

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
11th DAY OF SEPTEMBER 2025
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Swander 8:32 AM

II. Roll Call

Members Present: Swander, Pettyjohn, Huber, Podjaske, Millikin

Absent: LaFontaine, Teeter, Wheeler

Also in attendance: Charity Niederer (GRCOC)

III. Public Comment

None

IV. Approval of Agenda

25-033

**Moved by Pettyjohn, seconded by Huber to approve the agenda by striking B from Unfinished Business and adding it as G. Veteran's Banners under Community Meetings Updates and adding B. New Members to New Business.
Roll Call Vote**

Ayes: 5, Nays: 0, Abstain: 0, Absent: 3, Vacancies: 1.

Motion Carried.

V. Approval of Consent Agenda

A. DDA/GMS Regular Meeting Minutes for Thursday, July 10th, 2025, as presented.

25-034

Moved by Pettyjohn, seconded by Millikin to approve the regular meeting minutes for Thursday, July 10th, 2025, as presented.

Roll Call Vote

Ayes: 5, Nays: 0, Abstain: 0, Absent: 3, Vacancies: 1.

Motion Carried.

VI. Treasurer Report

Podjaske explained that the latest revenues/expenditures.

VII. City Manager Report

The purchase agreement has been signed for the crime lab property. The money is in escrow, and they have until December to complete. Work is also being done on various grants including the Spark Grant.

VIII. Joint Administrator Update

Charity Niederer provided updates regarding Harvest Fest. Emails have been sent out to all businesses as well as posting on social media.

IX. Unfinished Business – DDA

A. Crosswalk Painting (Paddles)

Marilyn with Sawmill Lofts requested having paddles painted on the crosswalks at Sawmill Lofts in addition to adding a mural to the side of the complex. The board indicated that they would like to ask them if they could pay for the paint.

B. Veteran Banner Program

Moved to Item G. under Community Meetings Updates

C. Harvest Festival

25-035

Podjaske and Swander gave updates on the upcoming Harvest Festival. They need volunteers to help with the assembling of the kid's maze and picnic tables. The Miss Ausable girls will be handing out cider and donuts. \$750 is needed for the inflatable. Millikin indicated that she will try and get that cost covered by donations.

Moved by Podjaske, seconded by Pettyjohn to approve up to \$950 for the remaining purchases needed for Harvest Fest.

Roll Call Vote

Ayes: 5, Nays: 0, Abstain: 0, Absent: 3, Vacancies: 1.

Motion Carried.

D. Trunk or Treat

The committee for Trunk or Treat is absent. The permit has been submitted with the intent to block off Peninsular and have parallel parking. There is a 2025 google sign-up link for sign-ups.

X. New Business – DDA

A. New Year's Eve party

25-036

They would like to contract the Motor City Memories Band for the New Year's Eve party. The total is \$2500 with a \$500 retainer needed.

Moved by Pettyjohn, seconded by Podjaske to approve the signing Motor City Memories Band and paying a \$500 deposit.

Roll Call Vote

Ayes: 5, Nays: 0, Abstain: 0, Absent: 3, Vacancies: 1.

Motion Carried.

B. Board Seat Openings

Wanted to have the board seat opening posted on the city website and social media as well as sharing with the Chamber of Commerce.

XI. MEMBER REPORTS

- A. Wheeler: Absent.
- B. Millikin: Provided updates regarding Christmas Walk. A partial road closure will be needed for food trucks, and a location is needed for vendors. The board agreed to go back to all white bulbs on the hanging lights.
- C. Huber: No additional comments.
- D. Pettyjohn: No additional comments.
- E. Swander: No additional comments.
- F. Podjaske: No additional comments.
- G. Teeter: Absent.
- H. LaFontaine: Absent.

XII. Community Meetings Update

A. CCEDP (Crawford County Economic Development Program)

Podjaske indicated that there is a meeting next week.

B. Historical Museum

No updates.

C. GPA

Millikin discussed the last GPA meeting to include updates on the Arts & Crafts show and that there is a Business After Hours at the Grayling Country Club.

D. Rotary

There is also a Polio Ride planned with a kickoff at Paddlehard the night before.
World Polio Day is on October 24th.

E. Chamber of Commerce

A lot of money was made from River Fests with several upcoming events.

F. Camp Grayling

Northern Strike is complete.

G. Banner Program

No updates.

XIII. Public Comment

None.

XIV. Correspondence

None.

XV. Adjournment

25-037

Moved by Pettyjohn, seconded by Millikin to adjourn the meeting.

Roll Call Vote

Ayes: 5, Nays: 0, Abstain: 0, Absent: 3, Vacancies: 1.

Motion Carried.

Swander adjourned the meeting at 9:41 AM