

**RECORD OF PLANNING COMMISSION PROCEEDINGS
MEETING HELD ON THE 17th DAY OF NOVEMBER, 2020
1020 CITY BOULEVARD, GRAYLING, MI**

Meeting called to order by Chair Hehir at 6:04 P.M.

I. Roll Call

Members Present: Hehir, Forbes, Teeter, Rosin, Tremonti

Members Absent: Doe

Vacant Seats: 1

Also, in Attendance: Erich Podjaske, Zoning Administrator

II. Public Comment

None

III. Approval of Agenda

20-036

Moved by Forbes seconded Hehir to approve the agenda as presented.

Ayes: 5

Nays: 0

Abstain: 0

Absent: 1

Vacant: 1

Motion Carried

IV. Approval of Minutes

20-037

Moved by Forbes seconded by Doe to approve the regular meeting minutes of October 20, 2020 with corrections. 4 Ayes, 2 absent and 1 vacant should be the correct numbers.

Ayes: 5

Nays: 0

Abstain: 0

Absent: 1

Vacant: 1

Motion Carried

VI. New Business

A. Approve 2021 Meeting Dates

20-038

Moved by Forbes and seconded by Rosin to approve the 2021 meeting dates.

Ayes: 5

Nays: 0,

Abstain: 0,

Absent: 0

Vacant 2

Motion Carried

B. RRC Certification

Zoning Officer Podjaske gave an overview of the new RRC platform that helps keep communities on track for recertification. Zoning Officer Podjaske will give each planning member access to the account on Trello so they can also monitor what needs to be done

C. Planning Commission Annual Report

The board would like to review the template that was handed out and place on next month's agenda.

D. CIP Discussion

The board would like a copy of the budget and Zoning Officer Podjaske will send a copy of the 20/21 plan to the board. Zoning Officer Podjaske also explained that this is required by State statute and RRC to be completed by the Planning Commission.

VII. Unfinished Business

A. Accessory Discussion

Zoning Officer Podjaske explained that City Council had a problem with letting Planning Commission make a decision that they feel should be done at the ZBA level. Planning said they are ok with removing that section.

VIII. Public Comments

None

IX. Zoning Administrators Report

Zoning Officer Podjaske gave a verbal report

X. City Council Update

Member Forbes gave a report.

XI. Commissioner Comments

Member Heir does not mind taking on Park & Rec if they can be a dual board. If not, can they finish the Park & Rec master plan.

XII. Adjournment

20-039

Moved by Forbes seconded by Hehir to adjourn meeting.

Ayes: 5,

Nays: 0,

Abstain: 0,

Absent: 2,

Vacant: 1

Motion Carried

Adjourned meeting at 7:05 pm

Erich Podjaske, City Zoning Administrator

Approved Minutes can be found on our website: www.cityofgrayling.org