

**RECORD OF  
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET  
PROCEEDINGS REGULAR MEETING HELD ON THE  
14<sup>th</sup> DAY OF OCTOBER, 2021  
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

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**I. Meeting called to order by Chairperson Tremonti at 8:32 A.M.**

**II. Roll Call**

Members Present: Swander, LaFontaine, Pettyjohn, Tremonti, Shaw\*, Podjaske and Stonehouse

\*Arrived @ 8:37am

Members Absent: Millikin, Baum

Also, in attendance: Main Street Manager Gosling, Clerk/Treasurer Goodwin, Gail Swope

**III. Public Comment**

Gail Swope wanted to let the board members know she thought they were doing a good job and was happy to see that the word was starting to get out about downtown happenings.

**IV. Approval of Agenda**

**21-057**

Moved by Pettyjohn seconded by Swander to approve the agenda as presented.

**Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 0,

**Motion Carried.**

**V. Approval of Consent Agenda**

DDA/GMS Meeting Minutes for September 9, 2021.

**21-058**

Moved by Pettyjohn seconded by LaFontaine to approve the meeting minutes for September 9, 2021 as presented.

**Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 0,

**Motion Carried.**

**VI. Treasurer's Report**

**A. Revenue/Expenditure Report through September 2021**

Nothing new to report.

**21-059**

Moved by Stonehouse seconded by Pettyjohn to accept and file the Treasurer's Report as presented.

**Roll Call Vote**

Ayes: 6 Nays: 0 Abstain: 0, Absent: 3, Vacancies: 0,

**Motion Carried.**

**VII. City Manager's Report**

No city manager's report, City Manager Baum was absent from the meeting.

**VIII. Main Street Manager Report**

**A. Monthly Report**

Main Street Manager Gosling reported that the Match on Main grant had opened up and she would be sending out samples today. She briefly explained that the \$25,000 grant was for businesses to use to update the interior of the business with a 10% match and that anyone within the DDA District was eligible to apply.

Gosling informed the board that this would be her last monthly meeting.

**IX. Unfinished Business – DDA/Main Street**

**A. State of Properties**

Podjaske updated the board members that the apartments on Michigan Ave. would be putting in the foundation within the next 30 days and would be working through the winter. They're hoping to be completed in 18 months.

Podjaske mentioned that the bricks on the building next to Suchi's chiropractic were also being repaired.

Podjaske mentioned that Tim Asher had bought the dance studio building and would eventually become a grocery store. He also mentioned that Kirsten Bamber was currently doing renovations to the interior of Tip 'N The Mitten to eventually open it as a sushi restaurant.

Member Shaw explained that he was working with Marilyn about the apartment build to potentially have the apartments connected to MI Brew for the ease of commuting between the two.

**B. Social District**

Member Swander brought up the previous discussion about the window clings for businesses and asked what the members thoughts were on signage and having a map with layer to include the business participating within the social district. Chairperson Tremonti asked what the cost would be for the window clings. Member Swander replied that she didn't believe them to be too expensive and that she had recently ordered other signage for her business that was similar at a reasonable cost.

Main Street Manager Gosling mentioned that the social district cups were to be delivered on Wednesday.

Member Swander asked members about brainstorming ideas for advertising about Brew Avenue.

Chairperson Tremonti suggested tabling it until the next workshop.

**C. Mainstreet Manager (Director) Review**

Chair person Tremonti asked for the Director's review to be taken off the agenda.

**X. New Business – DDA/Main Street**

**A. Director's Resignation**

**21-060**

Moved by Podjaske seconded by Pettyjohn to accept Main Street Manager Gosling's resignation.

**Roll Call Vote**

Ayes: 7 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 0,

**Motion Carried.**

**B. Witch's Brew Event 10/30/21**

Chair person Tremonti briefly explained the event would take place from 6pm-8pm and that MI Brew was sponsoring the wine. Paddle Hard will also have cocktails.

**21-061**

Moved by LaFontaine seconded by Pettyjohn to approve the Witch's Brew event as presented.

**Roll Call Vote**

Ayes: 7 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 0,

**Motion Carried.**

**C. Trunk or Treat Event 10/31/21**

The street will not be able to be closed down for the event because the permit did not go to City Council for approval in time. The event will be in the city parking lot behind Bear's Den because the City Manager is able to approve the permit for that.

**21-062**

Moved by Swander seconded by Podjaske to approve the work plan for the Trunk or Treat as presented.

**Roll Call Vote**

Ayes: 7 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 0,

**Motion Carried.**

**D. Hiring Committee and process**

Members discussed the process and there would need to be a committee formed consisting of 5-7 people with 3 board members. Members agreed they would need to establish a timeline and follow the guidelines as to the hiring process.

**E. Reschedule November's meeting due to Veteran's Day, 11/11/21**

Members discussed potential dates and times to reschedule the meeting to. Members agreed on Wednesday, November 10<sup>th</sup> @ 9:45am.

**III. MS Committee Report**

**A. Org Committee** – No chair, no report.

**B. Design** – The delivery date of the clock will not be until spring. Podjaske said he would follow up the 1<sup>st</sup> week in February. The deposit will be required to start the work. Wording for the clock still has not been decided on. Plans for cleaning up the space at the end of the street on Michigan Ave. would need to be decided also. Members talked about the cost of removing the tree and planting new versus the cost of replanting.

**C. EV (Economic Vitality)/Promotions** –No updates.

**IV. Community Meetings Update:**

**A. CCEDP-** No Report

**B. Historical Museum** – Closed for the season. Santa train will be December 10<sup>th</sup>.

**C. GPA** – Chairperson Tremonti shared that the planning for the festival of trees was underway.

**V. Public Comment** – None.

**VI. Member Comments** – Member Shaw mentioned that he was looking for a sous chef. Chairperson Tremonti mentioned the training tonight.

Member LaFontaine expressed that she was happy to be here and thanked Member Pettyjohn for hosing the meet & greet and thought it went very well.

Chairperson Tremonti mentioned there had been lots of planning for the Christmas Walk and that they were looking for a new Santa. Christmas Walk will be 11/20/21 with the Parade at 5pm. Family time will be 12pm-5pm. She explained there would be a raffle that shoppers would receive a raffle ticket entry for every \$10 spent in local participating businesses.

Members discussed the work session and agreed to reschedule it from 10/27/21 to 10/20/21 from 9am-11am at MI Brew.

**VII. Correspondence**

None

**VIII. Adjournment**

**21-063**

Moved by Pettyjohn seconded by Shaw to adjourn the meeting.

**Roll Call Vote**

Ayes: 7 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 0,

**Motion Carried.**

Chairperson Tremonti adjourned the meeting at 9:36 A.M.