

**RECORD OF PLANNING COMMISSION PROCEEDINGS
MEETING HELD ON THE 19th DAY OF JANUARY, 2021
1020 CITY BOULEVARD, GRAYLING, MI
VIRTUAL MEETING VIA GOTOMEETING**

Meeting called to order by Chair Hehir at 6:01 P.M.

I. Roll Call

Members Present: Hehir, Forbes, Teeter, Rosin, Tremonti, Doe

Members Absent: 0

Vacant Seats: 1

Also, in Attendance: Erich Podjaske, Zoning Administrator, Chelsea Goodwin, Deputy Clerk/Treasurer

II. Public Comment

None

III. Approval of Agenda

20-043

Moved by Doe seconded Forbes to approve the agenda as presented.

Ayes: 6

Nays: 0

Abstain: 0

Absent: 0

Vacant: 1

Motion Carried

IV. Approval of Minutes

20-044

Moved by Doe seconded by Forbes to approve the regular meeting minutes of December 15, 2020 as presented.

Ayes: 6

Nays: 0

Abstain: 0

Absent: 0

Vacant: 1

Motion Carried

VI. New Business

A. Annual Report

Chair Hehir mentioned to Podjaske that it still needed to be switched over to Grayling Planning Commission template. Podjaske replied he would switch it before the next meeting. Chair Hehir recommended to table it until the next meeting to give Members a chance to look it over and email her with ideas and input or changes before the next meeting to approve and then present to City Council. Members agreed.

VII. Unfinished Business

A. Economic Development Strategy

Chair Hehir recommended to continue to table for now allow Members to review. Podjaske mentioned he would email Members a fresh copy with recent updates.

B. RRC Certification

Podjaske asked if everyone received the email to log in and be able to see the progress and let them know that we are due for a Re-certification in September 2021.

C. Planning Commission Annual Report

A few members met and created the annual report and is looking for feedback from the rest of the board. The members wanted to table to the next meeting so they could review the report.

D. CIP Discussion – 20/21 Budget Plan

Podjaske explained that he had emailed department heads and would be setting up meetings to further discuss.

VIII. Public Comments

None

IX. Zoning Administrators Report

Podjaske explained he sent some Zoning violation letters to Residents about accessory structures. He was still waiting to hear back on some but have until February to respond. He explained that Crawford County would be getting a major upgrade in broadband services over the next 5 years due to the pandemic and people needing to work from home as well as remote learning for schools.

He informed Members that MEDC survival grant applications opened today. Businesses have to meet a criteria but could be eligible for up to \$25,000.

Podjaske asked for a volunteer to be on a new committee for the MSU extension fit application. They would hire someone to come into Grayling and get their first impression and opinion of the City. The person would provide feedback on areas needing work and their overall feel of Grayling. Member Tremonti volunteered to participate and represent Planning Commission.

Podjaske mentioned he has a scheduled meeting on January 30th for a new business/new construction coming into Grayling. The new construction will be near Family Fare but has been asked to keep quiet about it for now.

Podjaske talked about how City Manager Baum informed him that Bill Gannon reached out to Shannon from Funcitecture (Northern Market Architect) about the Shoppenagons building. Podjaske explained that with the current need for housing, MEDC has raised their commitment for the Sawmill project by a million dollars to \$4.4 million. He said they should have a letter of intent soon with construction beginning in the spring.

X. City Council Update

Member Forbes gave a brief report. See City Council minutes from 1-11-21.

XI. Commissioner Comments

Chair Hehir informed Members that the Northern Market loan through EGLE was due to expire February 1st, but has been extended 2 years until 2023 due to COVID.

XII. Correspondence

None

XIII. Adjournment

20-045

Moved by Forbes seconded by Teeter to adjourn meeting.

Ayes: 6,

Nays: 0,

Abstain: 0,

Absent: 0,

Vacant: 1

Motion Carried

Adjourned meeting at 6:34pm

Chelsea Goodwin, Deputy Clerk/Treasurer

Approved Minutes can be found on our website: www.cityofgrayling.org