

CITY OF GRAYLING
CITY COUNCIL
REGULAR MEETING MINUTES
Monday, October 8, 2018

I. Meeting called to order by Mayor Schreiner at 6:30 P.M.

II. Pledge of Allegiance

III. Roll Call

Members Present: Karl Schreiner, Karl DeVries, Mark Allen, Roger Moshier and Heather Forbes

Members Absent: None

Vacant Seats: None

Also in Attendance: Doug Baum, City Manager, Lisa Johnson, City Clerk, Deb Mead, Project Coordinator, Tim Rombach, Tom Steffen, Matt and Christine Lafontaine

IV. Public Comment

Tom Steffen updated council on his project. He mentioned that Duck Pond condos are moving along and one has already been sold.

V. Approval of Agenda

Mayor Schreiner added item #C to new business – DDA/GMS Multi Use Permit Christmas Walk

18-108

Moved by DeVries seconded by Forbes to approve the agenda with the addition of #C DDA/GMS Multi Use Permit Christmas Walk

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

VI. Approval of Consent Agenda

Member Moshier mentioned that one of his comments under Council Members Comments should be worded different and explained.

City Clerk/Treasurer Johnson noted she would correct it.

18-109

Moved by Moshier seconded by Forbes to approve the consent agenda with changes one correction under Council Member Comments.

Council Member Allen asked to abstain from the vote, due to not attending last month's meeting.

Ayes: 4, Nays: 0, Abstain: 1, Absent: 0, Vacant 0, Motion Carried

VII. City Managers Report

City Manager Baum explained his report.
Council Members had no questions or comments

VIII. Unfinished Business

A. Military Contract Update

City Manager Baum explained that there hadn't been any changes in trying to secure some kind of funding to keep the department at a full-time level. He is still assuming the military is releasing the project for a statement of work in December.

He asked council how they wished to proceed.

Council Member DeVries felt there is no reason to delay a layoff, felt the sooner the better so they can start looking for other jobs.

Mayor Schreiner mentioned he was still good with the three months that they previously approved, but didn't feel the city could fund anything more.

Council Member Moshier asked if a special mileage had been looked at.

City Manager Baum mentioned he has had discussions with Rick Harland (Grayling Township) and felt they would look at that option.

City Clerk/Treasurer Johnson said she would look into the process for a special election.

Council Members agreed that this option should be looked into with the township.

Council Member Allen felt the residents should be the one's to vote to say if they wished to support a full-time department.

City Manager Baum mentioned the employees have always been aware that if the contract ends, their positions would as well. But he just worries about coverage during the day, since a lot of employers don't let their employees leave.

The consensus of the commission was to look into the options of a millage or special assessment.

Council Member DeVries asked who all would bid for the contract.

City Manager Baum said Frederic as they have been discussing it.

B. Set work session with Blight Committee

Council Member Allen mentioned the committee is asking to hold a work session with council.

Mayor Schreiner asked if they wished it before or after the election

City Clerk/Johnson mentioned if before the two running for council could be asked to attend as well. She also asked if they wished planning to attend.

Mayor Schreiner said yes and asked if Monday October 22 at 6:30 would work.

All members said yes.

IX New Business

A. Jerry Morford – Water Bill

City Manager Baum explained why he received a \$10.00 late fee. He asked that Mr. Morford send a letter in to go to council and he said he would not that the City Manager could bring it to council.

Council Member Moshier said he talked to the post office and they did say they had an issue around that time. But didn't feel the city should blame the post office.

Council Member Forbes feels they have had others ask and council would not waive and feels if they waive this then others would also ask for some reason.

Mayor Schreiner mentioned so far haven't waived a fee.

Council Member DeVries agrees.

Council Member Moshier mentioned the bank sent the check not Mr. Morford.

Mayor Schreiner asked if a member wished to make a motion.

NO Motion was made.

B. Resolution Authorizing Issuance of Sale of Capital Imp. Bond Series 2018

City Manager Baum explained council approved the bid pending bonding and the 45 day to electors to contest had elapsed.

City Clerk/Treasurer mentioned no petitions had been received.

City Manager Baum mentioned the approval of the Resolution authorizes the Sale of the bond and the project would begin. He also mentioned that the sale of the bond should be completed in October and the project started by the beginning of November.

18-110

Moved by Moshier seconded by Allen to waive the reading of the Resolution.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

18-111

Moved by DeVries seconded by Allen to approve the Resolution Authorizing Issuance of Sale of Capital Imp. Bond Series 2018 as presented.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

C. DDA/GMS Multi Use Permit – Christmas Walk

Tim Rombach handed out a copy of the Multi Use Permit.

18-112

Moved by Allen seconded by Forbes to approve the DDA/GMS Multi Use Permit – Christmas Walk as presented.

