

**RECORD OF  
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET  
PROCEEDINGS REGULAR MEETING HELD ON THE  
4th DAY OF DECEMBER 2025  
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

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**I. Meeting called to order by Swander 8:33 AM**

**II. Roll Call**

Members Present: Swander, Huber, LaFontaine, Teeter, Podjaske, Wheeler, Millikin  
Absent: Pettyjohn

Also in attendance: Charity Niederer (GRCOC)

**III. Public Comment**

None

**IV. Approval of Agenda**

**25-045**

**Moved by Millikin, seconded by Huber to approve the agenda as presented.  
Roll Call Vote**

**Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.  
Motion Carried.**

**V. Approval of Consent Agenda**

**A. DDA/GMS Regular Meeting Minutes for Thursday, November 11th, 2025, as presented.**

**25-046**

**Moved by Huber, seconded by Millikin to move approval of the regular meeting minutes for Thursday, November 11th, 2025, to the January 2026 meeting.**

**Roll Call Vote**

**Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.  
Motion Carried.**

**VI. Treasurer Report**

Podjaske did not have a report but indicated that there were no changes.

**VII. City Manager Report**

Podjaske spoke about Christmas Walk and that Sawmill Lofts are planning their grand opening for May 19<sup>th</sup>, 2026.

### **VIII. Joint Administrator Update**

Charity Niederer provided updates including that a new director has been hired and that she also needs a promotion schedule for the New Years Eve party.

### **IX. Unfinished Business – DDA**

#### **A. Christmas Walk feedback**

Over \$40,000 was spent during Christmas Walk. There was a lot of positive feedback.

#### **B. New Year's Eve Party planning update**

Discussion amongst the board members included sponsorship information for the DJ. Wheeler provided updates regarding the theme and what was still needed.

**25-047**

**Moved by Millikin, seconded by Wheeler to approve up to \$1,000 to cover decorating and liquor expenses.**

**Roll Call Vote**

**Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.**

**Motion Carried.**

**25-048**

**Moved by Podjaske, seconded by LaFontaine to approve the application and \$25 application fee for the liquor license.**

**Roll Call Vote**

**Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.**

**Motion Carried.**

#### **C. Open Board Seat follow up**

Pettyjohn indicated that he updated the job description and sent it back to the city to post.

### **X. New Business – DDA**

#### **A. 2026 Meeting Dates**

**25-049**

**Moved by Podjaske, seconded by LaFontaine to approve the meeting dates for 2026.**

**Roll Call Vote**

**Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.**

**Motion Carried.**

## **XI. Community Meetings Update**

### **A. CCEDP (Crawford County Economic Development Program)**

No updates.

### **B. Historical Museum**

No updates.

### **C. GPA**

Millikin indicated that they were working on the upcoming budget.

### **D. Rotary**

Huber indicated that Clinton Ross was now the current president and that Mark Miller will be the next president.

### **E. Chamber of Commerce**

No updates.

### **F. Camp Grayling**

Planning has begun for Northern Strike.

### **G. Banner Program**

Swander indicated that Barb Stoddard had reached out to her regarding the Banner Program.

## **XII. Public Comment**

None.

## **XIII. Member Comments**

Huber indicated that Pettyjohn had reached out to a local business regarding a complaint on social media. Podjaske suggested that he would like the board to consider having a Winter Carnival in February.

#### **XIV. Correspondence**

None.

#### **XV. Adjournment**

**25-050**

**Moved by Huber, seconded by LaFontaine to adjourn the meeting.**

**Roll Call Vote**

**Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.**

**Motion Carried.**

Swander adjourned the meeting at 9:12 AM