary

Huber indicated that Clinton Ross was now the current president and that Mark Miller will be the next president.

E. Chamber of Commerce

No updates.

F. Camp Grayling

Planning has begun for Northern Strike.

G. Banner Program

Swander indicated that Barb Stoddard had reached out to her regarding the Banner Program.

XII. Public Comment

None.

XIII. Member Comments

Huber indicated that Pettyjohn had reached out to a local business regarding a complaint on social media. Podjaske suggested that he would like the board to consider having a Winter Carnival in February.

XIV. Correspondence

None.

XV. Adjournment

25-050

Moved by Huber, seconded by LaFontaine to adjourn the meeting.

Roll Call Vote

Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.

Motion Carried.

Swander adjourned the meeting at 9:12 AM