Ayes: 4, Nays: 0, Abstain: 0, Absent: 1, Vacant 0, Motion Carried

X. Project Update

A. Force Main Project:

The work on Industrial Drive should be completed soon. The restoring of the asphalt pavement on Industrial Drive is expected to start on October 15, 2018. Work will be starting on State and Maple Streets starting October 8, 2015. Be advised that the bridge on State Street, also known as the Back Bridge, will be closed to all traffic from October 8, 2018 until approximately October 22, 2018. A detour route will be established, and the businesses in that area will remain open.

B. Canoe Launch Project:

The City of Grayling is waiting for the Grant Agreement from MEDC. She mentioned that as of Friday MEDC had increased the grant an additional \$88,000. City Manager Baum mentioned the work currently being done in this location is not this project. The DNR are installing a new electronic Smoky the Bear sign. Funded 100% by the DNR and the City will only pay the electrical bill.

C. Trailhead Project:

The City received the fully executed (signed by both parties) Grant Agreement on September 14, 2018.

The City received a proposal from Rowe Professional Services to be the Prime Engineering Firm on this project and was accepted by the City Manager on October 3, 2018. The Scope of Work provided by their firm would include Survey, Geotechnical, Permitting, Construction Documents, and Bidding and Construction. Construction to begin in spring of 2019.

D. Community Center Project:

The second meeting took place on September 27th at the Nature Center. The committee is working on building size, partner survey's and timelines of the project. Next meeting to be held on October 25th at 1:00 pm at City Hall.

E. DPW Building:

The 45-day waiting period for the electors to petition the City for a vote on the Bonding for the DPW building ends as of October 8, 2018.

The bond authorizing resolution will be presented to City Council on October 8, 2018, as long as there is not a petition filed requesting an election to be held.

F. Northern Market:

Environmental work has been completed at the Northern Market, waiting on results to come back.

Doug Paulus has informed the City that there have been 19 Letters of Intent received, 6 of those letters being anchor stores for the Northern Market.

XI. Reports

- A. MainStreet Managers Report – No report
- B. Planning Commission – No meeting in September
- C. Park & Recreation – No meeting in September
- D. DDA/GMS – Meeting Minutes of September 26, 2018
- E. Public Safety – Police Report August 2018

XII. Public Comments

Christine Lafontaine asked where letters of support could be sent.
Debra Mead said they could be dropped off at the office and given to Therese Kaiser of herself.
City Clerk/Treasurer Johnson mentioned they could be emailed as well to NortherMarket@cityofgrayling.org.

XV. Council Member Comments

Council Member Forbes asked about Park and Rec. Meetings not being held.
City Manager Baum mentioned there is a meeting scheduled for tomorrow night.
Council Member Forbes wondered what is going to happen if meetings are not held.
Mayor Schreiner said it happens way to often
City Manager Baum mentioned this has been brought up to council in the past and they were going to see how often it happens.
Council Member Allen has concerns if it is brought in house and adding more work load on the city staff. He feels this does happen when volunteer are on committees.
Mayor Schreiner mentioned they applied to be on the boards so they should be at the meetings.
City Manager Baum mentioned this committee is mainly concerned with the skate park. A committee that is dedicated to all the parks within the city is needed.
Council Member Forbes commented she feels there are people out there that would sit on the Parks and Rec Board.
City Manager Baum also mentioned he notified the chair a few months ago that they had to many members on the committee who are outside the city limits and has never heard back from her.
Debra Mead said the committee isn't doing the work the city staff already is doing the work. She never gets information to be put on the agenda, that she is doing them. There is very few who notify her if they are not going to be attending the meeting.
Council Member Allen mentioned that maybe it is time to start paying the chair and try to work with them or get them training.
Mayor Schreiner asked Council Member Allen if he would write down his thoughts to fix the committee.
Council Member Allen said he would and that he would like to continue on the committee, even though his term on City Council was ending.
Mayor Schreiner said he could.
Council Member Moshier asked on the Date St. property and when it will be taken down.

City Manager Baum mentioned they are still waiting on DTE to disconnect and once that is done work will start.

Council Member DeVries mentioned it had been a great nine years sitting on council and that things have gone really smooth since City Manager Baum and City Clerk/Treasurer Johnson are in place. He mentioned even with 24 years as a police officer he had no clue what council did until he was elected to office.

Council Member Allen mentioned that he believes the Northern Market is huge for this area and feels everything else needs to wait and the deadline for Nov. 1st needs to be met for MEDC. He appreciated being appointed to council and he apologized he didn't run for a new term, but had family issues to attend to.

City Manager Baum thanked both DeVries and Allen for their time served on city council.

Mayor Schreiner mentioned that DeVries and Allen have done an excellent job and will be missed. He also encouraged them to stay involved with the city.

XV. Correspondence

None

XVI. Adjournment

18-113

Moved by DeVries seconded by Allen that the meeting is adjourned.

Ayes: 5, Nays: 0, Abstain: 0, Absent: 0, Vacant 0, Motion Carried

Mayor Schreiner adjourned the meeting at 7:33 pm.

Lisa K Johnson,
City Clerk/Treasurer