

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
8th DAY OF MAY 2025
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Swander 8:30 AM

II. Roll Call

Members Present: Swander, Pettyjohn, Huber, LaFontaine, Teeter, Podjaske, Millikin
Absent: Wheeler
Also in attendance: Charity Niederer (GRCOC)

III. Public Comment

None

IV. Approval of Agenda

25-020

Moved by Pettyjohn, seconded by Teeter to approve the agenda as presented.

Roll Call Vote

Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.

Motion Carried.

V. Approval of Consent Agenda

A. DDA/GMS Regular Meeting Minutes for Thursday, April 10th, 2025, as presented

25-021

Moved by Millikin, seconded by Pettyjohn to approve the regular meeting minutes for Thursday, April 10th, 2025, as presented.

Roll Call Vote

Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.

Motion Carried.

VI. Treasurer Report

Podjaske explained the revenue/expenditure report. TIF funds should start accruing in July. The City will be transferring their budgeted contribution so that the DDA will have positive funds.

VII. City Manager Report

Podjaske provided updates for Sawmill Lofts. Discussion was had regarding construction activities. Millikin provided updates on the sale of The Brickery with general discussion on downtown parking.

VIII. Joint Administrator Update

The board spoke with Charity Niederer about work items. Charity updated that she is creating Facebook events for the DDA calendar; however, she needs specific details of the events in order to update the content. She has also finished a comprehensive business inventory spreadsheet.

IX. Unfinished Business – DDA

A. State of Properties – Downtown Project Updates

General discussion was had to include construction at the Chamber, City Council being asked about the property for Knight Enterprises and the Fred Bear Day committee park proposal to be presented to City Council.

B. Light Bulbs (red)

Red, white and blue bulbs are currently installed. One more box is needed.

25-022

Moved by Huber, seconded by Teeter to approve the purchase of one box of red bulbs.

Roll Call Vote

Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.

Motion Carried.

C. Harvey Roland

Xpress Copy has provided a quote for the reprint of the banner.

X. New Business – DDA

A. Spring Block Party Entertainment (directed donation)

25-023

The cost of the port a potty was discussed. A donation has been secured. Wheeler and Todd have committed to the live entertainment with the location to be determined. The raffle license was also discussed.

Moved by Pettyjohn, seconded by LaFontaine to approve the Spring Block Party Entertainment as presented.

Roll Call Vote

Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.

Motion Carried.

XI. MEMBER REPORTS

- A. Wheeler: Absent.
- B. Millikin: Looking for small flags to line the streets for the 4th of July parade. The Marathon committee is looking for a location for a merchandise trailer. The Chamber business after hours will be at Paddle Hard Yard on May 15th from 5:30-7:30 pm. GPA has ordered banners for the business loop.
- C. Huber/Pettyjohn: City Council meeting will be on Monday at 6:30 pm.
- D. Swander: Submitting multi-use permit for potential food trailer at Paddle Hard Yard.
- E. Podjaske: Rotary needs participation.
- F. Teeter: None.
- G. LaFontaine: None.

XII. Community Meetings Update

A. CCEDP (Crawford County Economic Development Program)

None.

B. Historical Museum

None.

C. GPA

None.

D. Rotary

Black Bear Gran Fondo race will be on July 11, 2025.

E. Chamber of Commerce

None.

F. Camp Grayling

None.

XIII. Public Comment

None.

XIV. Member Comments

This agenda item will be removed from future agendas.

XV. Correspondence

None.

XVI. Adjournment

25-024

Moved by Pettyjohn, seconded by Teeter to adjourn the meeting.

Roll Call Vote

Ayes: 7, Nays: 0, Abstain: 0, Absent: 1, Vacancies: 1.

Motion Carried.

Swander adjourned the meeting at 9:53 AM