

**RECORD OF  
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET  
PROCEEDINGS REGULAR MEETING HELD ON THE  
14<sup>th</sup> DAY OF JANUARY, 2021  
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

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**MEETING WAS HELD VIA GO TO MEETING**

**I. Meeting called to order by Matthew Shaw at 9:36 A.M.**

**II. Roll Call**

Members Present: Shaw, Baum, Swander, LaFontaine, Pettyjohn

Members Absent: Millikin, Tremonti, Podjaske,

Also, in attendance: Main Street Manager Gosling, City Clerk/Treasurer Johnson

**III. Public Comment – None**

**IV. Approval of Agenda**

Main Street Manager Gosling asked to have Thank You Grayling Workplan added under New Business item C.

**21-001**

Moved by Pettyjohn seconded by Baum to approve the Agenda with the addition of Thank You Grayling Workplan added under New Business.

**Roll Call Vote**

Ayes: 5 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 1,

**Motion Carried.**

**V. Approval of Consent Agenda**

DDA/GMS Meeting Minutes for December 10, 2020

**21-002**

Moved by Pettyjohn seconded by Swander to approve the Consent Agenda for December 10, 2020 as presented.

**Roll Call Vote**

Ayes: 5 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 1,

**Motion Carried.**

**VI. Treasurer Report**

**A. Revenue/Expenditure Report through December 2020**

Member Pettyjohn mentioned all looks good.

He also mentioned he feels the budget has funds to put towards item C under New Business

**21-003**

Moved by Swander seconded by Pettyjohn to accept and file the Treasurer's Report as presented.

**Roll Call Vote**

Ayes: 5 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 1

**Motion Carried.**

**VII. City Manager Report**

City Manager Baum mentioned City Hall is still closed.

**VIII. Main Street Manager Report**

**A. Monthly Report**

Main Street Manager Gosling gave a verbal report

**IX. Unfinished Business – DDA/Main Street**

**A. State of Properties** – MainStreet Manager Gosling mentioned she talked with MEDC yesterday and it is very likely they will be approving 4.4 mil and the 5 stories for the Sawmill project so the project should begin soon.

Member Swander asked what the length of time was for the build.

Gosling said 15-18 months after construction is complete.

General discussion took place.

**B. MainStreet Manager's Office**

Chair Shaw said his project is moving along and he has projected an April or May opening, so the manager is still working from City Hall or via home due to covid.

**C. Artistic light pole installation**

Main Street Manager Gosling mentioned she still hasn't heard back from them.

Chair Shaw asked if it could be taken off the agenda for now until any discussion needs to take place.

Main Street Manager Gosling said yes

#### **D. Master Plan and Strategic Update**

Main Street Manager Gosling mentioned no meeting has been set up with the committee.

Chair Shaw asked that a builder for available dates be set up.

Main Street Manager said she would do that.

#### **X. New Business – DDA/Main Street**

##### **A. Annual Workplan Review and Approval**

Main Street Manager Gosling asked if the board wished these to be presented as normal or on a case by case as they did last year due to funding. She will also be working on the new draft budget.

General discussion took place and Gosling will present the workplans for the next physical years as normal, with the hopes that the economy has resumed to normal.

##### **B. Annual Budget Review and Approval**

As discussed above.

##### **C. Thank You Grayling Workplan**

Main Street Manager Gosling asked if all members had reviewed the workplan.

Local businesses would like to hold this event to Thank Grayling residents for supporting local businesses during these hard times. Cost for this workplan is \$400.

\$100 for flyers, \$200 for canvas shopping bags and \$100 for random prizes. She mentioned that Consumers had donated funds to Mainstreet and felt this would be one way to use some of the funds.

General discussion took place.

#### **21-004**

Moved by Pettyjohn seconded by LaFontaine to approve the Thank You Grayling Workplan as presented.

##### **Roll Call Vote**

Ayes: 5 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 1

**Motion Carried.**

#### **III. MS Committee Report**

##### **A. Org Committee – No Report**

**B. Design** – Member Pettyjohn mentioned slowly working and is waiting on Member Podjaske to get the updated map to him.

Main Street Manager Gosling mentioned a workshop that Michigan Mainstreet will be holding on virtual tours. She will get the information on that to Member Pettyjohn.

**C. EV (Economic Vitality)/Promotions –No Report**

**IV. Community Meetings Update:**

**A. CCEDP- No Report**

**B. Historical Museum – Nothing to report, closed for the season.**

**C. GPA – No Report**

**V. Public Comment – None**

**VI. Member Comments**

Member LaFontaine glad to hear the projects are moving along.

Chair Shaw mentioned the meeting time and conflict was brought up and this will need to be discussed at the next meeting.

City Clerk/Treasurer Johnson brought up the applicant for board member.

Chair Shaw hopes to do that once things open back up.

**VII. Correspondence**

Chair Shaw asked if everyone was good with keeping the 2021 meetings at the same time and day of the month.

Conscience of the members were good with keeping the same meeting schedule.

City Clerk/Treasurer Johnson said she would get the schedule emailed out to everyone.

**VIII. Adjournment**

**21-005**

Moved by Pettyjohn, seconded by LaFontaine to adjourn the meeting.

**Roll Call Vote**

Ayes: 5 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 1,

**Motion Carried.**

Chairperson Shaw adjourned the meeting at 10:07 A.M.

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Lisa K Johnson  
City Clerk/Treasurer