

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
10th DAY OF NOVEMBER, 2021
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Chairperson Tremonti at 9:47 A.M.

II. Roll Call

Members Present: Tremonti, Swander, LaFontaine, Podjaske, Stonehouse, Milliken, Baum
Members Absent: Shaw, Pettyjohn*phoned in
Also, in attendance: Clerk/Treasurer Goodwin

III. Public Comment

None.

IV. Approval of Agenda

21-064

Moved by Swander seconded by Pettyjohn to approve the agenda as presented.

Roll Call Vote

Ayes: 7 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 0,

Motion Carried.

V. Approval of Consent Agenda

DDA/GMS Meeting Minutes for October 14, 2021.

21-065

Moved by Pettyjohn seconded by LaFontaine to approve the meeting minutes for October 14, 2021 as presented.

Roll Call Vote

Ayes: 7 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 0,

Motion Carried.

VI. Treasurer’s Report

A. Revenue/Expenditure Report through October 2021

Chairperson Tremonti explained that she was working with Member LaFontaine on the Treasurer's role to be more hands-on.

21-066

Moved by Baum seconded by Podjaske to accept and file the Treasurer's Report as presented.

Roll Call Vote

Ayes: 7 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 0,

Motion Carried.

VII. City Manager's Report

City Manager Baum explained that he was in his police officer uniform because he was on-duty and apologized if he had to leave for a call. He explained there was 1 officer off work with a broken leg, 1 officer out with COVID and 1 officer off 4 weeks early on paternity leave.

He mentioned the DPW director applicant was currently going through the background check.

There is currently no crossing guard at the school. The position has been posted for 1 month with only 1 applicant.

There were 2 applicants for the snow removal positions. The city purchased new equipment last spring to help with the heavier snow also.

He met with DPW about the parade this morning. They are showing interest and also had a couple ideas.

The IBT public meeting will be 11/30 from 5pm-7pm @ City Hall.

VIII. Main Street Manager Report

A. Monthly Report

Chairperson Tremonti explained that it has been very enlightening to see behind the scenes of the Main Street Manager position while filling in and is very excited for the new Main Street Manager because the position has lots of potential.

Match on main grants have been finalized. There were 4 applicants. 2 have moved onto the next step.

Trunk-or-treat was lots of fun. Next year the goal is to be on Michigan Avenue. Up North Apparel had a medium for Witch's Brew Event and had a line out the door. She believes businesses need to have an event or something to draw in the customers while out and about.

Taste the local difference magazine currently only advertises 2 businesses for Grayling and would like to get more added because it is a great resource for advertising.

IX. Unfinished Business – DDA/Main Street

A. State of Properties

Podjaske updated the board members that the apartments still have not started and does not have any further updates.

City Manager Baum mentioned that the Keyport building next to the Rialto is looking for a lease.

Interim Main Street Manager Tremonti mentioned she believes that the city should look into obtaining it for the DDA/GMS office.

B. New Director

Chairperson Tremonti explained that applications are due by Friday 11/19. The job ad has been posting and would like it to be posted for 2 weeks then start interviews the first week of December and be able to present an offer by December 15th.

Chairperson Tremonti requested a temporary leave of absence up to 60 days @ 10:46am.

Vice Chair Swander to now run the meeting.

21-067

Moved by Stonehouse seconded by LaFontaine to make Jillian Tremonti interim Main Street Manager for up to 60 days.

Roll Call Vote

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

Motion Carried.

21-068

Moved by LaFontaine seconded by Milliken to pay Tremonti \$20/hr. not to exceed 40 hours per week for up to 60 days as the Interim Main Street Manager.

Roll Call Vote

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

Motion Carried.

X. New Business – DDA/Main Street

A. Xmas Walk

Interim Main Street Manager Tremonti explained that things were moving along. She explained that she was working with GPA ladies and they were thankful that we were mindful of their budget knowing things have been a little tough all over. She said they were working on getting things finalized for the event with the carriage ride and the new wayfinder signs.

XI. Public Comment

None.

XII. Member Comments

None.

XIII. Correspondence

None

XIV. Adjournment

21-069

Moved by Stonehouse seconded by Milliken to adjourn the meeting.

Roll Call Vote

Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1,

Motion Carried.

Vice Chair Swander adjourned the meeting at 11:19 A.M.