

**CITY OF GRAYLING**  
**CITY COUNCIL**  
**REGULAR MEETING MINUTES**  
**Monday, October 11, 2021**

**I. Meeting called to order by Mayor Forbes at 6:29 pm**

**II. Pledge of Allegiance**

**III. Roll Call**

Members Present: Forbes, Moshier, Sloan, Schreiner, Pettyjohn

Members Absent: None

Vacant Seats: None

Also, in Attendance: Doug Baum, City Manager, Caleb Casey, Chelsea Goodwin, City Clerk/Treasurer, Jeremy & Darcie Bowers, Loren Goodale, Robert Wakeley, Christine LaFontaine, Lacey Stephan, Jill Tremonti and other members of the public.

**IV. Public Comment**

None

**V. Approval of Agenda**

21-118

**Moved by Schreiner seconded by Pettyjohn to approve the agenda as presented.**

**Roll Call Vote**

**Ayes: 5 Nays: 0, Abstain 0, Absent: 0, Vacant: 0**

**Motion Carried**

**VI. Approval of Consent Agenda**

21-119

Member Moshier asked to have the revenue/expenditure report included in the next council packet.

**Moved by Schreiner seconded by Pettyjohn to approve the consent agenda as presented.**

**Roll Call Vote**

**Ayes: 4 Nays:1 (Moshier), Abstain:0, Absent: 0, Vacant 0**

**Motion Carried**

## **VII. City Manager's Report**

City Manager Baum mentioned that GPA would be having a meeting on 14<sup>th</sup>. He briefly discussed the other meetings he attended recently. He mentioned that he had interviewed 2 applicants for the DPW Director position recently and is moving forward with one with a background check. He explained he had a meeting scheduled with Suez to go over the AMI meter contract and the City's concerns previously discussed.

He mentioned that Erich did send a letter about the fence that was put up at the corner of Smith & Maple St.

He explained that he did talk with Danny about doing the crack sealing on the streets, but DPW is not able to do the repairs before winter. He explained that he did contact the Road Commission about potentially doing the sealing but they've already put their equipment away for the season.

Member Pettyjohn asked City Manager Baum what Munson Medical Center's interest was in the Northern Market.

City Manager Baum explained that Munson was interested in partnering with the Northern Market Food Hub to potentially offer patients nutrition classes, access to healthier foods, serving healthier foods and many other benefits.

## **VIII. Main Street Manager's Report**

Main Street Manager Gosling talked about a grant that would be offered again starting on the 18<sup>th</sup>, Match on Main Street.

She mentioned a joint training with Planning Commission coming up on the 14<sup>th</sup> from 6pm-8pm. She explained that she had recently submitted her resignation and that her last day as the Grayling Main Street Manager would be October 20, 2021. She accepted a new position in Kalkaska.

21-120

**Moved by Schreiner seconded by Pettyjohn to accept Main Street Manager Gosling's resignation.**

**Roll Call Vote**

**Ayes: 5 Nays: 0, Abstain 0, Absent: 0, Vacant: 0**

**Motion Carried**

## **IX. Project Updates**

City Manager Baum stated there was nothing new to report. The Crime Lab renovations are currently stalled because contractors are booked through Spring.

## **X. UNFINISHED BUSINESS**

### **A. City Manager's Contract**

City Manager Baum handed out the updated contract with the revisions. He explained he received 2 options for a term life-insurance policy as Members previously requested be looked into. He mentioned that the policy was not a 3-year. The policy is a 10-year term which allows the employee to continue to pay out-of-pocket for the policy after employment ends if he chooses.

21-121

**Moved by Sloan seconded by Schreiner to approve the City Manager’s contract effective 1-1-2022 with the addition of the term life insurance policy.**

**Ayes: 5 Nays: 0, Abstain 0, Absent: 0, Vacant: 0**

**Motion Carried**

**XI. NEW BUSINESS**

**A. Mayor’s Appointment of Liam Gosling to Planning Commission**

21-122

**Moved by Schreiner seconded by Pettyjohn to approve the Mayor’s appointment of Liam Gosling to the Planning Commission.**

**Roll Call Vote**

**Ayes: 5 Nays: 0, Abstain 0, Absent: 0, Vacant: 0**

**Motion Carried**

**B. Lot Lines for Property Sale to Jeremy Bowers, Spike’s Keg O’ Nails**

Jeremy Bowers, owner of Spike’s, explained that he is interested in purchasing as much of the property as the city would be willing to sell adjacent to his business property. He explained that he would maintain the property and still allow for public parking. He would like permission from Council to work with City Manager Baum and to move forward with the property appraisal. Zoning Administrator Erich Podjaske explained that with the small size of the property, it is unable to be used for commercial use and development which means it does not have to go out to the public for bid.

21-123

**Moved by Schreiner seconded by Sloan to approve Jeremy Bowers to work with City Manager Baum regarding the property purchase and moving forward with the appraisal.**

**Roll Call Vote**

**Ayes: 5 Nays: 0, Abstain 0, Absent: 0, Vacant: 0**

**Motion Carried**

**C. Budget Amendment – Sidewalk Snow Removal**

Podjaske explained he would like to do a budget amendment to increase wages and capital improvements. He would like to purchase a second new snowblower.

Member Moshier asked why he was asking for a raise in wages.

Podjaske explained that he still hasn’t received any applications for the 3 seasonal positions posted after months and would like to be able to offer an incentive of \$100 a week base plus an hourly rate.

21-124

**Moved by Schreiner seconded by Pettyjohn to approve the proposed budget amendments of \$10,000 added to 101-444-704.000 and \$5,500 added to 101-444-970.000**

**Roll Call Vote**

**Ayes: 5 Nays: 0, Abstain 0, Absent: 0, Vacant: 0**

**Motion Carried**

#### **D. Approve Tree Removal Quote for Right-of-Ways**

Podjaske explained that he had previously contact 4 contractors to remove the trees. Only 2 called back but only 1 showed up to give a quote.

City Manager Baum explained that the cost for the tree removal was not budgeted but would be split up between major streets, local streets and contracted services and would need to bring a budget amendment to Council later on.

21-125

Member Pettyjohn asked if the wood from the trees taken down could be donated. City Manager Baum was not sure if that was possible currently but said he would ask for the 60+ trees that will be removed from the cemetery in the spring.

**Moved by Sloan seconded by Pettyjohn to approve the Right-of-Way tree removal quote from Treebusters.**

**Roll Call Vote**

**Ayes: 5 Nays: 0, Abstain 0, Absent: 0, Vacant: 0**

**Motion Carried**

#### **E. Northern Market Budget**

City Manager Baum explained that the previous Clerk/Treasurer had placed all the monies for the Northern Market into the contracted services budget line. City Manager Baum asked members for permission to spread some of the remaining funds to other expense lines.

21-126

**Moved by Schreiner seconded by Sloan to approve the City Manager moving funds within the Northern Market fund as needed.**

**Roll Call Vote**

**Ayes: 5 Nays: 0, Abstain 0, Absent: 0, Vacant: 0**

**Motion Carried**

#### **F. City Manager Evaluation**

City Manager Baum explained that during his meeting with Mayor Forbes and Member Schreiner, they talked about coming up with goals for next year. They agreed that his evaluation should be adjusted annually to the goals that were set.

Member Schreiner explained that after the previous council meeting, he thought about some of the things the City Attorney said and agreed. He believes there should possibly be 4-7 goals set annually for the City Manager but isn't sure exactly. He believes council and the City Manager should work together to come up with reasonable goals.

City Manager Baum said that he would reach out on the Manager's list serve to get samples of other city manager evaluations.

### **G. Zoning Ordinance Amendment – Accessory Structures**

Podjaske explained that the temporary zoning amendment was put into place in 2020 due to COVID but has since received a lot of positive feedback and businesses would like to continue to be able to offer outdoor dining during the winter months with the accessory shelters.

21-127

Member Moshier asked if this would be permanent and allow for sidewalk vendors to sell items all year.

Podjaske replied that it only offers the option for outdoor dining between October 15<sup>th</sup> and April 30<sup>th</sup>.

Member Moshier stated that he didn't want to see that out all year round.

Podjaske explained that only the CBD district was allowed to be on the sidewalk and that there are aesthetic guidelines in place.

Jeremy Bowers stated that he didn't see the downside to it. He explained that it was an attraction for tourists because businesses don't get anywhere near the business they do during the summer months and it's a way to help local businesses with potential revenue.

**Moved by Sloan seconded by Schreiner to approve the Zoning Ordinance Amendment – Accessory Structures as presented.**

**Roll Call Vote**

**Ayes: 4 Nays: 1 (Moshier), Abstain 0, Absent: 0, Vacant: 0**

**Motion Carried**

## **XII. Public Comment**

Christine LaFontaine wanted to express that she enjoyed seeing members work together whether they agree or disagree, they're doing a good job.

## **XIII. Council Member Comments**

Member Pettyjohn asked when the street sweeper would be starting.

City Manager Baum explained that he had just talked with Danny today and that it's ready.

Member Schreiner asked about the for-sale sign that use to be up at Dawson & Stevens.

Podjaske replied that it is now listed through a realtor instead of by owner and that the listed price is for the business and coke-a-cola memorabilia only, not the building itself.

Mayor Forbes thanked Main Street Manager Gosling for all her hard work over the years and all that she has done for Grayling.

City Manager Baum mentioned that he had been in contact with Michigan Community Capital and they would be starting on the foundation within the next 30 days. They are also planning on working through the winter.

**XIV. Correspondence**

**A. Main Street Manager's Resignation**

Discussed during Main Street Manager's report.

**B. Halloween Trick-or-Treating**

Members had general discussion about the flyer.

**XV. Adjournment**

21-128

**Moved by Sloan seconded Schreiner to adjourn the meeting.**

**Roll Call Vote**

**Ayes: 5 Nays:0 Abstain:0, Absent: 0, Vacant 0**

Mayor Forbes adjourned the meeting at 7:28pm.

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Chelsea Goodwin  
City Clerk/Treasurer

Approved Minutes can be found on our website: [www.cityofgrayling.org](http://www.cityofgrayling.org)